

Franklin Township Sewerage Authority

Minutes of Meeting

October 4, 2022

PRESENT

Chairwoman DeVeaux (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:36 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Ms. Ford, and Mr. Schmidt. Also in attendance were Joseph Daniels, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (in person); Brian Hak, Esq., General Counsel (by video); William Korosec, and Howard Matteson, Consulting Engineers (all by video).

Also in attendance was John A. Smith of EMEX (A Division of Mantis Innovation) and the Franklin Reporter Advocate

ROLL CALL

Mr. Alcazar	-	Absent
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Absent
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Chairwoman DeVeaux stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

RATE INCREASE – Explanation by Joseph Danielsen

Joseph Danielsen provided a explanation relative to the reasoning for the proposed increase which included the amount of cash versus how much borrowing the Authority does relative to the projected projects and associated costs. Mr. Danielsen also mentioned the consideration to the bond covenant with regards to an assessment done by Moody's where they assess the Authority's financial status and the ability to raise and repay the money. Mr. Danielsen indicated he concurs with the Authority Auditor and Financial Advisor that the Authority needs to be at a 13% increase with regards to the User Rate. Mr. Danielsen proposed to the Board to do this in two (2) stages with 10% in year 2022 and at least 3% or more next year in year 2023. Mr. Danielsen recommended that the rate be raised to \$363.00 effective November 1, 2022.

PUBLIC COMMENTS – Rate Increase

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Public in attendance: Franklin Reporter Advocate. – No Comment

Mr. Anbarasan moved to close the meeting for Public Comment, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

PUBLIC COMMENTS – General

Mr. Schmidt moved to open the meeting for Public Comments, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Public in attendance: Franklin Reporter Advocate.

FRANKLIN REPORTER – Comment

Bill from The Franklin Reporter asked if the Authority would be posting their current budget on the website. Mr. Danielsen responded with “Yes” with an explanation of the review, approval and adoption process. Mr. Danielsen provided an overall explanation and offered to email the requested pages to him for viewing which was agreed.

Mr. Anbarasan moved to close the meeting for Public Comment, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

ELECTRICITY SUPPLY SERVICES AUCTION –Presentation by John Smith of EMEX

Mr. Smith provided an overview of the purchase of electricity supply services for public use on an online auction website. Mr. Smith shared the history of the Authority’s past and current use of their services and the recommendation for services starting in June 2023 through 2025 for a two-year period. Mr. Smith indicated a resolution must be passed before the Auction takes place.

REVIEW OF THE BOARD MEETING MINUTES – October 4, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the meeting minutes from the September 6, 2022 Board Meeting.

Mr. Schmidt made a motion to accept the September 6, 2022, Board Meeting minutes, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE BOARD EXECUTIVE SESSION MEETING MINUTES – August 2, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the meeting minutes from the August 2, 2022 Board Meeting.

Mr. Anbarasan made a motion to accept the August 2, 2022, Board Meeting minutes, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Abstain

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Daniels, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

REPORTS

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Vice Chairman Anbarasan said they had a meeting last week and they discussed and gave some directions and suggestions to the Executive Director to finalize the annual increases.

MUNICIPAL LIAISON COMMITTEE

Nothing to report.

CONSTRUCTION COMMITTEE

Nothing to report.

SAFETY COMMITTEE

Nothing to report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

Resolution Number 10042022 – 1	Payroll Account \$ 137,415.39
Resolution Number 10042022 – 2	Operating Expense Account \$ 188,239.29
Resolution Number 10042022 – 3	General Fund Expense Account \$ 3,711.25
Resolution Number 10042022 – 4	Renewal and Replacement \$ 235,840.15
Resolution Number 10042022 – 5	Escrow Fund Account \$ 25,745.00

Mr. Anbarasan made a motion, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

1. AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

Resolution Number 100420222 – 6

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO THE ENGINEERING SERVICES AGREEMENT WITH CME ASSOCIATES FOR CONSTRUCTION PHASE SERVICES FOR THE SANITARY SEWER REHABILITATION PROJECT – MARCY STREET AREA

MOVER: Ms. Ford

SECONDER: Mr. Schmidt

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

2. Resolution Number 10042022 – 7

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH BUSINESS & GOVERNMENTAL INSURANCE AGENCY, INC. FOR PROFESSIONAL RISK MANAGEMENT CONSULTING SERVICES

MOVER: Mr. Schmidt
SECONDER: Ms. Ford

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

3. Resolution Number 10042022 - 8

CORRECTION TO ACCOUNT NUMBER ON THE ORIGINAL RESOLUTION 08022022-14. RESOLUTION TO REMOVE ACCOUNT NUMBER 09999.00 LOCATED AT 17 SCHOOL HOUSE ROAD, BLOCK 517.05 LOT 35.11 IS REMOVED FROM BILLING WITH AN ADJUSTMENT OF \$17,674.80 IN PRINCIPAL. THIS ADDRESS WAS CAPPED.

MOVER: Mr. Schmidt
SECONDER: Mr. Anbarasan

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

4. Resolution Number 10042022 - 9

RESOLUTION MEMORIALIZING THE AWARD OF A CONTRACT TO FRANKLIN MILLER, INC. FOR THE PURCHASE OF A TASKMASTER® GRINDER, MODEL TM14032D

MOVER: Mr. Schmidt
SECONDER: Mr. Anbarasan

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

RATE INCREASE

Chairwoman asked for a motion for the rate increase to be memorialized with a resolution at the November 1, 2022 Board meeting.

Mr. Schmidt made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

EMEX AUCTION

Chairwoman DeVeaux asked for a motion for the Executive Director or Dr. Roach to Execute an Agreement with EMEX with regards the purchase of electricity supply services for public use on an online auction website.

Mr. Anbarasan made a motion, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye

Ms. Francois (Alt. #1)	-	Absent
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Aye

EXECUTIVE CLOSED SESSION

Chairwoman DeVeaux asked for a motion to go into Executive Session.

Mr. Anbarasan made a motion to go into Executive Session at 7:34 PM, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Mr. Hak said Board action may be taken at the conclusion of the Executive Session. Mr. Hak also stated that the Board will be entering the Executive Session for the purpose of discussing personnel matters strictly.

Dr. Roach, Mr. Nocero, Mr. Matteson and Mr. Korosec were all excused from the Executive Session.

Mr. Anbarasan made a motion to close the Executive session, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Mr. Hak said there is a motion to increase the Executive Director's salary by 3.5% along with the possible additional discretionary increase which will be in the form of the dollar amount as opposed to a percentage. Mr. Hak said this amount will be determined by the Board after a

recommendation by the Board Chair. Mr. Anbarasan indicated for clarification that this is a onetime discretionary increase that the Board approves not to exceed 6%.

Mr. Schmidt made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Absent
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Mr. Schmidt made a motion to adjourn, seconded by Mr. Anbarasan.

All Commissioners present voted “Aye.”

The meeting was adjourned at 7:56 PM.

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer