

# **Franklin Township Sewerage Authority**

## **Minutes of Meeting**

**December 7, 2021**

### **PRESENT**

Vice Chairman Anbarasan (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:39 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Ms. Ford, Ms. Francois and Mr. Schmidt. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Christian Santiago, Staff Engineer (by video); Joseph Daniels, Executive Director / Special Project Manager (in person); Brian Hak, Esq., General Counsel (by video); Howard Matteson, Will Korosec and Michael McClelland, Consulting Engineers (all by video).

### **ROLL CALL**

Mr. Alcazar	-	Aye
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Absent

### **PLEDGE OF ALLEGIANCE**

### **CHAIRPERSON'S STATEMENT:**

Vice Chairman Anbarasan stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

## **PUBLIC COMMENTS**

Ms. Ford moved to open the meeting for Public Comments, seconded by Mr. Schmidt.

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

No public was present.

Mr. Alcazar moved to close the meeting for Public Comment, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

## **REVIEW OF THE BOARD REGULAR MEETING MINUTES – November 3, 2021**

Vice Chairman Anbarasan asked if there were any questions or concerns regarding the minutes from November 3, 2021 Board regular meeting.

Mr. Schmidt made a motion to accept the November 3, 2021 minutes, seconded by Ms. Ford.

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A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

## **REVIEW OF THE EXECUTIVE CLOSED SESSION MEETING MINUTES – November 3, 2021**

Vice Chairman Anbarasan asked if there were any questions or concerns regarding the minutes from the November 3, 2021, Executive Closed Session meeting.

Mr. Alcazar made a motion to accept the November 3, 2021, minutes, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Abstain
	Chairwoman DeVeaux	-	Absent

### **EXECUTIVE SUMMARY – PROFESSIONAL REPORTS**

Presented by: Joseph Danielsen, Interim Executive Director / Special Project Manager

**Consulting Engineer Report - CME**

**Consulting Engineer Report - CDM**

**General Counsel Report – Eric M. Bernstein, Esq.**

### **EXECUTIVE DIRECTOR SUMMARY**

Presented By: Joseph Danielsen, Interim Executive Director / Special Project Manager

**Operations Report - Scott Nocero**

**Connections Report – Christian Santiago**

**Special Projects Report – Joseph Danielsen**

### **NEW JERSEY UTILITY AUTHORITIES' JOINT INSURANCE FUND**

Ms. Francois made a motion to authorize the Executive Director and the Administrative Manager to review and make changes to the Personnel Policies and Procedures Manual as required by the NJUAJIF with further review for approval by General Counsel, seconded by Mr. Schmidt.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
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Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Absent

### **FTSA LEASE RENEWALS**

Mr. Danielsen updated the Board relative to lease renewals with RICOH for the copiers and with PITNEY BOWES for the postage meter.

### **REPORTS**

#### **COMMITTEE REPORTS:**

#### **NEGOTIATIONS / PERSONNEL COMMITTEE**

Nothing to report.

#### **MUNICIPAL LIAISON COMMITTEE**

Mr. Anbarasan mentioned there were discussions relative to Marcy Street.

#### **CONSTRUCTION COMMITTEE**

Nothing to report.

#### **SAFETY COMMITTEE**

Nothing to report.

### **APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda.

Vice Chairman Anbarasan said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

**Resolution Number 12072021 - 1**

**Payroll Account \$ 163,607.48**

**Resolution Number 12072021 - 2**

**Operating Expense Account \$ 176,413.80**

**Resolution Number 12072021 - 3      Renewal and Replacement \$ 500,121.67**

**Resolution Number 12072021 – 4      North Tract Crossing \$ 58,725.05**

Ms. Francois made a motion to approve the Consent Agenda, seconded by Mr. Schmidt.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

**The following Resolutions were voted upon:**

**1. Resolution Number 12072021 - 5**

Resolution to offer employment to Gino Colella as a Laborer in the Maintenance Department with a starting rate of \$25.32/hour effective December 6, 2021.

Mr. Schmidt made a motion, seconded by Mr. Alcazar.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

**2. Resolution Number 12072021 - 6**

Resolution authorizing the annual schedule of Board meetings for 2022.

Ms. Ford made a motion, seconded by Ms. Francois.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

**3. Resolution Number 12072021 - 7**

Resolution authorizing the authority to execute an agreement with CME associates. Inc. To provide professional engineering services for the replacement of the exterior windows and doors at the authority’s administration building and garage offices

Mr. Alcazar made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

**4. Resolution Number 12072021 – 8**

A resolution of franklin township sewerage authority authorizing the purchase of electricity supply services for public use on an online auction website

Ms. Ford made a motion, seconded by Ms. Francois.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye

Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Absent

## 5. Resolution Number 12072021 – 9

Resolution authorizing the Executive Director to execute a contract to purchase real property known as 18 Brookline Avenue block 184, lot 6-7 on behalf of the Franklin Township Sewerage Authority

Ms. Francois made a motion, seconded by Mr. Schmidt.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

Mr. Hak announced that the Authority will go into Executive Session to discuss New Brunswick Agreement and the Marcy Street Project. Pursuant to N.J.S.A. 10:4-12b (7) (attorney-client privilege) relative to matters regarding the same. Formal action will not be taken at the conclusion of the Executive Session.

WHEREAS items on the agenda fall under paragraphs 7, and 8 of the Open Public Meeting Act of New Jersey, N.J.S.A. 10:4-12(b) and the public shall be excluded from this portion of the meeting. Public disclosures will be made available upon resolution of these matters and confidentiality is no longer necessary.

Mr. Schmidt made a motion to go into the Executive Session at 7:46 PM, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye

Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Absent

Mr. Schmidt made a motion to come out of the Executive Session, seconded by Ms. Francois at 8:31 P.M.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

Mr. Nocero, Mr. McClelland and Mr. Korosec were in attendance for a portion of the Executive Closed session as applicable.

The meeting was adjourned immediately after the Executive Closed session at 8:31 PM.

All Commissioners present voted "Aye."

Respectfully submitted,

*Apryl L. Roach*

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager