

Franklin Township Sewerage Authority

Minutes of Meeting

April 5, 2022

PRESENT

Vice Chairman Anbarasan (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:42 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Ms. Ford, and Mr. Schmidt. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Joseph Daniels, Executive Director / Special Project Manager (in person), Brian Hak, Esq., General Counsel (by video); William Korosec, and Howard Matteson, Consulting Engineers (all by video) .

ROLL CALL

Mr. Alcazar	-	Aye
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Absent
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Absent

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Vice Chairman stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PUBLIC COMMENTS

Mr. Alcazar moved to open the meeting for Public Comments, seconded by Ms. Ford.

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

No public was present.

Mr. Alcazar moved to close the meeting for Public Comment, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

REVIEW OF THE BOARD MEETNG MINUTES – March 1, 2022

Vice Chairman Anbarasan asked if there were any questions or concerns regarding the Board meeting minutes from the March 1, 2022.

Mr. Schmidt made a motion to accept the March 1, 2022, Board Meeting minutes, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

ADDITION TO REPORT:

BROOKLINE WATERSHED CONSTRUCTION PHASE

Vice Chairman Anbarasan requested a roll call to accept the engineering agreement presented by CME Associates for the Brookline Watershed Construction Phase.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

BUY BOARD PURCHASING COOPERATIVE CONTRACT 635-21

Mr. Schmidt made a motion authorizing the utilization of the Buy Board Purchasing Cooperative Contract 635-21 to pursue the purchasing of materials and services for construction of the Brookline Watershed Project, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

REPORTS

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Nothing to report.

MUNICIPAL LIAISON COMMITTEE

Nothing to report.

CONSTRUCTION COMMITTEE

Nothing to report.

SAFETY COMMITTEE

Nothing to report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Vice Chairman Anbarasan said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Vice Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

Resolution Number 04052022 - 1	Payroll Account \$ 173,221.16
Resolution Number 04052022 - 2	Operating Expense Account \$ 182,295.90
Resolution Number 04052022 – 3	General Fund Expense Account \$ 7,842.75
Resolution Number 04052022 - 4	Renewal and Replacement \$ 340,378.80
Resolution Number 04052022 – 5	Escrow Fund Account \$ 6,071.75
Resolution Number 04052022 – 6	North Tract Crossing \$ 16,726.81

Mr. Schmidt made a motion to approve the Consent Agenda, seconded by Mr. Alcazar.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

The following Resolutions were voted upon:

1. Resolution Number 04052022 - 7

Resolution authorizing the transfer of funds to meet reserve bond balance requirements

Mr. Alcazar made a motion, seconded by Mr. Schmidt.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

2. Resolution Number 04052022 - 8

Resolution amending, revising and supplementing the franklin township sewerage authority's personnel policies and procedures manual

Mr. Alcazar made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

3. Resolution Number 04052022 - 9

Resolution amending, revising and supplementing the franklin township sewerage authority's employee handbook and employment application.
Mr. Schmidt made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

4. Resolution Number 04052022 - 10

Resolution relative to Account Number 01909.00 located at 54 Pershing Avenue., Block 143, Lot 18 to be removed from billing with an adjustment of \$330.00 in principal. This address was capped.

Mr. Alcazar made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

5. Resolution Number 04052022 – 11

Resolution relative to Account Number 01918.00 located at 840 Hamilton Street., Block 145, Lot 1 to be removed from billing with an adjustment of \$330.00 in principal. This address was capped.

Mr. Schmidt made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

6. Resolution Number 04052022 – 12

Resolution relative to Account Number 12061.00 located at 155 Mark Street., Block 143, Lot 2 to be removed from billing with an adjustment of \$330.00 in principal. This address was capped.

Mr. Alcazar made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

7. Resolution Number 04052022 – 13

Resolution to promote Brandon Giannotto be to Sewer Maintenance Technician effective April 1, 2022.

Mr. Schmidt made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

8. Resolution Number 04052022 – 14

Resolution Authorizing the utilization of the Buy Board Purchasing Cooperative Contract 635-21 to pursue the purchasing of materials and services for construction of the Brookline Watershed Project in accordance with Local Public Contracts Laws of the State of New Jersey.

Mr. Schmidt made a motion, seconded by Ms. Ford.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

9. Resolution Number 04052022 – 15

Resolution authorizing the authority to execute an agreement with Eastern Armored Services, Inc. to provide armored car services to The Authority

Mr. Schmidt made a motion, seconded by Mr. Alcazar.

A roll call was taken as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

Mr. Hak announced that the Authority will go into Executive Session to discuss Personnel and financial matters pursuant to N.J.S.A. 10:4-12b (7) (attorney-client privilege) relative to matters regarding the same. Formal action may be taken at the conclusion of the Executive Session.

WHEREAS items on the agenda fall under paragraphs 7, and 8 of the Open Public Meeting Act of New Jersey, N.J.S.A. 10:4-12(b) and the public shall be excluded from this portion of the meeting. Public disclosures will be made available upon resolution of these matters and confidentiality is no longer necessary.

Mr. Alcazar made a motion to go into the Executive Session at 7:27 PM, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

Mr. Nocero, Mr. Korosec, and Mr. Matteson were excused from the Executive Session.

Mr. Schmidt made a motion to come out of the Executive Session, seconded by Mr. Alcazar at 8:07 P.M.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

Mr. Hak stated the Board went into Executive Session to discuss items that are permitted to be discussed in the Executive Session in accordance with the Open Public Meeting Act. Specifically, personnel and financial items that are attorney client privilege.

Vice Chairman Anbarasan asked for a motion for the finalizing of a retiree final settlement.

Mr. Schmidt made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Absent

Mr. Schmidt made a motion to adjourn, seconded by Ms. Ford.

All Commissioners present voted “Aye.”

The meeting was adjourned at 8:09 PM.

Respectfully submitted,

Apryl L. Roach

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager