

Franklin Township Sewerage Authority

Minutes of Meeting

November 8, 2023

PRESENT

Acting Chairwoman DeVeaux (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:46 PM. The following Commissioners were also present (all by video): Mr. Farooqi, Ms. Francois, and Mr. Schmidt. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

ROLL CALL

Mr. Anbarasan	-	Absent
Ms. DeVeaux	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois (Alt. #1)	-	Aye
Mr. Schmidt	-	Aye
Chairwoman Ford	-	Absent

PLEDGE OF ALLEGIANCE

CHAIRPERSON'S STATEMENT:

Acting Chairwoman DeVeaux stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

Ms. Francois moved to open the meeting for Public Comments, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Absent

Ms. Francois moved to close the meeting for Public Comments, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Absent

REVIEW OF THE BOARD MEETNG MINUTES – November 8, 2023

REGULAR MONTHLY BOARD MEETING – October 3, 2023

Acting Chairwoman DeVeaux asked if there were any questions or concerns regarding the meeting minutes from the October 3, 2023 Board Meeting.

Mr. Schmidt made a motion to accept the October 3, 2023, Board Meeting minutes, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Abstain
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Absent

EXECUTIVE BOARD MEETING – October 3, 2023

Acting Chairwoman DeVeaux asked if there were any questions or concerns regarding the meeting minutes from the October 3, 2023 Executive Board Meeting.

Ms. Francois made a motion to accept the October 3, 2023, Executive Board Meeting minutes, seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Abstain
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Absent

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Operations Report - Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

ADDITIONAL INFORMATION

Mr. Danielsen said the following items will require a vote:

1. Grinder Bid Authorization – Approximately \$85, 000.00
2. PSE&G Easement survey and authorization for CME to perform the work – Approximately \$16,700.00
3. Move forward with the FTSA building surge protection – Authorization not to exceed approximately \$20,00.00
4. Authorization for Shirley Avenue having CME do the initial scope of the work.
5. Authorization to go out to bid for a new radio system

Chairwoman DeVeaux said each would need to be voted on individually after the Committee Reports.

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

No Report.

MUNICIPAL LIAISON COMMITTEE

No Report.

CONSTRUCTION COMMITTEE

No Report.

SAFETY COMMITTEE

No Report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.
Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Acting Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately.

Resolution Number 11082023 - 1	Payroll Account \$ 168,712.63
Resolution Number 11082023 - 2	Operating Expense Account \$ 2,193,997.83
Resolution Number 11082023 – 3	General Fund Expense Account \$ 158,251.75
Resolution Number 11082023 - 4	Renewal and Replacement \$ 96,917.00
Resolution Number 11082023 - 5	Escrow Fund Account \$ 32,982.25

Mr. Schmidt made a motion, seconded by Ms. Francois.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Absent

AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

1. Resolution Number 11082023 – 6

RESOLUTION APPROVING THE ADVERTISEMENT FOR THE RECEIPT OF BIDS FOR A TASKMASTER® GRINDER, MODEL TM14032D TO BE PURCHASED ON A PROPRIETARY BASIS

MOVER: Ms. Francois

SECONDER: Mr. Schmidt

AYES: All present

NAYS:

ABSENT: Mr. Anbarasan, Ms. Ford

ABSTAIN:

2. Resolution Number 11082023 – 7

RESOLUTION APPROVING THE DATES AND TIMES OF THE 2024 MONTHLY BOARD MEETINGS DURING THE YEAR ON THE 1ST TUESDAY OF THE MONTH UNLESS OTHERWISE SPECIFIED.

MOVER: Ms. Francois

SECONDER: Mr. Schmidt

AYES: All present

NAYS:

ABSENT: Mr. Anbarasan, Ms. Ford

ABSTAIN:

3. Resolution Number 11082023 – 8

RESOLUTION AUTHORIZING THE EXECUTION OF A CAPACITY ALLOCATION AND DEVELOPER'S AGREEMENT WITH THE DEVELOPER OF REAL PROPERTY DESIGNATED AS BLOCK 530.04, LOT 4.01 ON THE OFFICIAL TAX MAP OF FRANKLIN TOWNSHIP, SOMERSET COUNTY, NEW JERSEY

MOVER: Ms. Francois

SECONDER: Mr. Schmidt

AYES: All present

NAYS:

ABSENT: Mr. Anbarasan, Ms. Ford

ABSTAIN:

4. Resolution Number 11082023 – 9

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO OBTAIN A SECOND (2ND) APPRAISAL FOR THE VALUATION OF AN EASEMENT TO BE POTENTIALLY ACQUIRED FROM PUBLIC SERVICE ELECTRIC & GAS COMPANY (PSE&G) FOR THE WESTON CANAL PUMP STATION PROJECT

MOVER: Ms. Francois

SECONDER: Mr. Schmidt

AYES: All present

NAYS:

ABSENT: Mr. Anbarasan, Ms. Ford

ABSTAIN:

5. Resolution Number 11082023 – 10

RESOLUTION AUTHORIZING A WRITE OFF TO ACCOUNT NO. 19279.00 IN THE AMOUNT OF \$596.50

MOVER: Ms. Francois

SECONDER: Mr. Schmidt

AYES: All present

NAYS:

ABSENT: Mr. Anbarasan, Ms. Ford

ABSTAIN:

6. Resolution Number 11082023 – 11

RESOLUTION MODIFYING ANNUAL SEWER SERVICE CHARGES TO RESIDENTIAL AND NON-RESIDENTIAL CUSTOMERS, TO BE EFFECTIVE NOVEMBER 1, 2023

MOVER: Mr. Schmidt

SECONDER: Mr. Farooqi

AYES: All present

NAYS:

ABSENT: Mr. Anbarasan, Ms. Ford

ABSTAIN:

7. Resolution Number 11082023 – 12

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
WITH ADO PROFESSIONAL SERVICES, INC. D/B/A LHH FOR TEMPORARY
EMPLOYMENT SERVICES**

MOVER: Mr. Schmidt

SECONDER: Mr. Farooqi

AYES: All present

NAYS:

ABSENT: Mr. Anbarasan, Ms. Ford

ABSTAIN:

EXECUTIVE CLOSED SESSION

Mr. Hak said the Board, with the General Counsel participating, will go to the Executive Session related to discuss personnel items.

Ms. Francois made a motion to go into Executive Session at 7:34 PM seconded by Mr. Schmidt.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Absent
	Ms. DeVeaux	-	Aye
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Aye
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Absent

Dr. Roach, Mr. Nocero, Mr. Korosec and Mr. Matteson were all excused from the Executive Session.

The General meeting was adjourned at approximately 7:34 PM.

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer