

# **Franklin Township Sewerage Authority**

## **Minutes of Meeting**

**October 3, 2023**

### **PRESENT**

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:32 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Mr. Farooqi, Ms. Francois, and Mr. Schmidt. Also in attendance were Joseph Danielsens, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

### **ROLL CALL**

Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Absent
Mr. Farooqi	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman Ford	-	Aye

*Note:* Mr. Matteson joined the meeting at 6:36 PM.

### **PLEDGE OF ALLEGIANCE**

### **CHAIRPERSON'S STATEMENT:**

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

## **2023 RATE PROPOSED RATE INCREASE**

Executive Director Joseph Daniels presented an explanation with regard to a proposed rate increase. The proposed increase is 10% effective on November 1, 2023.

### **PUBLIC COMMENTS – General**

Mr. Schmidt moved to open the meeting for Public Comments, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

Public Comments were received from the Franklin Reporter relative to the proposed rate increase. Mr. Daniels addressed these questions.

Mr. Schmidt moved to close the meeting for Public Comments, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

## **EXECUTIVE SUMMARY – PROFESSIONAL REPORTS**

Presented by: Joseph Daniels, Executive Director / Special Project Manager

**Consulting Engineer Report - CME**

**Consulting Engineer Report - CDM**

**General Counsel Report – Eric M. Bernstein, Esq.**

## **EXECUTIVE DIRECTOR SUMMARY**

Presented By: Joseph Daniels, Executive Director / Special Project Manager

**Operations Report - Scott Nocero**

**Connections Report – CME Consulting Engineers**

**Special Projects Report – Joseph Daniels**

## **COMMITTEE REPORTS:**

### **NEGOTIATIONS / PERSONNEL COMMITTEE**

No Report.

### **MUNICIPAL LIAISON COMMITTEE**

No Report.

### **CONSTRUCTION COMMITTEE**

No Report.

### **SAFETY COMMITTEE**

No Report.

## **REVIEW OF THE BOARD MEETING MINUTES – October 3, 2023**

### **REGULAR MONTHLY BOARD MEETING – September 5, 2023**

Chairwoman asked if there were any questions or concerns regarding the meeting minutes from the September 5, 2023 Board Meeting.

Mr. Schmidt made a motion to accept the September 5, 2023, Board Meeting minutes, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

### **EXECUTIVE BOARD MEETING – September 5, 2023**

Chairwoman asked if there were any questions or concerns regarding the meeting minutes from the September 5, 2023 Executive Board Meeting.

Ms. Francois made a motion to accept the September 5, 2023, Executive Board Meeting minutes, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

### **APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda.  
Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately.

<b>Resolution Number 10032023 - 1</b>	<b>Payroll Account \$ 157,291.88</b>
<b>Resolution Number 10032023 - 2</b>	<b>Operating Expense Account \$ 208,353.41</b>
<b>Resolution Number 10032023 – 3</b>	<b>General Fund Expense Account \$ 17,533.99</b>
<b>Resolution Number 10032023 - 4</b>	<b>Renewal and Replacement \$ 41,754.55</b>
<b>Resolution Number 10032023 - 5</b>	<b>Escrow Fund Account \$ 45,284.50</b>

Ms. Francois made a motion, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

**AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE**

**1. AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE**

**Resolution Number 10032023 – 6**

**RESOLUTION AUTHORIZING THE PAYMENT OF MONIES RECEIVED BY THE AUTHORITY FROM THE LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP) TO THE TOWNSHIP OF FRANKLIN**

MOVER: Ms. Francois

SECONDER: Mr. Anbarasan

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**2. Resolution Number 10032023 – 7**

**RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT WITH THE TOWNSHIP OF FRANKLIN FOR THE BROOKLINE AREA SEWER REHABILITATION PROJECT**

MOVER: Mr. Anbarasan

SECONDER: Mr. Farooqi

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**3. Resolution Number 10032023 – 8**

**RESOLUTION AUTHORIZING THE BOARD CHAIRPERSON AND BOARD SECRETARY TO EXECUTE AN AGREEMENT WITH PUMPING SERVICES, INC. FOR THE PROCUREMENT OF A SELF-PRIMING CENTRIFUGAL PUMP FOR THE SOMERSET STREET PUMPING STATION**

**REHABILITATION PROJECT ON BEHALF OF THE FRANKLIN TOWNSHIP  
SEWERAGE AUTHORITY**

MOVER: Mr. Anbarasan

SECONDER: Mr. Farooqi

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**4. Resolution Number 10032023 – 9**

**RESOLUTION FOR THE REMOVAL OF ACCOUNT NUMBER 13488.00  
LOCATED AT 371 DAVIDSON AVENUE, BLOCK 502.01, LOT 55.01 FROM  
BILLING WITH AN ADJUSTMENT OF \$90.75 IN PRINCIPAL. THIS  
ADDRESS WAS CAPPED**

MOVER: Mr. Schmidt

SECONDER: Ms. Francois

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**5. Resolution Number 10032023 – 10**

**RESOLUTION AUTHORIZING THE AUTHORITY TO EXECUTE AN  
AGREEMENT WITH CME ASSOCIATES, INC. TO PROVIDE  
PROFESSIONAL ENGINEERING SERVICES FOR THE BID AND  
CONSTRUCTION PHASE OF THE SANITARY SEWER  
REHABILITATION - BROOKLINE WATERSHED PROJECT**

MOVER: Mr. Anbarasan

SECONDER: Mr. Farooqi

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**6. Resolution Number 10032023 – 11**

**RESOLUTION AUTHORIZING THE REFUND OF OVERPAID SEWER CHARGES ON ACCOUNT NUMBER 19982 FOR REAL PROPERTY DESIGNATED AS BLOCK 513.4, LOT 3.210 3210 AND LOCATED AT JOCKEY HOLLOW TRAIL, SOMERSET, NEW JERSEY**

MOVER: Ms. Francois

SECONDER: Mr. Anbarasan

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

**7. Resolution Number 10032023 – 12**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH EDMUNDS GOVTECH FOR FINANCE AND UTILITY BILLING SERVICES FOR THE FRANKLIN TOWNSHIP SEWER AUTHORITY**

MOVER: Mr. Anbarasan

SECONDER: Ms. Francois

AYES: All present

NAYS:

ABSENT: Ms. DeVeaux

ABSTAIN:

## **AUTHORIZATION FOR SECOND APPRAISAL**

Ms. Francois made a motion authorizing the Executive Director to get a second appraisal of the Weston Canal Pump Station project, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

## **EXECUTIVE CLOSED SESSION**

Mr. Hak said the Board, with the General Counsel participating, will go to the Executive Session related to a personnel matter relative to the Executive Director's Performance Appraisal.

Mr. Danielsen provided a verbal RICE notice acceptance of waiver for the discussion.

Ms. Francois made a motion to go into Executive Session at 7:20 PM seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

Mr. Danielsen, Dr. Roach, Mr. Nocero, Mr. Korosec and Mr. Matteson were all excused from the Executive Session.

The General meeting was adjourned at approximately 7:20 PM.

Respectfully submitted,

*Apryl L. Roach*

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager / Chief Human Resources Officer