

# **Franklin Township Sewerage Authority**

## **Minutes of Meeting**

**January 4, 2022**

### **PRESENT**

Chairwoman DeVeaux (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:34 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Mr. Anbarasan, Ms. Ford, Ms. Francois and Mr. Schmidt. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Joseph Danielsens, Executive Director / Special Project Manager (in person); Brian Hak, Esq., General Counsel (by video); Michael McClelland, Will Korosec and Howard Matteson, Consulting Engineers (all by video).

### **ROLL CALL**

Mr. Alcazar	-	Aye
Mr. Anbarasan	-	Aye
Ms. Ford	-	Absent
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Aye

Commissioner Ford joined the meeting at 6:44 PM

Mr. Madison joined the meeting at approximately 7:16 PM.

### **PLEDGE OF ALLEGIANCE**

### **CHAIRPERSON'S STATEMENT:**

Chairwoman DeVeaux stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

## **PUBLIC COMMENTS**

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Ms. Francois.

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

No public was present.

Mr. Alcazar moved to close the meeting for Public Comment, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

## **REVIEW OF THE BOARD REGULAR MEETING MINUTES – December 7, 2021**

Chairwoman DeVeaux asked if there were any questions or concerns regarding the minutes from December 7, 2021 Board regular meeting.

Mr. Anbarasan made a motion to accept the December 7, 2021 minutes, seconded by Mr. Schmidt.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Abstain

**REVIEW OF THE EXECUTIVE CLOSED SESSION MEETING MINUTES – December 7, 2021**

Chairwoman DeVeaux asked if there were any questions or concerns regarding the minutes from the December 7, 2021, Executive Closed Session meeting.

Mr. Schmidt made a motion to accept the December 7, 2021, minutes, seconded by Ms. Francois.

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A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Abstain

**REVIEW OF THE BOARD SPECIAL BOARD MEETING MINUTES – August 25, 2021**

Chairwoman DeVeaux asked if there were any questions or concerns regarding the minutes from August 25, 2021, Special Board regular meeting.

Mr. Schmidt made a motion to accept the August 25, 2021, minutes, seconded by Mr. Alcazar.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

**REVIEW OF THE EXECUTIVE CLOSED SESSION OF THE SPECIAL BOARD MEETING MINUTES – August 25, 2021**

Chairwoman DeVeaux asked if there were any questions or concerns regarding the minutes from August 25, 2021, Executive Session Special Board meeting.

Mr. Anbarasan made a motion to accept the August 25, 2021, minutes, seconded by Mr. Schmidt.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

### **EXECUTIVE SUMMARY – PROFESSIONAL REPORTS**

Presented by: Joseph Danielsen, Interim Executive Director / Special Project Manager

**Consulting Engineer Report - CME**

**Consulting Engineer Report - CDM**

**General Counsel Report – Eric M. Bernstein, Esq.**

### **EXECUTIVE DIRECTOR SUMMARY**

Presented By: Joseph Danielsen, Interim Executive Director / Special Project Manager

### **ADDITION TO REPORT**

The Authority held a bid opening on January 12, 2022, at 10:00 AM relative to the purchasing and delivery of odor control chemicals.

Evoqua is the current provider of this service and has extended their contract with the Authority for an additional month through January 31, 2022.

**Operations Report - Scott Nocero**

**Connections Report – Christian Santiago**

**Special Projects Report – Joseph Danielsen**

### **REPORTS**

#### **COMMITTEE REPORTS:**

#### **NEGOTIATIONS / PERSONNEL COMMITTEE**

Nothing to report.

#### **MUNICIPAL LIAISON COMMITTEE**

Nothing to report.

## **CONSTRUCTION COMMITTEE**

Nothing to report.

## **SAFETY COMMITTEE**

Nothing to report.

## **APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman DeVeaux said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

<b>Resolution Number 01042022 - 1</b>	<b>Payroll Account \$ 193,128.01</b>
<b>Resolution Number 01042022 - 2</b>	<b>Operating Expense Account \$ 235,282.99</b>
<b>Resolution Number 01042022 – 3</b>	<b>General Fund Expense Account \$ 78.00</b>
<b>Resolution Number 01042022 - 4</b>	<b>Renewal and Replacement \$ 305,246.73</b>
<b>Resolution Number 01042022 – 5</b>	<b>North Tract Crossing \$ 22,264.79</b>

Mr. Alcazar made a motion to approve the Consent Agenda, seconded by Ms. Ford.

A roll call was taken as follows:

<b>VOTE:</b>	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

**The following Resolutions were voted upon:**

**1. Resolution Number 01042022 - 6**

Resolution authorizing the Authority Chair and Authority Secretary to execute an agreement with CME Associates, Inc., to provide professional engineering services associated with the upgrades of the Commerce Drive Pump Station.

Ms. Ford made a motion, seconded by Mr. Alcazar.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

**COMMUNITY VIRUS MONITORING**

Mr. Alcazar made a motion to continue the Community Virus Monitoring program, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Mr. Hak announced that the Authority will go into Executive Session to discuss the Authority's COVID-19 policy and Personnel Issues. Pursuant to N.J.S.A. 10:4-12b (7) (attorney-client privilege) relative to matters regarding the same. Formal action will not be taken at the conclusion of the Executive Session.

WHEREAS items on the agenda fall under paragraphs 7, and 8 of the Open Public Meeting Act of New Jersey, N.J.S.A. 10:4-12(b) and the public shall be excluded from this portion of the meeting. Public disclosures will be made available upon resolution of these matters and confidentiality is no longer necessary.

Ms. Ford made a motion to go into the Executive Session at 7:20 PM, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Mr. Nocero, Mr. McClelland, Mr. Korosec and Mr. Matteson were excused from attending the Executive Closed session.

Mr. Schmidt made a motion to come out of the Executive Session, seconded by Ms. Ford  
at 8:17 P.M.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

The meeting was adjourned immediately after the Executive Closed session at 8:18 PM.

All Commissioners present voted “Aye.”

Respectfully submitted,

*Apryl L. Roach*

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager