

Franklin Township Sewerage Authority

Minutes of Meeting

December 6, 2022

PRESENT

Chairwoman DeVeaux (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:40 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Ms. Ford, Ms. Francois, and Mr. Schmidt. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Brian Hak, Esq., General Counsel (by video); William Korosec, and Howard Matteson, Consulting Engineers (all by video).

Also in attendance was the Franklin Reporter Advocate.

Mr. Schmidt joined at 6:43 PM.

ROLL CALL

Mr. Alcazar	-	Aye
Mr. Anbarasan	-	Absent
Ms. Ford	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Absent
Chairwoman DeVeaux	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Chairwoman DeVeaux stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PUBLIC COMMENTS – General

Ms. Francois moved to open the meeting for Public Comments, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman DeVeaux	-	Aye

Public in attendance: Franklin Reporter Advocate.

Mr. Alcazar moved to close the meeting for Public Comment, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE BOARD MEETNG MINUTES – December 6, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the meeting minutes from the November 1, 2022 Board Meeting.

Ms. Francois made a motion to accept the November 1, 2022, Board Meeting minutes, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Abstain
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Abstain
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Abstain
	Chairwoman DeVeaux	-	Aye

REVIEW OF THE BOARD EXECUTIVE SESSION MEETING MINUTES – December 6, 2022

Chairwoman DeVeaux asked if there were any questions or concerns regarding the meeting minutes from the November 1, 2022 Board Meeting.

Ms. Francois made a motion to accept the November 1, 2022, Board Meeting minutes, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Abstain
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Abstain
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Abstain
	Chairwoman DeVeaux	-	Aye

Commissioner Francois left the meeting at 7:02 PM

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Nothing to report.

MUNICIPAL LIAISON COMMITTEE

Nothing to report.

CONSTRUCTION COMMITTEE

Nothing to report.

SAFETY COMMITTEE

Nothing to report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. There was a request to remove Resolution Number 11012022-2 for a separate vote.

Resolution Number 12062022 - 1	Payroll Account \$ 175,826.76
Resolution Number 12062022 - 2	Operating Expense Account \$ 263,587.97
Resolution Number 12062022 – 3	General Fund Expense Account \$ 10,963.50
Resolution Number 12062022 - 4	Renewal and Replacement \$ 377,836.60
Resolution Number 12062022 - 5	Escrow Fund Account \$ 31,137.00

Ms. Ford made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

1. AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

Resolution Number 1206222 – 6

- 1. Resolution authorizing the execution of a capacity allocation and developer's agreement with the developer of real property located at 17 School House Road, Franklin, New Jersey**

Mr. Alcazar made a motion, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

2. Resolution Number 12062022 – 7

Resolution authorizing the execution of a capacity allocation and developer's agreement with the developer of real property located at 401 Cottontail Lane, Franklin, New Jersey

Mr. Alcazar made a motion, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

3. Resolution Number 12062022 – 8

Resolution to remove Account Number 01761.00 located at 65 Blair Avenue, Block 107 Lot 22.01 from billing with an adjustment of \$845.93 in principal . This address was capped

Mr. Schmidt made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye

Ms. Francois (Alt. #1)	-	Absent
Mr. Schmidt	-	Aye
Chairwoman DeVeaux	-	Aye

4. Resolution Number 12062022 – 9

Resolution to remove Account Number 01919.00 located at 826 Hamilton Street, Block 145 Lot 5 from billing with an adjustment of \$741.68 in principal. This address was capped

Mr. Schmidt made a motion, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

5. Resolution Number 12062022 – 10

Resolution to remove Account Number 01920.00 located at 818 Hamilton Street, Block 145 Lot 9 from billing with an adjustment of \$2,160.47 in principal. This address was capped

Mr. Schmidt made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

6. Resolution Number 12062022 – 11

Resolution authorizing the refund of monies paid by Actlien Holding under tax sale certificate sold by the Township of Franklin

Ms. Ford made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

7. Resolution Number 12062022 – 12

Resolution authorizing hiring Colton Hoff as a Sewer Maintenance Person at an hourly rate of \$26.55 effective December 19, 2022. Said employee will have a three (3) month probation period.

Mr. Schmidt made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Absent
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman DeVeaux	-	Aye

EXECUTIVE CLOSED SESSION

Motion to Open Executive Session (If applicable)

N/A

Mr. Schmidt made a motion to adjourn, seconded by Ms. Ford.

All Commissioners present voted “Aye.”

The meeting was adjourned at 7:11 PM.

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer