

Franklin Township Sewerage Authority

Minutes of Meeting

February 1, 2022

PRESENT

Chairwoman DeVeaux (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:32 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Mr. Anbarasan, Ms. Ford, Ms. Francois and Mr. Schmidt. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Joseph Daniels, Executive Director / Special Project Manager (in person); Eric M. Bernstein, Esq., General Counsel (by video); Michael McClelland, William Korosec, Howard Matteson, Consulting Engineers (all by video) and Charles Onyejiaka, Township Liaison (by video).

ROLL CALL

Mr. Alcazar	-	Aye
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Chairwoman DeVeaux stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PUBLIC COMMENTS

Ms. Francois moved to open the meeting for Public Comments, seconded by Mr. Schmidt.

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

No public was present.

Mr. Schmidt moved to close the meeting for Public Comment, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

PRESENTATION OF DRAFT AUDIT – Fiscal Year Ending May 31, 2021

Andrew Hodulik and Dana Montanelli – PKF O’Connor Davies

Ms. Montanelli indicated overall it was a good year for the Authority.

Mr. Hodulik acknowledged a clean (unmodified) opinion for the Audit.

In conclusion, Mr. Danielsen stated the Authority has over 20 million dollars in expenses for upcoming projects.

Mr. Danielsen thanked the FTSA staff for their work with the financials.

Commissioner Anbarasan acknowledged the Executive Director, Administrative Manager, Operations Manager and the remainder of the staff for their diligent work throughout the multiple crisis inclusive of Covid-19 and other national disasters. Commissioner Anbarasan said this was a very good financial report and extended his congratulations to all.

Chairwoman DeVeaux concurred with the sentiments of Commissioner Anbarasan.

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsén, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsén, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsén

ADDITION TO REPORT – Conflict/Special Counsel

Ms. Francois made a motion to hire new vendor, Paul Swanicke, General Counsel to serve as Conflict / Special Counsel, seconded by Mr. Anbarasan.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Abstain
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Abstain
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE BOARD REGULAR MEETING MINUTES – January 4, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the minutes from January 4, 2022 Board regular meeting.

Mr. Schmidt made a motion to accept the January 4, 2022, minutes, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Abstain
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Abstain
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE EXECUTIVE CLOSED SESSION MEETING MINUTES – January 4, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the minutes from the January 4, 2022, Executive Closed Session meeting.

Mr. Schmidt made a motion to accept the January 4, 2022, minutes, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Abstain
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Abstain
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

REPORTS

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Nothing to report.

MUNICIPAL LIAISON COMMITTEE

Nothing to report.

CONSTRUCTION COMMITTEE

Nothing to report.

SAFETY COMMITTEE

Nothing to report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman DeVeaux said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

Resolution Number 02012022 - 1	Payroll Account \$ 167,030.49
Resolution Number 02012022 - 2	Operating Expense Account \$ 458,636.00
Resolution Number 02012022 – 3	General Fund Expense Account \$ 61,269.55
Resolution Number 02012022 - 4	Renewal and Replacement \$ 177,910.72
Resolution Number 02012022 – 5	North Tract Crossing \$ 330,056.11

Mr. Alcazar made a motion to approve the Consent Agenda, seconded by Mr. Anbarasan.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

The following Resolutions were voted upon:

1. Resolution Number 02012022 - 6

Resolution authorizing the award of a contract with EVOQUA WATER TECHNOLOGIES LLC for the purchase and delivery of odor control chemicals on behalf of the Franklin Township Sewerage Authority

Ms. Francois made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

2. Resolution Number 02012022 – 7

Resolution authorizing the continuation of the Community Virus Monitoring Program

Mr. Schmidt made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

3. Resolution Number 02012022 - 8

Resolution to remove Account Number 03481.00 located at 6 Franklin Blvd., Block 261, Lot 2 from billing with an adjustment of \$330.00 in principal. This address was capped

Mr. Anbarasan made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Mr. Bernstein announced that the Authority will go into Executive Session to discuss the Personnel items and Personnel items regarding the Authority Q.P.A... Pursuant to N.J.S.A. 10:4-12b (7) (attorney-client privilege) relative to matters regarding the same. Formal action will not be taken at the conclusion of the Executive Session.

WHEREAS items on the agenda fall under paragraphs 7, and 8 of the Open Public Meeting Act of New Jersey, N.J.S.A. 10:4-12(b) and the public shall be excluded from this portion of the meeting. Public disclosures will be made available upon resolution of these matters and confidentiality is no longer necessary.

Mr. Schmidt made a motion to go into the Executive Session at 7:27 PM, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Mr. Nocero, Mr. McClelland, Mr. Korosec, Mr. Matteson and Councilman Onyejiaka were excused from attending the Executive Closed session.

Mr. Schmidt made a motion to come out of the Executive Session, seconded by Ms. Ford
at 8:31 P.M.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Mr. Anbarasan left the Executive Closed session at 8:06 PM.

Mr. Bernstein stated all members of the Board of Commissioners with the exception of Commissioner Anbarasan who was present at the commencement and not present at the recommencement of the Executive Open Session were present as well as the Executive Director, Administrative Manager and General Counsel.

Mr. Bernstein said there was a discussion with the Executive Director relative to a change to the current COVID-19 policy, the Board has been made aware of the same. No formal action needs to be taken.

Mr. Bernstein said there was a further discussion about a potential increase for Ms. Roach's stipend as the Qualified Purchasing Agent (Q.P.A.). Ms. Roach waived her right to be present during the Executive Session. Mr. Bernstein said there was a desire of the Board to increase the stipend by five hundred (\$500.00) dollars and to agree that in future the amount will go up by the same percentage increase that Ms. Roach receives as an overall increase from the Authority.

Ms. Ford made a motion to approve, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

The meeting was adjourned immediately after the Executive Closed session at 8:33 PM.

All Commissioners present voted “Aye.”

Respectfully submitted,

Apryl L. Roach

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager