

Franklin Township Sewerage Authority

Minutes of Meeting

September 6, 2022

PRESENT

Chairwoman DeVeaux (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:39 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Mr. Anbarasan, Ms. Ford, Ms. Francois and Mr. Schmidt. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Eric M. Bernstein, Esq., General Counsel (by video); Michael McClendon, William Korosec, and Howard Matteson, Consulting Engineers (all by video).

ROLL CALL

Mr. Alcazar	-	Aye
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Aye

PLEDGE OF ALLEGIANCE

ACKNOWLEDGEMENT – Vice Chairman and FTSA Executive Management Team

Chairwoman DeVeaux expressed her gratitude to Vice Chairman Anbarasan, Executive Director Joe Danielsen, Administrative Manager Apryl Roach and the Operations Manager Scott Nocero for “holding down the fort” during the passing of her grandmother.

CHAIRPERSON’S STATEMENT:

Chairwoman DeVeaux stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

THE 2022 (2022-2023) BUDGET

Mr. Danielsen provided an explanation with regard to an amendment requested by the DCA of the Budget introduction. Mr. Danielsen also provided an explanation relative to a resolution being present to adopt the 2022-20223 Budget.

PUBLIC COMMENTS

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Ms. Francois.

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

No public was present.

Ms. Francois moved to close the meeting for Public Comment, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE BOARD MEETNG MINUTES – August 2, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the meeting minutes from the August 2, 2022 Board Meeting.

Ms. Francois made a motion to accept the July 5, 2022, Board Meeting minutes, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Abstain
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye

Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Abstain

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

REPORTS

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Chairwoman DeVeaux said she will discuss the Personnel Committee the Executive Director's internal review.

MUNICIPAL LIAISON COMMITTEE

Nothing to report.

CONSTRUCTION COMMITTEE

Nothing to report.

SAFETY COMMITTEE

Nothing to report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

Resolution Number 09062022 - 1	Payroll Account \$ 170,767.27
Resolution Number 09062022 - 2	Operating Expense Account \$ 225,751.14
Resolution Number 09062022 – 3	General Fund Expense Account \$ 1,596.00
Resolution Number 09062022 - 4	Renewal and Replacement \$ 110,193.49
Resolution Number 09062022 - 5	North Tract \$ 8,278.00
Resolution Number 0962022 – 6	Escrow Fund Account \$ 12,870.13

Mr. Anbarasan made a motion, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

1. AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

Resolution Number 0906022 – 7

Resolution approving the Annual Budget, including all related schedules, and the Capital Budget/Program of the Franklin Township Sewerage Authority for the fiscal year beginning, June 1, 2022 and ending, May 31, 2023.

MOVER: Ms. Francois

SECONDER: Mr. Anbarasan

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

2. Resolution Number 09062022 – 8

Resolution approving the adopted budget for the fiscal year beginning, June 1, 2022 and, ending, May 31, 2023 shall constitute appropriations for the purposes stated.

MOVER: Mr. Schmidt

SECONDER: Mr. Anbarasan

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

3. Resolution Number 09062022 - 9

Removal of Account Number 10013.00 located at 110 Belmont Drive, Block 528.04 Lot 19.32 from billing with an adjustment of \$82.50 in principal. This address was capped.

MOVER: Ms. Francois

SECONDER: Mr. Schmidt

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

4. Resolution Number 09062022 - 10

Removal of Account Number 10015.00 located at 120 Belmont Drive, Block 528.04 Lot 19.32 from billing with an adjustment of \$82.50 in principal. This address was capped.

MOVER: Mr. Anbarasan

SECONDER: Ms. Francois

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

5. Resolution Number 09062022 - 11

Removal of account Number 09908.00 located at 195 Davidson Avenue, Block 502.02 Lot 37.01 from billing with an adjustment of \$4,347.40 in principal. This address was capped.

MOVER: Ms. Francois

SECONDER: Ms. Ford

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

Ms. Francois made a motion to adjourn, seconded by Mr. Anbarasan.

All Commissioners present voted "Aye."

The meeting was adjourned at 7:17PM.

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer