

Franklin Township Sewerage Authority

Minutes of Meeting

July 5, 2022

PRESENT

Chairwoman DeVeaux (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:34 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Ms. Ford, Ms. Francois and Mr. Schmidt. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Joseph Daniels, Executive Director / Special Project Manager (in person), Eric M. Bernstein Esq., General Counsel (by video); William Korosec, Howard Matteson, Consulting Engineers (all by video) and Councilman Onyejiaka (by video).

Commissioner Schmidt arrived at 7:09 PM

Also present: Franklin Reporter and Advocate

The proposed minutes were amended to remove Scott Nocero from the attendance and also to edit the "Public Comments" to reflect new vote to Opening for Public comment.

ROLL CALL

Mr. Alcazar	-	Aye
Mr. Anbarasan	-	Absent
Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Absent
Chairwoman DeVeaux	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Chairwoman DeVeaux stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

REVISED CONNECTION FEE - Resolution

Mr. Danielsen provided an explanation relative to the Public Notice of a revision to the 2022-2023 Connection fee.

PUBLIC COMMENTS

Ms. Francois moved to open the meeting for Public Comments, seconded by Ms. Ford.

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman DeVeaux	-	Aye

Present: Franklin Reporter and Advocate – No Comment

Mr. Alcazar moved to close the meeting for Public Comment, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE BOARD MEETNG MINUTES – June 7, 2022

Chairwoman asked if there were any questions or concerns regarding the meeting minutes from the June 7, 2022 Board Meeting.

Ms. Ford made a motion to accept the May 3, 2022, Board Meeting minutes, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent

Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Absent
Chairwoman DeVeaux	-	Abstain

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

REPORTS

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Chairwoman DeVeaux said there would be meetings in the next few weeks to go over a few things.

MUNICIPAL LIAISON COMMITTEE

Nothing to report.

CONSTRUCTION COMMITTEE

Nothing to report.

SAFETY COMMITTEE

Nothing to report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

Resolution Number 07052022 - 1	Payroll Account \$ 171,416.37
Resolution Number 07052022 - 2	Operating Expense Account \$222,384.94
Resolution Number 07052022 – 3	General Fund Expense Account \$16,451.53
Resolution Number 07052022 - 4	Renewal and Replacement \$138,139.55
Resolution Number 07052022 – 5	Escrow Fund Account \$14,914.00

Ms. Francois made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman DeVeaux	-	Aye

The following Resolutions were voted upon:

Resolution Number 07052022 – 6

RESOLUTION FOR REMOVAL AND ADJUSTMENT OF ACCOUNT NUMBER 01790.00 LOCATED AT 130 FULLER STREET BLOCK 122, LOT 3 IS REMOVED FROM BILLING WITH AN ADJUSTMENT OF 165.00 IN PRINCIPAL. THIS ADDRESS IS CAPPED.

Mr. Alcazar made a motion, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman DeVeaux	-	Aye

Resolution Number 07052022 - 7

RESOLUTION MODIFYING THE SEWER CONNECTION FEE FOR THE FISCAL YEAR OF JUNE 1, 2022 THROUGH MAY 31, 2023

Ms. Francois made a motion, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Abstain
	Chairwoman DeVeaux	-	Aye

BILLING / ACCOUNTING CLERK – Offer of Employment

Ms. Roach said that an individual has been identified for the position of Billing / Accounting Clerk and has verbally accepted the position. The actual document has not been received as of the meeting time of the July 5, 2022 Board meeting. Ms. Roach indicated the agreed upon start date will be Monday, July 25, 2022.

Mr. Bernstein said we can pass the resolution at the July 5, 2022 Board meeting and memorialize it at the next meeting which is scheduled on August 2, 2022. Mr. Bernstein asked Ms. Roach to send all the details to his office for reference.

Ms. Ford made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

ADDITIONAL COMMENTS

Mr. Danielsen highlighted items relative to the Operations report in the absence of Mr. Nocero.

Mr. Danielsen acknowledged the Administrative Manager, Apryl Roach who had huge obstacles in her way this past month and shared with the Board his appreciation and gratitude for her professional commitment to the Authority during challenging times.

Mr. Danielsen further acknowledged how fortunate the Authority is to have both the Administrative and Operations Managers with the Authority.

Chairwoman DeVeaux expressed her thank you to Mr. Danielsen, Ms. Roach and Mr. Nocero for keeping the Authority afloat.

Ms. Francois made a motion to adjourn, seconded by Ms. Ford.

All Commissioners present voted "Aye."

The meeting was adjourned at 7:15 PM.

Respectfully submitted,

Apryl L. Roach

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager