

# Franklin Township Sewerage Authority

## Minutes of Meeting

December 1, 2020

### PRESENT

Chairman Galtieri (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:38 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Ms. DeVeaux, Ms. Ford, Mr. Schmidt and Mr. Tiwari. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Christian Santiago, Staff Engineer (in person); Joseph Daniels, Interim Executive Director / Special Project Manager (in person); Eric M. Bernstein, Esq., General Counsel (by video); Joseph Gemmell and Howard Matteson, Consulting Engineers (all by video), Andrew Hodulik and Dana Montanelli, Auditors (all by video).

Howard Matteson joined the meeting at 6:58 PM.

### ROLL CALL

Mr. Alcazar (Alt. #1)	-	Absent
Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Aye
Mr. Tiwari	-	Aye
Chairman Galtieri	-	Aye

### PLEDGE OF ALLEGIANCE

### CHAIRMAN'S STATEMENT:

Chairman Galtieri stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

**AUDIT** – Fiscal Year Ending May 31, 2020

Presented by Andrew Hodulik and Dana Montanelli of PKF O’Connor Davies

The Authority received a clean Audit for the fiscal year ending May 31, 2020 with no recommendations from the Auditors.

Chairman Galtieri and Commissioner Anbarasan acknowledged the staff on receiving a clean audit and overall excellent work.

**CITY OF NEW BRUNSWICK** – Auditors Opinion - Contract

With regards to New Brunswick Mr. Anbarasan made a motion seconded by Ms. DeVeaux to contract with Mr. Hodulik of PKF O’Connor Davies to provide guidance and assistance to the Authority regarding its contract with the City of New Brunswick with an amount not to exceed \$10,000.00.

VOTE:	Mr. Alcazar (Alt. #1)	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**PUBLIC COMMENTS**

Mr. Tiwari moved to open the meeting for Public Comments, seconded by Ms. Ford.

VOTE:	Mr. Alcazar (Alt. #1)	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

No public was in on the audio/video chat. None spoke

Mr. Anbarasan moved to close the meeting for Public Comment, seconded by Ms. DeVeaux.

The members voted as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**REVIEW OF THE BOARD REGULAR MEETING MINUTES – November 4, 2020**

Chairman Galtieri asked if there were any questions or concerns regarding the minutes from November 4, 2020 Board regular meeting.

Mr. Tiwari made a motion to accept the November 4, 2020 minutes, which was seconded by Mr. Anbarasan.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Abstain
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**REPORTS**

**EXECUTIVE SUMMARY** – Joseph Danielsen

**EXECUTIVE DIRECTOR’S REPORT** – Joseph Danielsen

Addition(s) to the Executive Directors Report:

Mr. Tiwari made a motion to expire rate payer interest waiver on December 31, 2020 seconded by Ms. DeVeaux.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye

Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairman Galtieri	-	Aye

**OPERATIONS REPORT** – Scott Nocero

This report was inclusive of the months of October 2020 and November 2020.

**COMMITTEE REPORTS:**

**NEGOTIATIONS / PERSONNEL COMMITTEE**

Chairman Galtieri said an update of the COVID-19 had been previously discussed.

**MUNICIPAL LIAISON COMMITTEE**

Mr. Anbarasan said there was nothing to report other than the road paving plans which were previously discussed.

**CONSTRUCTION COMMITTEE**

Mr. Galtieri said it appears there will be a one-month break in between the Hamilton Street Project ending and the start of the Marcy Street project if all goes according to plans.

**SAFETY COMMITTEE**

Chairman Galtieri said that there were injuries and this was covered during the Operations Report.

**APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairman Galtieri said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

**Resolution Number 11042020-1**

**Payroll Account \$149,900.59**

**Resolution Number 11042020-2**

**Operating Expense Account \$1,704,232.62**

**Resolution Number 11042020-3**

**General Fund \$500,000.00**

**Resolution Number 11042020-4**

**Renewal and Replacement \$49,701.20**

**Resolution Number 11042020-5**

**Escrow Fund \$21,976.71**

Mr. Anbarasan made a motion to approve the Consent Agenda, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

Chairman Galtieri asked for a motion to adjourn.

Mr. Anbarasan made a motion to adjourn the meeting at 8:45 PM, seconded by Ms. DeVeaux.

All Commissioners present voted "Aye".

Respectfully submitted,

*Apryl L. Roach*

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager