

# Franklin Township Sewerage Authority

## PROPOSED

### Minutes of Meeting

January 7, 2025

#### PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:32 PM. The following Commissioners were also present (all by video): Mr. Farooqi, Ms. Francois, Mr. Schmidt, Mr. Kovacs and Ms. Davenport. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Dr. Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Mr. Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

#### ROLL CALL

Mr. Anbarasan	-	Absent
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	Aye
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

#### PLEDGE OF ALLEGIANCE

#### CHAIRPERSON STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

**PUBLIC COMMENTS**

Ms. Francios moved to open the meeting for Public Comments, seconded by Mr. Kovacs.

The members voted as follows:

- Mr. Anbarasan - Absent
- Mr. Farooqi - Aye
- Ms. Francois - Aye
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

There was no public present.

Mr. Kovacs moved to close the meeting for Public Comments, seconded by Mr. Schmidt.

The members voted as follows:

- Mr. Anbarasan - Absent
- Mr. Farooqi - Aye
- Ms. Francois - Aye
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

**REVIEW OF THE BOARD MEETNG MINUTES – January 7, 2025**

**REGULAR MONTHLY BOARD MEETING – December 3, 2024**

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the December 3, 2024 Regular Board Meeting.

Ms. Francois made a motion to accept the December 3, 2024 Board Meeting minutes with the removal of Mr. Scott Nocero from the attendance, seconded by Mr. Schmidt.

The members voted as follows:

- Mr. Anbarasan - Absent
- Mr. Farooqi - Aye
- Ms. Francois - Aye
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -

Ms. Davenport (Alt. #2) -  
Chairwoman Ford - Aye

**EXECUTIVE CLOSED SESSION BOARD MEETING – November 6, 2024**

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the November 6, 2024 Executive Closed Session Board Meeting.

Mr. Kovacs made a motion to accept the November 6, 2024 Executive Closed Session Board Meeting minutes, seconded by Ms. Francois.

The members voted as follows:

Mr. Anbarasan - Absent  
Mr. Farooqi - Aye  
Ms. Francois - Aye  
Mr. Schmidt - Aye  
Mr. Kovacs (Alt. #1) -  
Ms. Davenport (Alt. #2) -  
Chairwoman Ford - Aye

**EXECUTIVE SUMMARY – PROFESSIONAL REPORTS**

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

**Consulting Engineer Report - CME**

**Consulting Engineer Report - CDM**

**General Counsel Report – Eric M. Bernstein, Esq.**

**EXECUTIVE DIRECTOR SUMMARY**

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

**Operations Report – Scott Nocero**

**Connections Report – CME Consulting Engineers**

**Special Projects Report – Joseph Danielsen**

**COMMITTEE REPORTS:**

**NEGOTIATIONS / PERSONNEL COMMITTEE**

No Report.

**MUNICIPAL LIAISON COMMITTEE**

No Report.

**CONSTRUCTION COMMITTEE**

No Report.

**SAFETY COMMITTEE**

Mr. Nocero said there had been no injuries since the last Board meeting.

**APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda. Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

<b>Resolution Number 01072025 - 1</b>	<b>Payroll Account \$ 188,928.79</b>
<b>Resolution Number 01072025 - 2</b>	<b>Operating Expense Account \$ 486,965.66</b>
<b>Resolution Number 01072025 – 3</b>	<b>General Fund \$ 230,127.52</b>
<b>Resolution Number 01072025 – 4</b>	<b>Renewal and Replacement \$ 50,227.50</b>
<b>Resolution Number 01072025 - 5</b>	<b>Escrow Fund Account \$ 8,617.75</b>

Ms. Francois made a motion, seconded by Mr. Schmidt.

The members voted as follows:

Mr. Anbarasan	-	Absent
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

**AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE**

**Resolution Number 01072025 – 6**

**RESOLUTION AMENDING, REVISING AND SUPPLEMENTING THE FRANKLIN TOWNSHIP SEWERAGE AUTHORITY’S RATES, RULES AND REGULATIONS**

**MOVER: Ms. Francois**  
**SECONDER: Mr. Farooqi**

**AYES: All present**

**NAYS:**

**ABSENT: Mr. Anbarasan**

**ABSTAIN:**

**Resolution Number 01072025 - 7**

**RESOLUTION AUTHORIZING BLANKET PURCHASE ORDERS FOR CERTAIN VENDORS THROUGH THE EDMUNDS MCSJ FINANCE SYSTEM FOR FISCAL YEAR JUNE 1, 2024 THROUGH MAY 31, 2025**

**MOVER: Mr. Kovacs**  
**SECONDER: Ms. Francois**

**AYES: All present**

**NAYS:**

**ABSENT: Mr. Anbarasan**

**ABSTAIN:**

**Resolution Number 01072025 – 8**

**RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND ANY REMAINING CASH DEPOSIT POSTED BY DPIF3 NJ 12 BELMONT, LLC FOR PROJECT # 2022-02A**

**MOVER: Mr. Schmidt**  
**SECONDER: Mr. Kovacs**

**AYES: All present**

**NAYS:**

**ABSENT: Mr. Anbarasan**

**ABSTAIN:**

**Resolution Number 01072025 – 9**

**RESOLUTION MEMORIALIZING THE AUTHORIZING THE EXECUTION OF A HVAC SERVICE AND REPAIR MAINTENANCE AGREEMENT WITH WEATHERVANE SERVICE, INC.**

**MOVER: Mr. Kovacs**  
**SECONDER: Mr. Schmidt**

**AYES: All present**

**NAYS:**

**ABSENT: Mr. Anbarasan**

**ABSTAIN:**

**Resolution Number 01072025 – 10**

**RESOLUTION AUTHORIZING THE RENEWAL OF SHORT TERM AND  
LONG-TERM DISABILITY BENEFITS PLANS WITH GUARDIAN LIFE  
INSURANCE COMPANY OF AMERICA**

**MOVER: Ms. Francois**  
**SECONDER: Mr. Schmidt**

**AYES: All present**

**NAYS:**

**ABSENT: Mr. Anbarasan**

**ABSTAIN:**

**Resolution Number 01072025 – 11**

**RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE  
BOND AND ANY REMAINING CASH DEPOSIT POSTED BY MILON  
BUILDERS, LLC FOR PROJECT ACCOUNT #2023-10**

**MOVER: Mr. Kovacs**  
**SECONDER: Ms. Francois**

**AYES: All present**

**NAYS:**

**ABSENT: Mr. Anbarasan**

**ABSTAIN:**

**Resolution Number 01072025 – 12**

**RESOLUTION APPROVING OPEN CREDIT CARD ACCOUNTS FOR USE BY CERTAIN PERSONNEL**

**MOVER: Mr. Kovacs**  
**SECONDER: Ms. Francois**

**AYES: All present**  
**NAYS:**  
**ABSENT: Mr. Anbarasan**  
**ABSTAIN:**

**Resolution Number 01072025 – 13**

**RESOLUTION AUTHORIZING THE RENEWAL OF THE SOFTWARE SUPPORT MAINTENANCE AGREEMENT WITH HARRIS LOCAL GOVERNMENT**

**MOVER: Mr. Schmidt**  
**SECONDER: Ms. Francois**

**AYES: All present**  
**NAYS:**  
**ABSENT: Mr. Anbarasan**  
**ABSTAIN:**

**Resolution Number 01072025 – 14**

**RESOLUTION AUTHORIZING THE RENEWAL OF CLEANING SERVICES AGREEMENT WITH SPARKLE EDGE CLEANING SERVICE, INC.**

**MOVER: Mr. Schmidt**  
**SECONDER: Mr. Farooqi**

**AYES: All present**  
**NAYS:**

**ABSENT: Mr. Anbarasan**  
**ABSTAIN:**

**Resolution Number 01072025 – 15**

**RESOLUTION AUTHORIZING THE BANK OF NEW YORK MELLON TO  
INVEST CASH BALANCES IN A MONEY MARKET MUTUAL FUND**

**MOVER: Ms. Francois**  
**SECONDER: Mr. Schmidt**

**AYES: All present**  
**NAYS:**  
**ABSENT: Mr. Anbarasan**  
**ABSTAIN:**

**EXECUTIVE CLOSED SESSION**

N/A

Ms. Francois made a motion to adjourn at 7:00 PM seconded by Mr. Kovacs.

The members voted as follows:

Mr. Anbarasan	-	Absent
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager / Chief Human Resources Officer