

Franklin Township Sewerage Authority

Minutes of Meeting

June 1, 2021

PRESENT

Vice Chairman Anbarasan (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:37 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Mr. Anbarasan, Ms. Ford and Mr. Schmidt. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Christian Santiago, Staff Engineer (by video); Joseph Danielsen, Interim Executive Director / Special Project Manager (in person); Eric M. Bernstein, Esq., General Counsel (by video); Joseph Gemmell and Howard Matteson, Consulting Engineers (all by video).

ROLL CALL

| | | |
|-----------------------|---|--------|
| Mr. Alcazar (Alt. #1) | - | Aye |
| Mr. Anbarasan | - | Aye |
| Ms. Ford | - | Aye |
| Mr. Schmidt (Alt. #2) | - | Aye |
| *Chairwoman DeVeaux | - | Absent |

*Chairwoman DeVeaux joined the meeting at 7:33 PM

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Chairman Anbarasan stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PUBLIC COMMENTS

Mr. Alcazar moved to open the meeting for Public Comments, seconded by Mr. Schmidt.

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

There was public on the audio/video chat.

PUBLIC COMMENT – Andy Milone

Mr. Andy Milone, Freelance Reporter with New Brunswick Today said his questions have gone unanswered with regards to the Executive Director position. Mr. Milone said the Chairwoman was nice enough to acknowledge receipt of this questions, but there still has been no response or any form of an update and his questions remain basically as stated in the email.

1. Is there an ongoing search for a permanent Executive Director?
2. Is the hiring freeze that was initiated earlier last year still in effect?
3. Why did the Board feel they were comfortable appointing Mr. Danielsen as the Interim Executive Director?
4. During Mr. Danielsen's time as an IT Consultant, has he been working for his firm as a Third-Party Consultant, or has he been considered an in-house employee?

Mr. Milone said he would appreciate his questions being answered at some point.

Ms. Ford moved to close the meeting for Public Comment, seconded by Mr. Alcazar.

The members voted as follows:

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

ADOPTION OF THE 2021-2022 AUTHORITY BUDGET

Ms. Ford made a motion to waving the reading of the 2021-2022 Authority Budget in its entirety, seconded by Mr. Alcazar.

The members voted as follows:

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

Ms. Ford referenced Resolution 062021-6 with a motion to adopt the Fiscal Year June 1, 2021 – May 31, 2022, Authority Budget for the Franklin Township Sewerage Authority with Total Revenues of \$14,380,497.00, Total Appropriations, including any Accumulated Deficit, if any, of \$13,453,894.00 and Total Unrestricted Net Position utilized of \$0.00. And Capital Appropriations of \$15,484,000.00 and Total Unrestricted Net Position planned to be utilized of \$400,000.00 which was seconded by Mr. Alcazar.

The members voted as follows:

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

REVIEW OF THE BOARD REGULAR MEETING MINUTES – May 4, 2021

Vice Chairman Anbarasan asked if there were any questions or concerns regarding the minutes from the May 4, 2021 Board regular meeting.

Mr. Alcazar made a motion to accept the May 4, 2021 minutes with a correction to page 6 of the minutes to indicate Mr. Schmidt was absent from the meeting. The May 4, 2021, Minutes were seconded by Ms. Ford with the amendment.

A roll call was taken as follows:

| | | | |
|-------|-----------------------|---|---------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Abstain |
| | Chairwoman DeVeaux | - | Absent |

REVIEW OF THE BOARD EXECUTIVE SESSION MEETING MINUTES – May 4, 2021

Vice Chairman Anbarasan asked if there were any questions or concerns regarding the Closed Executive Session minutes from May 4, 2021, Board regular meeting.

Ms. Ford made a motion to accept the May 4, 2021, minutes, which was seconded by Mr. Anbarasan.

A roll call was taken as follows:

| | | | |
|-------|-----------------------|---|---------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Abstain |
| | Chairwoman DeVeaux | - | Absent |

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Interim Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – Christian Santiago

Special Projects Report – Joseph Danielsen

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Interim Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

REPORTS

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Nothing to report.

MUNICIPAL LIAISON COMMITTEE

Commissioner Anbarasan informed that the July 4th Fireworks will be held with limited capacity.

CONSTRUCTION COMMITTEE

Nothing to report.

SAFETY COMMITTEE

Nothing to report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Vice Chairman Anbarasan said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

| | |
|--------------------------------------|---|
| Resolution Number 06012021- 1 | Payroll Account \$212,379.87 |
| Resolution Number 06012021- 2 | Operating Expense Account \$134,156.77 |
| Resolution Number 06012021- 3 | Renewal and Replacement \$94,091.40 |
| Resolution Number 06012021- 4 | Escrow \$1,040.00 |
| Resolution Number 06012021- 5 | North Tract Crossing \$251,567.10 |

Mr. Alcazar made a motion to approve the Consent Agenda, seconded by Mr. Schmidt.

A roll call was taken as follows:

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

The following Resolutions were voted upon:

1. Resolution Number 06012021 - 6

Resolution to adopt the Authority 2021-2022 Annual Budget.

Offered by Ms. Ford and seconded by Mr. Alcazar.

A roll call was taken as follows:

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

2. Resolution Number 06012021 - 7

Resolution authorizing the Interim Executive Director and Board Chair or Designee to execute an agreement with Buy Board National Purchasing Cooperative on behalf of the Franklin Township Sewerage Authority

Offered by Ms. Ford and seconded by Mr. Schmidt.

A roll call was taken as follows:

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

3. Resolution Number 06012021 - 8

Resolution to remove S4 Estates Account Number 00289.00 located at 3063 State Route 27, Franklin Park, NJ , Block 34.01, Lot 33.01 from billing with an adjustment of \$243.21. This unit was capped.

Offered by Mr. Schmidt and seconded by Ms. Ford.

A roll call was taken as follows:

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

Mr. Schmidt moved to open the meeting for Public Comments regarding Resolution 06012021-9 to amend the Connection fee for 2021-2022 effective June 1, 2021, in the Township of Franklin for each full unit in the amount of \$3,232.00, seconded by Ms. Ford.

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

There was public on the audio/video chat.

Mr. Schmidt moved to close the meeting for Public Comment, seconded by Ms. Ford.

The members voted as follows:

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

4. Resolution Number 06012021 – 9

Resolution to amend the Connection fee for 2021 – 2022 effective June 1, 2021, in the Township of Franklin for each full unit in the amount of \$3,232.00.

Offered by Mr. Alcazar and seconded by Ms. Ford.

A roll call was taken as follows:

| | | | |
|-------|-----------------------|---|-----|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |

| | | |
|-----------------------|---|--------|
| Mr. Schmidt (Alt. #2) | - | Aye |
| Chairwoman DeVeaux | - | Absent |

5. Resolution Number 06012021 – 10

Resolution authorizing the executive director and board chairman/secretary to execute and agreement with WTI (Weatherproofing Technologies Inc.) For the restoration and replacement of low sloped roofing areas at the FTSA

Offered by Mr. Schmidt and seconded by Ms. Ford.

A roll call was taken as follows:

| | | | |
|-------|-----------------------|---|--------|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Absent |

Mr. Bernstein announced that the Authority will go into Executive Session to discuss personnel matters involving potential salary increases for non-union employees other than the Interim Executive Director.

Mr. Bernstein said pursuant to N.J.S.A. 10:4-12b (7) (attorney-client privilege) relative to matters regarding the same. Formal action may or may not be taken at the conclusion of the meeting Executive Session.

WHEREAS items on the agenda fall under paragraphs 7, and 8 of the Open Public Meeting Act of New Jersey, N.J.S.A. 10:4-12(b) and the public shall be excluded from this portion of the meeting. Public disclosures will be made available upon resolution of these matters and confidentiality is no longer necessary.

Chairwoman DeVeaux asked for a motion to go into Executive Session.

Mr. Schmidt made a motion to go into the Executive Session at 7:33 PM, seconded by Ms. Ford.

A Roll Call was taken as follows:

| | | | |
|-------|-----------------------|---|-----|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairwoman DeVeaux | - | Aye |

Mr. Schmidt made a motion to come out of the Executive Session, seconded by Ms. Ford at approximately 8:48 P.M.

A Roll Call was taken as follows:

| | | | |
|-------|-----------------------|---|-----|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairman Galtieri | - | Aye |

Mr. Bernstein made the following statement as the Board reentered for Open Session:

Let the record reflect that all members of the Board of Commissioners of the Franklin Township Sewerage Authority present at the commencement of the Executive Session were present at the recommencement of the Public Session, as well as the Interim Executive Director / Special Project Manager, the Authority Administrative Manager and the Authority General Counsel. All Board Members were present by video. All other participants were in person at Authority headquarters.

Mr. Bernstein said Ms. Roach was excused during portions of the Executive Session as they pertained to issues involving her and others and she waived her right to be present.

Mr. Bernstein said there was a brief discussion relative to a special meeting necessary regarding the Interim Executive Director via Go To Meeting at 7:00 PM on Thursday, June 17, 2021. There was motion made by Mr. Schmidt and seconded by Mr. Anbarasan.

A Roll Call was taken as follows:

| | | | |
|-------|-----------------------|---|-----|
| VOTE: | Mr. Alcazar (Alt. #1) | - | Aye |
| | Mr. Anbarasan | - | Aye |
| | Ms. Ford | - | Aye |
| | Mr. Schmidt (Alt. #2) | - | Aye |
| | Chairman Galtieri | - | Aye |

Mr. Bernstein said no formal was taken or needs to be taken.

Mr. Danielsen agreed to waive his rights to be present during the Special Meeting being scheduled for June 17, 2021.

Chairwoman DeVeaux asked for a motion to adjourn.

Mr. Schmidt made a motion to adjourn the meeting at 8:53 PM, seconded by Ms. Ford.

All Commissioners present voted “Aye”.

Respectfully submitted,

Apryl L. Roach

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager