

# **Franklin Township Sewerage Authority**

## **Minutes of Meeting**

**March 7, 2023**

### **PRESENT**

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:36 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Mr. Farooqi and Mr. Schmidt. Also in attendance were Joseph Daniels, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

Also present was:

Jesus Alcazar – Public

Franklin Reporter & Advocate - Public

### **ROLL CALL**

Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Absent
Mr. Farooqi	-	Aye
Ms. Francois (Alt. #1)	-	Absent
Mr. Schmidt	-	Aye
Chairwoman Ford	-	Aye

### **PLEDGE OF ALLEGIANCE**

### **CHAIRPERSON'S STATEMENT:**

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

## **PUBLIC COMMENTS – General**

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

Mr. Schmidt moved to close the meeting for Public Comment, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

## **REVIEW OF THE BOARD MEETNG MINUTES – March 7, 2023**

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the February 7, 2023 Board Meeting.

Mr. Anbarasan made a motion to accept the February 7, 2023, Board Meeting minutes, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Abstain
	Chairwoman Ford	-	Aye

## **AUDIT REVIEW – FISCAL YEAR ENDING MAY 31, 2022**

Presented by: Andrew Hodulik and Dana Montanelli of Hodulik & Morrison, P.A.  
A division of PKF O'Connor Davies

Ms. Montanelli concluded the Firm did not have any comments or recommendations. The Authority had received a clean audit for the fiscal year ending May 31, 2022.

Mr. Hodulik said the financials were in a strong position. They had received all the cooperation from Management and appreciated all the courtesies that were extended.

## **EXECUTIVE SUMMARY – PROFESSIONAL REPORTS**

Presented by: Joseph Danielsens, Executive Director / Special Project Manager

**Consulting Engineer Report - CME**

**Consulting Engineer Report - CDM**

**General Counsel Report – Eric M. Bernstein, Esq.**

## **EXECUTIVE DIRECTOR SUMMARY**

Presented By: Joseph Danielsens, Executive Director / Special Project Manager

**Operations Report - Scott Nocero**

**Connections Report – CME Consulting Engineers**

**Special Projects Report – Joseph Danielsens**

## **COMMITTEE REPORTS:**

### **NEGOTIATIONS / PERSONNEL COMMITTEE**

USWU Contract Negotiations meeting to be scheduled.

### **MUNICIPAL LIAISON COMMITTEE**

Nothing to report.

### **CONSTRUCTION COMMITTEE**

Nothing to report.

### **SAFETY COMMITTEE**

Nothing to report.

## **APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda.  
Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately.

<b>Resolution Number 03072023 - 1</b>	<b>Payroll Account \$ 158,136.81</b>
<b>Resolution Number 03072023 - 2</b>	<b>Operating Expense Account \$ 2,102,682.76</b>
<b>Resolution Number 03072023 – 3</b>	<b>General Fund Expense Account \$ 225,641.40</b>
<b>Resolution Number 03072023 - 4</b>	<b>Renewal and Replacement \$ 24,593.05</b>
<b>Resolution Number 03072023 - 5</b>	<b>Escrow Fund Account \$ 25,609.40</b>

Mr. Anbarasan made a motion, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

**1. AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE**

**Resolution Number 0307023 – 6**

**Resolution authorizing the Authority to file Treatment Works Approval (TWA) applications with the State of New Jersey Department of Environmental Protection (NJDEP), Division of Water Quality for various projects as needed.**

Mr. Schmidt made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

## 2. Resolution Number 03072023 – 7

### **Resolution authorizing the execution of an agreement with Business & Governmental Insurance Agency, Inc. for 2023 Professional Risk Management Consulting Services.**

Mr. Schmidt made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

### **EXECUTIVE CLOSED SESSION**

#### **Motion to Open Executive Session (If applicable)**

Mr. Hak said the Board, with the Executive Director, the Administrative Manager and General Counsel participating, will go into the Executive Session related to potential litigation and Union Contract Negotiations.

No formal action will be taken at the conclusion of the Closed session.

Mr. Anbarasan made a motion to go into Executive Session at 7:06 PM seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

Mr. Nocero, William Korosec, Howard Matteson and any Public were excused and not in attendance for this session.

Mr. Schmidt made a motion to close the Executive Session at 7:25 PM, seconded by Mr. Anbarasan.

Mr. Anbarasan made a motion to adjourn at 7:26 PM, seconded by Mr. Schmidt.

All Commissioners present voted “Aye.”

The meeting was adjourned at 7:26 PM.

Respectfully submitted,

*Apryl L. Roach*

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager / Chief Human Resources Officer