

Franklin Township Sewerage Authority

Minutes of Meeting

March 1, 2022

PRESENT

Chairwoman DeVeaux (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:33 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Ms. Ford, Ms. Francois and Mr. Schmidt. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Joseph Daniels, Executive Director / Special Project Manager (in person), Brian Hak, Esq., General Counsel (by video); Michael McClelland, William Korosec, and Howard Matteson, Consulting Engineers (all by video) .

ROLL CALL

Mr. Alcazar	-	Absent
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Chairwoman DeVeaux stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

MOMENT OF SILENCE - UKRAINE

Mr. Daniels asked for a moment of silence for the Country of Ukraine.

Chairwoman DeVeaux also asked to prayers for those who have been impacted.

PUBLIC COMMENTS

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Ms. Francois.

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

No public was present.

Ms. Francois moved to close the meeting for Public Comment, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE RE-ORGANIZATIONAL BOARD MEETING MINUTES – February 1, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the Re-Organizational Board meeting minutes from the February 1, 2022.

Mr. Schmidt made a motion to accept the February 1, 2022, Re-Organizational minutes, seconded by Mr. Anbarasan with corrections as noted.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE BOARD REGULAR MEETING MINUTES – February 1, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the minutes from February 1, 2022, Regular Board meeting.

Mr. Schmidt made a motion to accept the February 1, 2022, minutes, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE EXECUTIVE CLOSED SESSION BOARD MEETING MINUTES – February 1, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the Minutes from the February 1, 2022, Executive Closed Session meeting.

Mr. Schmidt made a motion to accept the February 1, 2022 Minutes, seconded by Ms. Francois.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Daniels, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

REPORTS

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Nothing to report.

MUNICIPAL LIAISON COMMITTEE

Nothing to report.

CONSTRUCTION COMMITTEE

Nothing to report.

SAFETY COMMITTEE

Nothing to report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman DeVeaux said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

Resolution Number 03012022 - 1	Payroll Account \$ 143,318.18
Resolution Number 03012022 - 2	Operating Expense Account \$ 2,262,244.16
Resolution Number 32012022 – 3	General Fund Expense Account \$ 54,196.82
Resolution Number 03012022 - 4	Renewal and Replacement \$ 477,837.60

Resolution Number 03012022 – 5 Escrow Fund Account \$ 11,155.50

Resolution Number 03012022 – 6 North Tract Crossing \$ 16,726.81

Ms. Francois made a motion to approve the Consent Agenda, seconded by Mr. Anbarasan.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

ADDITIONAL ITEMS

EMPLOYEE HANDBOOK – AMENDMENT

Ms. Francois made a motion to amend the Employee Handbook, seconded by Mr. Schmidt.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

PERSONNEL POLICIES AND PROCEDURES MANUAL – AMENDMENT

Ms. Francois made a motion to amend the Personnel Policies and Procedures Manual, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Mr. Anbarasan made a motion to adjourn, seconded by Ms. Francois.

All Commissioners present voted “Aye.”

The meeting was adjourned at 7:30 PM.

Respectfully submitted,

Apryl L. Roach

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager