

# **Franklin Township Sewerage Authority**

## **Minutes of Meeting**

**September 5, 2023**

### **PRESENT**

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:34 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Ms. Francois, and Mr. Schmidt. Also in attendance were Joseph Daniels, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (in person); Eric M. Bernstein, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

### **ROLL CALL**

Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Absent
Mr. Farooqi	-	Absent
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman Ford	-	Aye

### **PLEDGE OF ALLEGIANCE**

### **CHAIRPERSON'S STATEMENT:**

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

## **PUBLIC COMMENTS – General**

Mr. Schmidt moved to open the meeting for Public Comments, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

No public comments.

Ms. Francois moved to close the meeting for Public Comments, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Absent
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

*Commissioner Farooqi joined the Board Meeting at approximately 7:00 pm*

## **EXECUTIVE SUMMARY – PROFESSIONAL REPORTS**

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

**Consulting Engineer Report - CME**

**Consulting Engineer Report - CDM**

**General Counsel Report – Eric M. Bernstein, Esq.**

## **EXECUTIVE DIRECTOR SUMMARY**

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

**Operations Report - Scott Nocero**

**Connections Report – CME Consulting Engineers**

**Special Projects Report – Joseph Danielsen**

## **COMMITTEE REPORTS:**

### **NEGOTIATIONS / PERSONNEL COMMITTEE**

No Report.

### **MUNICIPAL LIAISON COMMITTEE**

No Report.

### **CONSTRUCTION COMMITTEE**

No Report.

### **SAFETY COMMITTEE**

No Report.

## **REVIEW OF THE BOARD MEETING MINUTES – September 5, 2023**

### **REGULAR MONTHLY BOARD MEETING – July 5, 2023**

Chairwoman asked if there were any questions or concerns regarding the meeting minutes from the July 5, 2023 Board Meeting.

Ms. Francois made a motion to accept the July 5, 2023, Board Meeting minutes, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Abstain
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Abstain
	Chairwoman Ford	-	Aye

### **REGULAR MONTHLY BOARD MEETING – August 1, 2023**

Chairwoman asked if there were any questions or concerns regarding the meeting minutes from the August 1, 2023 Board Meeting.

Ms. Francois made a motion to accept the July 5, 2023, Board Meeting minutes, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Abstain
	Chairwoman Ford	-	Aye

### **APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda. Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately.

<b>Resolution Number 09052023 - 1</b>	<b>Payroll Account \$ 180,851.97</b>
<b>Resolution Number 09052023 - 2</b>	<b>Operating Expense Account \$ 206,844.24</b>
<b>Resolution Number 09052023 – 3</b>	<b>General Fund Expense Account \$ 47,647.00</b>
<b>Resolution Number 09052023 - 4</b>	<b>Renewal and Replacement \$ 763,279.67</b>
<b>Resolution Number 09052023 - 5</b>	<b>Escrow Fund Account \$ 9,576.00</b>

Ms. Francois made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

**AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE**

**1. AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE**

**Resolution Number 09052023 – 6**

**RESOLUTION AUTHORIZING THE REFUND OF OVERPAID SEWER CHARGES TO SHRIMP REALTY, LLC OF CHESTNUT HILL, MA FOR PROPERTY LOCATED AT 20-101 DELAR PARKWAY, FRANKLIN TOWNSHIP, COUNTY OF SOMERSET, STATE OF NEW JERSEY**

MOVER: Mr. Anbarasan

SECONDER: Mr. Farooqi

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**2. Resolution Number 09052023 – 7**

**RESOLUTION AUTHORIZING THE RENEWAL OF AN AGREEMENT FOR BUSINESS INTERNET SERVICE FOR THE FRANKLIN TOWNSHIP SEWER AUTHORITY WITH COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC**

MOVER: Ms. Francois

SECONDER: Anbarasan

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**3. Resolution Number 09052023 – 8 – N/A for this meeting**

**RESOLUTION AUTHORIZING THE BOARD CHAIRPERSON AND BOARD SECRETARY TO EXECUTE AN AGREEMENT WITH PUMPING SERVICES,**

**INC. FOR THE PROCUREMENT OF A SELF-PRIMING CENTRIFUGAL  
PUMP FOR THE SOMERSET STREET PUMPING STATION  
REHABILITATION PROJECT ON BEHALF OF THE FRANKLIN TOWNSHIP  
SEWERAGE AUTHORITY**

**4. Resolution Number 09052023 – 9**

**RESOLUTION AUTHORIZING RENEWAL OF MEMBERSHIP IN THE  
NEW JERSEY UTILITY AUTHORITIES' JOINT INSURANCE FUND**

MOVER: Mr. Anbarasan

SECONDER: Mr. Schmidt

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**5. Resolution Number 09052023 – 10**

**RESOLUTION AUTHORIZING THE PAYMENT OF MONIES RECEIVED BY  
THE AUTHORITY FROM THE LOW-INCOME HOUSEHOLD WATER  
ASSISTANCE PROGRAM (LIHWAP) TO THE TOWNSHIP OF FRANKLIN**

MOVER: Mr. Schmidt

SECONDER: Mr. Anbarasan

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**6. Resolution Number 09052023 – 11**

**RESOLUTION FOR THE REMOVAL OF ACCOUNT NUMBER 003993.00  
LOCATED AT 297 GIRARD AVENUE, BLOCK 298, LOT 36 FROM BILLING**

**WITH AN ADJUSTMENT OF \$281.97 IN PRINCIPAL. THIS ADDRESS WAS CAPPED**

MOVER: Mr. Schmidt

SECONDER: Mr. Anbarasan

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN

**7. Resolution Number 09052023 – 12**

**RESOLUTION FOR THE REMOVAL OF ACCOUNT NUMBER 14072  
LOCATED AT 7 MARKET STREET, BLOCK 64, LOT 5 FROM BILLING  
WITH AN ADJUSTMENT OF \$2,979.48 IN PRINCIPAL AND A CREDIT IN THE  
AMOUNT OF \$3,168.38 FOR THE AMOUNTS PAID ON THE ACCOUNT FROM  
THE DATE OF THE FIRE. THIS ADDRESS WAS PLUGGED.**

MOVER: Mr. Schmidt

SECONDER: Ms. Francois

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN

**8. Resolution Number 09052023 – 13**

**RESOLUTION AUTHORIZING THE EXECUTION OF A COLLECTIVE  
BARGAINING AGREEMENT WITH UNITED SERVICE WORKERS UNION  
(USWU) LOCAL 255**

MOVER: Mr. Schmidt

SECONDER: Ms. Francois

AYES: All present  
NAYS:  
ABSENT: Ms. DeVeaux  
ABSTAIN

### **EXECUTIVE CLOSED SESSION**

Mr. Hak said the Board, with the Executive Director, the Administrative Manager, the Operations Manager and General Counsel participating, will go to the Executive Session related to a personnel issue and possible litigation.

Formal action may be taken at the conclusion of the Closed session.

Mr. Schmidt made a motion to go into Executive Session at 7:18 PM seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

William Korosec, and Howard Matteson were excused and not in attendance for this session.

Ms. Francois made a motion to close the Executive Session at 7:52 PM, seconded by Mr. Anbarasan.

### **SUCCESSION PLANNING**

Ms. Francois made a motion authorizing the Executive Director to create an additional position for Maintenance person, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye



Mr. Schmidt made a motion to adjourn, seconded by Mr. Anbarasan.

All Commissioners present voted “Aye.”

The meeting was adjourned at approximately 7:53 PM.

Respectfully submitted,

*Apryl L. Roach*

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager / Chief Human Resources Officer