

# **Franklin Township Sewerage Authority**

## **Minutes of Meeting**

**February 6, 2024**

### **PRESENT**

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:32 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Mr. Farooqi and Mr. Schmidt. Also in attendance were Joseph Daniels, Executive Director / Special Project Manager (in person), Dr. Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

### **ROLL CALL**

Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Absent
Mr. Farooqi	-	Aye
Ms. Francois (Alt. #1)	-	Absent
Mr. Schmidt	-	Aye
Chairwoman Ford	-	Aye

**NOTE:** Also present were Anthony Branco and Dana Montanelli, Auditors of PKF O'Connor Davies.

### **PLEDGE OF ALLEGIANCE**

### **CHAIRPERSON'S STATEMENT:**

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

### **PRESENTATION OF THE FISCAL YEAR ENDING MAY 31, 2023 AUDIT**

Anthony Branco and Dana Montanelli – PKF O'Connor Davies

Mr. Schmidt moved to accept the Audit for fiscal year ending May 31, 2023, seconded by Mr. Farooqi.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

## **PUBLIC COMMENTS**

Mr. Schmidt moved to open the meeting for Public Comments, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

Mr. Schmidt moved to close the meeting for Public Comments, seconded by Mr. Farooqi.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

## **REVIEW OF THE BOARD MEETING MINUTES – February 6, 2024**

### **REGULAR MONTHLY BOARD MEETING – January 2, 2024**

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the January 2, 2024 Board Meeting.

Mr. Anbarasan made a motion to accept the January 2, 2024 Board Meeting minutes, seconded by Mr. Farooqi.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

### **EXECUTIVE SUMMARY – PROFESSIONAL REPORTS**

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

**Consulting Engineer Report - CME**

**Consulting Engineer Report - CDM**

**General Counsel Report – Eric M. Bernstein, Esq.**

### **EXECUTIVE DIRECTOR SUMMARY**

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

**Operations Report - Scott Nocero**

**Connections Report – CME Consulting Engineers**

**Special Projects Report – Joseph Danielsen**

### **COMMITTEE REPORTS:**

#### **NEGOTIATIONS / PERSONNEL COMMITTEE**

No Report.

#### **MUNICIPAL LIAISON COMMITTEE**

No Report.

#### **CONSTRUCTION COMMITTEE**

No Report.

#### **SAFETY COMMITTEE**

No Report.

Mr. Danielson reported there was one incident involving an FTSA employee during the month of January. The individual is on Worker's Comp and doing well.

### **APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda.  
Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately.

<b>Resolution Number 02062024 - 1</b>	<b>Payroll Account \$ 217,003.31</b>
<b>Resolution Number 02062024 - 2</b>	<b>Operating Expense Account \$ 270,288.75</b>
<b>Resolution Number 02062024 – 3</b>	<b>General Fund Expense Account \$ 76,266.00</b>
<b>Resolution Number 02062024 - 4</b>	<b>Renewal and Replacement \$ 56,583.25</b>
<b>Resolution Number 02062024 - 5</b>	<b>Escrow Fund Account \$ 16,140.00</b>

Mr. Schmidt made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

### **AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE**

**Resolution Number 02062024 – 6**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CAPACITY  
ALLOCATION AND DEVELOPER'S ON TRACT AND OFF TRACT  
AGREEMENT WITH THE DEVELOPER OF REAL PROPERTY KNOWN AS 3  
RONSON, LLC, DESIGNATED AS BLOCK 88.01, LOT 43 ON THE OFFICIAL  
TAX MAP OF FRANKLIN TOWNSHIP, SOMERSET COUNTY, NEW JERSEY**

**MOVER: Mr. Anbarasan**  
**SECONDER: Mr. Schmidt**

**AYES: All present**

**NAYS:**

**ABSENT: Ms. DeVeaux, Ms. Francois**

**ABSTAIN:**

**1. Resolution Number 02062024 – 7**

**RESOLUTION AUTHORIZING THE RENEWAL OF SHORT TERM AND  
LONG-TERM DISABILITY BENEFITS PLANS WITH GUARDIAN LIFE  
INSURANCE COMPANY OF AMERICA**

**MOVER: Mr. Schmidt**  
**SECONDER: Mr. Farooqi**

**AYES: All Present**

**NAYS:**

**ABSENT: Ms. DeVeaux, Ms. Francois**

**ABSTAIN:**

**2. Resolution Number 02062024 –8**

**RESOLUTION FOR THE REMOVAL OF ACCOUNT NUMBER 02874.00  
LOCATED AT 587 HAMILTON STREET, BLOCK 204, LOT 18 FROM  
BILLING WITH AN ADJUSTMENT OF \$399.28 IN PRINCIPAL. THIS  
ADDRESS WAS CAPPED**

**MOVER: Mr. Schmidt**  
**SECONDER: Mr. Anbarasan**

**AYES: All Present**

**NAYS:**

**ABSENT: Ms. DeVeaux, Ms. Francois**

**ABSTAIN:**

**3. Resolution Number 02062024 – 9**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT  
WITH BUSINESS & GOVERNMENTAL INSURANCE AGENCY, INC. FOR  
PROFESSIONAL RISK MANAGEMENT CONSULTING SERVICES FOR  
CALENDAR YEAR 2024**

**MOVER: Mr. Schmidt  
SECONDER: Mr. Anbarasan**

**AYES: All Present**

**NAYS:**

**ABSENT: Ms. DeVeaux, Ms. Francois**

**ABSTAIN:**

**4. Resolution Number 02062024 – 10**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT WITH EVOQUA  
WATER TECHNOLOGIES LLC FOR THE PURCHASE AND DELIVERY OF  
ODOR CONTROL CHEMICALS ON BEHALF OF THE FRANKLIN TOWNSHIP  
SEWERAGE AUTHORITY**

**MOVER: Mr. Anbarasan  
SECONDER: Mr. Schmidt**

**AYES: All Present**

**NAYS:**

**ABSENT: Ms. DeVeaux, Ms. Francois**

**ABSTAIN:**

**5. Resolution Number 02062024 – 11**

**RESOLUTION FOR THE REMOVAL OF ACCOUNT NUMBER 03096.00  
LOCATED AT 403 LEWIS STREET, BLOCK 227, LOT 40 FROM BILLING  
WITH AN ADJUSTMENT OF \$302.76 IN PRINCIPAL. THIS ADDRESS WAS  
CAPPED**

**MOVER: Mr. Schmidt**  
**SECONDER: Mr. Anbarasan**

**AYES: All Present**

**NAYS:**

**ABSENT: Ms. DeVeaux, Ms. Francois**

**ABSTAIN:**

**6. Resolution Number 02062024 – 12**

**RESOLUTION AUTHORIZING REVISIONS TO THE AUTHORITY’S MODEL  
FORM CAPACITY ALLOCATION AND DEVELOPER’S AGREEMENT**

**MOVER: Mr. Anbarasan**  
**SECONDER: Mr. Schmidt**

**AYES: All Present**

**NAYS:**

**ABSENT: Ms. DeVeaux, Ms. Francois**

**ABSTAIN:**

**RATES RULES AND REGULATIONS** - Joe Danielsen provided an explanation relative to proposed changes

Mr. Matteson left the meeting at 7:19 PM.

**EXECUTIVE CLOSED SESSION**

Mr. Hak said the Board, Mr. Danielsen, Dr. Roach, Mr. Nocero, Mr. Korosec and all Board members present with the General Counsel participating, will go to the Executive Session to discuss possible litigation.

Mr. Schmidt made a motion to go into Executive Session at 7:20 PM seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent

Mr. Schmidt	-	Aye
Chairwoman Ford	-	Aye

Mr. Anbarasan made a motion to close the Executive Session at 7:33 seconded by Schmidt.

There was no action taken at the return to the General meeting.

Mr. Schmidt made a motion to adjourn at 7:33 PM seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Mr. Farooqi	-	Aye
	Ms. Francois (Alt. #1)	-	Absent
	Mr. Schmidt	-	Aye
	Chairwoman Ford	-	Aye

Respectfully submitted,

*Apryl L. Roach*

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager / Chief Human Resources Officer