

Franklin Township Sewerage Authority

Minutes of Meeting

July 5, 2023

PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:38 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Ms. Francois and Chairwoman Ford. Also in attendance were Joseph Daniels, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

ROLL CALL

Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Absent
Mr. Farooqi	-	Absent
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Absent
Chairwoman Ford	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

JUNE 1, 2023 – MAY 31, 2024 BUDGET – Joseph Danielsen

Executive Director Joseph Danielsen made comments referencing the Budget introduction that was publicly held on June 6, 2023 and being presented during the July 5, 2023 Board meeting for adoption.

Ms. Francois made a motion to adopt the Authority June 1, 2023 – May 31, 2024 Budget as presented, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

PUBLIC COMMENTS – General

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

No public comments.

Mr. Anbarasan moved to close the meeting for Public Comments, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

REVIEW OF THE BOARD MEETING MINUTES – July 5, 2023

REGULAR MONTHLY BOARD MEETING – June 6, 2023

Chairwoman asked if there were any questions or concerns regarding the meeting minutes from the June 6, 2023 Board Meeting.

Chairwoman Ford made a motion to accept the June 6, 2023, Board Meeting minutes, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Abstain
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

EXECUTIVE CLOSED SESSION BOARD MEETING –May 2, 2023

Chairwoman asked if there were any questions or concerns regarding the Executive Closed Session meeting minutes from the May 2, 2023 Board Meeting.

Mr. Anbarasan made a motion to accept the May 2, 2023, Executive Session Board Meeting minutes, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

SOMERSET STREET PUMP STATION – Procurement
(CDM Consulting Engineering)

Commissioner Francois motioned to go out to bid once the Authorization to Advertise was approved, seconded by Commissioner Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

No Report.

MUNICIPAL LIAISON COMMITTEE

No Report.

CONSTRUCTION COMMITTEE

No Report.

SAFETY COMMITTEE

No Report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately.

Resolution Number 07052023 - 1	Payroll Account \$ 155,212.42
Resolution Number 07052023 - 2	Operating Expense Account \$ 175,586.00
Resolution Number 07052023 – 3	General Fund Expense Account \$ 153,439.69
Resolution Number 07052023 - 4	Renewal and Replacement \$ 31,498.67
Resolution Number 07052023 - 5	Escrow Fund Account \$ 38,119.50

Ms. Francois made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

Resolution Number 07052023 – 6

**RESOLUTION AUTHORIZING THE PAYMENT OF MONIES RECEIVED BY
THE AUTHORITY FROM THE LOW-INCOME HOUSEHOLD WATER
ASSISTANCE PROGRAM TO THE TOWNSHIP OF FRANKLIN**

MOVER: Mr. Anbarasan
SECONDER: Ms. Francois

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

1. Resolution Number 07052023 – 7

RESOLUTION FOR THE REMOVAL OF ACCOUNT NUMBER 05915.00 LOCATED AT 940 EASTON AVENUE, BLOCK 385, LOT 2.07 FROM BILLING WITH AN ADJUSTMENT OF \$273.61 IN PRINCIPAL. THIS ADDRESS WAS CAPPED.

**MOVER: Mr. Anbarasan
SECONDER: Ms. Francois**

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

2. Resolution Number 07052023 – 8

RESOLUTION AUTHORIZING THE EXECUTION OF A CAPACITY ALLOCATION AND DEVELOPER’S AGREEMENT WITH THE DEVELOPER OF REAL PROPERTY DESIGNATED AS BLOCK 502.01, LOT 45.02 (F/K/A LOTS 45.01 AND 46.01) ON THE OFFICIAL TAX MAP OF FRANKLIN TOWNSHIP, SOMERSET COUNTY, NEW JERSEY

**MOVER: Mr. Anbarasan
SECONDER: Ms. Francois**

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Absent
	Chairwoman Ford	-	Aye

EXECUTIVE CLOSED SESSION

N/A

Ms. Francois made a motion to adjourn, seconded by Mr. Anbarasan.

All Commissioners present voted “Aye.”

The meeting was adjourned at approximately 7:21 PM.

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer