

Franklin Township Sewerage Authority

Minutes of Meeting

February 7, 2022

PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:26 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Mr. Anbarasan, Md. DeVeaux and Ms. Francois. Also in attendance were Joseph Danielsens, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Eric M. Bernstein, Esq. and Brian Hak, Esq., General Counsel (by video); Michael McClendon, William Korosec, and Howard Matteson, Consulting Engineers (all by video).

Howard Matteson joined the meeting at 6:28 PM.

ROLL CALL

Mr. Alcazar	-	Aye
Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Absent
Chairwoman Ford	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PUBLIC COMMENTS – General

Mr. Alcazar moved to open the meeting for Public Comments, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

Ms. Francois moved to close the meeting for Public Comment, seconded by Ms. DeVeaux.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

REVIEW OF THE BOARD MEETNG MINUTES – February 7, 2023

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the January 3, 2023 Board Meeting.

Mr. Anbarasan made a motion to accept the January 3, 2023, Board Meeting minutes, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

USWU Contract Negotiations meetings to be scheduled.

MUNICIPAL LIAISON COMMITTEE

Nothing to report.

CONSTRUCTION COMMITTEE

Nothing to report.

SAFETY COMMITTEE

Nothing to report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately.

Resolution Number 02072023 - 1

Payroll Account \$ 152,114.40

Resolution Number 02072023 - 2

Operating Expense Account \$ 548,122.17

Resolution Number 02072023 – 3

General Fund Expense Account \$ 526,668.99

Resolution Number 02072023 - 4 Renewal and Replacement \$ 23,319.67

Resolution Number 02072023 - 5 Escrow Fund Account \$ 27,773.25

Ms. Francois made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

1. AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

Resolution Number 0207023 – 6

Resolution authorizing the renewal of short term and long-term disability benefits plans with Guardian Life Insurance Company of America for the renewal period of March 1, 2023 to February 29, 2024 at the same monthly rates/annual premiums that the Authority currently pays for such plans as follows: short term disability-monthly rate: \$0.541/\$10.00; annual premium \$12,302.00; long term disability-monthly rate: \$0.232/\$100.00; annual premium \$3,410.00.

Mr. Alcazar made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Deveau	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

2. Resolution Number 02072023 – 7

Resolution authorizing the execution of a Letter of Intent and a Memorandum of Understanding with Public Service Electric and Gas (PSE&G) Company to relocate the existing Weston Canal Road pump station to property that is owned by PSE&G, located at 472 Weston Canal Road in the Township of Franklin, which property is legally designated as Block 517.01, Lot 5.01 on the official tax map of Franklin Township, Somerset County, New Jersey (“Property”).

Mr. Anbarasan made a motion, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Deveau	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

3. Resolution Number 02072023 – 8

Resolution to remove Account Number 03150.00 located at 600 Franklin Blvd., Block 234 Lot 1 from billing with an adjustment of \$3,697.33 in principal. This address was capped

Ms. Francois made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Deveau	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

4. Resolution Number 02072023 – 9

Resolution to remove Account Number 10002.00 located at 1 Wiley Drive, Block 523.03 Lot 35.08 from billing with an adjustment of \$7,731.92 in principal. This address was capped

Ms. Francois made a motion, seconded by Mr. Alcazar.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. Ford	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman DeVeaux	-	Aye

5. Resolution Number 02072023 – 10

Resolution authorizing the Authority to file a Treatment Works Approval (TWA) application with the State of New Jersey, Department of Environmental Protection (NJDEP), Division of Water Quality for the Somerset Street Pumping Station Rehabilitation Project.

Mr. Alcazar made a motion, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman DeVeaux	-	Aye

6. Resolution Number 02072023 – 11

Resolution authorizing the execution of a Capacity Allocation and Developer's On-Tract and Off-Tract Agreement with the developer of real property located at 47 Cedar Grove Lane, Somerset, New Jersey.

Mr. Alcazar made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman DeVeaux	-	Aye

EXECUTIVE CLOSED SESSION

Motion to Open Executive Session (If applicable)

N/A

Mr. Anbarasan made a motion to adjourn, seconded by Ms. Francois.

All Commissioners present voted "Aye."

The meeting was adjourned at 7:16 PM.

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer