Franklin Township Sewerage Authority

Minutes of Meeting

June 6, 2023

PRESENT

Chairwoman Ford made a motion to appoint Commissioner Schmidt as the temporary Chairman for the June 6, 2023 Board meeting, seconded by Commissioner DeVeaux.

All members present voted "Aye".

Commissioner Schmidt (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:31 PM. The following Commissioners were also present (all by video): Mr. Farooqi, Ms. DeVeaux and Chairwoman Ford. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

ROLL CALL

Mr. Anbarasan	-	Absent
Ms. DeVeaux	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois (Alt. #1)	-	Absent
Temporary Chairman Schmidt	-	Aye
Chairwoman Ford	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Temporary Chairman Schmidt stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PUBLIC COMMENTS – General

Chairwoman Ford moved to open the meeting for Public Comments, seconded by Ms. DeVeaux.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Aye
	Chairwoman Ford	-	Aye

No public comments.

Chairwoman Ford moved to close the meeting for Public Comment, seconded by Temporary Chairman Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Aye
	Chairwoman Ford	-	Aye

REVIEW OF THE BOARD MEETNG MINUTES – June 6, 2023

REGULAR MONTHLY BOARD MEETING – May 2, 2023

Temporary Chairman Schmidt asked if there were any questions or concerns regarding the meeting minutes from the May 2, 2023 Board Meeting.

Chairwoman Ford made a motion to accept the May 2, 2023, Board Meeting minutes, seconded by Temporary Chairman Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Abstain

Mr. Farooqi	-	Aye
Ms. Francois (Alt. #1)	-	Absent
Temporary Chairman Schmidt	-	Abstain
Chairwoman Ford	-	Aye

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS
Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Consulting Engineer Report - CME
Consulting Engineer Report - CDM
General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY
Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero
Connections Report – CME Consulting Engineers
Special Projects Report – Joseph Danielsen

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE
No Report.

MUNICIPAL LIAISON COMMITTEE
No Report.

CONSTRUCTION COMMITTEE
No Report.

SAFETY COMMITTEE
No Report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.
Temporary Chairman Schmidt said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Temporary Chairman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately.

Resolution Number 06062023 - 1 Payroll Account $ 258,992.44

Resolution Number 06062023 - 2 Operating Expense Account $ 256,915.09

Resolution Number 06062023 – 3 General Fund Expense Account $ 1,686.50

Resolution Number 06062023 - 4 Renewal and Replacement $ 92,247.75

Resolution Number 06062023 - 5 Escrow Fund Account $ 44,455.15

Chairwoman Ford made a motion, seconded by Temporary Chairman Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Abstain
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Abstain
	Chairwoman Ford	-	Aye

AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

1. **Resolution Number 06062023 – 6**

RESOLUTION AUTHORIZING THE RENEWAL OF AN AGREEMENT FOR POTS LOCAL LINE TELEPHONE SERVICE WITH XTEL COMMUNICATIONS, INC.

MOVER: Ms. DeVeaux

SECONDER: Chairwoman Ford

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Aye
	Chairwoman Ford	-	Aye

2. Resolution Number 06062023 – 7

RESOLUTION AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO EXECUTE A CHANGE ORDER TO THE DESIGN-BUILD AGREEMENT WITH BLUESCOPE CONSTRUCTION, INC. FOR PHASE II OF THE HIGH BAY GARAGE PROJECT

MOVER: Chairwoman Ford

SECONDER: Ms. DeVeaux

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Aye
	Chairwoman Ford	-	Aye

3. Resolution Number 06062023 – 8

RESOLUTION MODIFYING THE SEWER CONNECTION FEE FOR THE FISCAL YEAR OF JUNE 1, 2023 THROUGH MAY 31, 2024

MOVER: Chairwoman Ford

SECONDER: Ms. DeVeaux

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Aye
	Chairwoman Ford	-	Aye

4. Resolution Number 06062023 – 9

RESOLUTION AUTHORIZING THE PAYMENT OF MONIES RECEIVED BY THE AUTHORITY FROM THE LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM TO THE TOWNSHIP OF FRANKLIN

MOVER: Ms. DeVeaux

SECONDER: Chairwoman Ford

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Aye
	Chairwoman Ford	-	Aye

5. Resolution Number 06062023 – 10

RESOLUTION AUTHORIZING THE RENEWAL OF AN AGREEMENT FOR BILLING DEPARTMENT FOLDING EQUIPMENT WITH PRIVATIZER TECHNOLOGIES, LLC

MOVER: Chairwoman Ford

SECONDER: Ms. DeVeaux

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Aye
	Chairwoman Ford	-	Aye

6. Resolution Number 06062023 – 11

RESOLUTION FOR A LATE BUDGET SUBMISSION TO THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT FINANCE DUE TO THE NEW RATE STRUCTURE UPDATE WHICH WAS DELAYED BUT NEEDED FOR THE FRANKLIN TOWNSHIP SEWERAGE AUTHORITY IN ITS BUDGET DEVELOPMENT

MOVER: Chairwoman Ford

SECONDER: Ms. DeVeaux

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Aye
	Chairwoman Ford	-	Aye

7. Resolution Number 06062023 – 12

RESOLUTION INTRODUCING THE ANNUAL BUDGET FOR THE FRANKLIN TOWNSHIP SEWERAGE AUTHORITY – JUNE 1, 2023 – MAY 31, 2024

MOVER: Chairwoman Ford

SECONDER: Ms. DeVeaux

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Temporary Chairman Schmidt	-	Aye
	Chairwoman Ford	-	Aye

EXECUTIVE CLOSED SESSION

N/A

Chairwoman Ford made a motion to adjourn, seconded by Ms. DeVeaux.

All Commissioners present voted "Aye."

The meeting was adjourned at approximately 6:57 PM.

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer