

Franklin Township Sewerage Authority

Minutes of Meeting

April 4, 2023

PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:31 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Mr. Farooqi and Ms. Francois and Mr. Schmidt. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

Also present was:

Franklin Reporter & Advocate - Public

“Maria” - Public - Name announcement only. Immediately left the meeting.

ROLL CALL

Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Absent
Mr. Farooqi	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Absent
Chairwoman Ford	-	Aye

Mr. Schmidt arrived at 6:43 PM

PLEDGE OF ALLEGIANCE

CHAIRPERSON’S STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

NOMINATION OF SECRETARY / TREASURER

Commissioner Francois made a motion to table this, seconded by Commissioner Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

NOMINATION OF ASSISTANT SECRETARY / TREASURER

Commissioner Anbarasan made a motion to table this, seconded by Commissioner Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

PUBLIC COMMENTS – General

Ms. Francois moved to open the meeting for Public Comments, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

No public comments.

Mr. Anbarasan moved to close the meeting for Public Comment, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

REVIEW OF THE BOARD MEETNG MINUTES – April 4, 2023

RE-ORGANIZATIONAL BOARD MEETING – FEBRUARY 7, 2023

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the February 7, 2023 Re-Organizational Board Meeting.

Mr. Anbarasan made a motion to accept the February 7, 2023, Re-Organizational Board Meeting minutes, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

REGULAR MONTHLY BOARD MEETING – MARCH 7, 2023

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the March 7, 2023 Board Meeting.

Mr. Anbarasan made a motion to accept the March 7, 2023, Board Meeting minutes, seconded by Mr. Farooqi.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

EXECUTIVE CLOSED SESSION MEETING – MARCH 7, 2023

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the March 7, 2023 Executive Closed Session Board Meeting.

Mr. Anbarasan made a motion to accept the March 7, 2023, Executive Closed Session Board Meeting minutes, seconded by Mr. Farooqi.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

Commissioner Schmidt joined the April 4, 2023 Board Meeting at 6:43 PM

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Commissioner Anbarasan said the Personnel Committee will be scheduling a meeting with the USWU over the next few weeks.

MUNICIPAL LIAISON COMMITTEE

Commissioner Francois said the Budget will be introduced sometime during the month of April 2023.

CONSTRUCTION COMMITTEE

Executive Director Joe Danielsen referenced the High Bay Garage project as being active and presented photos of the various phases of the project.

SAFETY COMMITTEE

Mr. Nocero reported there was one (1) injury, non-major, with no loss time.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.
Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately.

Resolution Number 04042023 - 1	Payroll Account \$ 187,633.25
Resolution Number 04042023 - 2	Operating Expense Account \$ 214,113.74
Resolution Number 04042023 - 3	General Fund Expense Account \$ 174,110.14
Resolution Number 04042023 - 4	Renewal and Replacement \$ 14,906.50
Resolution Number 04042023 - 5	Escrow Fund Account \$ 33,324.50

Mr. Anbarasan made a motion, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

1. Resolution Number 04042023 – 6

Resolution electing Tamiz Farooqi to serve as the Secretary / Treasurer for the Franklin Township Sewerage Authority.

Mr. Anbarasan made a motion, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

2. Resolution Number 04042023 – 7

Resolution electing Arnold Schmidt to serve as the Assistant Secretary / Treasurer for the Franklin Township Sewerage Authority.

Ms. Ford made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

3. Resolution Number 04042023 – 8

Resolution certifying the Annual Audit for Fiscal Year 2021-2022.

Ms. Francois made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Abstain
	Chairwoman Ford	-	Aye

4. Resolution Number 04042023 – 9

Resolution Addendum between United Service Workers Union, Local 255, IUJAT and the Franklin Township Sewerage Authority to employ individuals whose positions would be covered by the Union, with previous applicable experience and would like the flexibility when hiring them to place them on the existing salary guide, not at 1st Year Step, but at a step commensurate with their experience.

Mr. Anbarasan made a motion, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

5. Resolution Number 04042023 – 10

Resolution authorizing the payment of monies received by the Authority from the low-income household water assistance program to the Township of Franklin.

Mr. Schmidt made a motion, seconded by Mr. Farooqi.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

EXECUTIVE CLOSED SESSION

N/A

Mr. Anbarasan made a motion to adjourn at 7:24 PM, seconded by Mr. Schmidt.

All Commissioners present voted "Aye."

The meeting was adjourned at 7:24 PM.

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer