

# Franklin Township Sewerage Authority

## Minutes of Meeting

February 4, 2025

### PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:30 PM. The following Commissioners were also present (all by video): Mr. Farooqi, Ms. Francois, Mr. Schmidt, and Mr. Kovacs. Also in attendance were Joseph Daniels, Executive Director / Special Project Manager (in person), Dr. Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager (by video); Mr. Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

Also in attendance: The Franklin Reporter

### ROLL CALL

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	Aye
Ms. Davenport (Alt. #2)	-	Absent
Chairwoman Ford	-	Aye

### PLEDGE OF ALLEGIANCE

### CHAIRPERSON STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

**PUBLIC COMMENTS**

Mr. Schmidt moved to open the meeting for Public Comments, seconded by Mr. Farooqi.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

Ms. Francois moved to close the meeting for Public Comments, seconded by Mr. Anbarasan.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

**REVIEW OF THE BOARD MEETNG MINUTES – February 4, 2025**

**REGULAR MONTHLY BOARD MEETING – January 7, 2025**

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the January 7, 2025 Regular Board Meeting.

Ms. Francois made a motion to accept the January 7, 2025 Board Meeting minutes, seconded by Mr. Farooqi.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

**EXECUTIVE SUMMARY – PROFESSIONAL REPORTS**

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

- Consulting Engineer Report - CME**
- Consulting Engineer Report - CDM**
- General Counsel Report – Eric M. Bernstein, Esq.**

**EXECUTIVE DIRECTOR SUMMARY**

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

- Operations Report – Scott Nocero**
- Connections Report – CME Consulting Engineers**
- Special Projects Report – Joseph Danielsen**

**COMMITTEE REPORTS:**

**NEGOTIATIONS / PERSONNEL COMMITTEE**

No Report.

**MUNICIPAL LIAISON COMMITTEE**

No Report.

**CONSTRUCTION COMMITTEE**

No Report.

**SAFETY COMMITTEE**

Mr. Danielsen said there had been no injuries since the last Board meeting.

**APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda. Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

<b>Resolution Number 02042025 - 1</b>	<b>Payroll Account \$ 168,801.98</b>
<b>Resolution Number 02042025 - 2</b>	<b>Operating Expense Account \$ 345,092.23</b>
<b>Resolution Number 02042025 – 3</b>	<b>General Fund \$ 104,950.00</b>
<b>Resolution Number 02042025 – 4</b>	<b>Renewal and Replacement \$ 66,847.81</b>

**Resolution Number 02042025 - 5**

**Escrow Fund Account \$ 7,438.50**

Ms. Francois made a motion, seconded by Mr. Schmidt.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

**AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE**

**RESOLUTION NUMBER 02042025 – 6**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH BUSINESS & GOVERNMENTAL INSURANCE AGENCY, INC. FOR PROFESSIONAL RISK MANAGEMENT CONSULTING SERVICES FOR CALENDAR YEAR 2025**

**MOVER: Mr. Schmidt**  
**SECONDER: Ms. Francois**

**AYES: All present**  
**NAYS:**  
**ABSENT: Ms. Davenport**  
**ABSTAIN:**

**RESOLUTION NUMBER 02042025 – 7**

**RESOLUTION AUTHORIZING THE RELEASE OF THE BID BOND (CASH DEPOSIT) POSTED BY FRANKLIN MILLER, INC.**

**MOVER: Mr. Schmidt**  
**SECONDER: Ms. Francois**

**AYES: All present**  
**NAYS:**  
**ABSENT: Ms. Davenport**  
**ABSTAIN:**

**RESOLUTION NUMBER 02042025 – 8**

**RESOLUTION AUTHORIZING THE REMOVAL OF ACCOUNT NO. 09524.00  
FROM BILLING DUE TO THE PROPERTY BEING CAPPED**

**MOVER: Ms. Francois  
SECONDER: Mr. Anbarasan**

**AYES: All present  
NAYS:  
ABSENT: Ms. Davenport  
ABSTAIN:**

**RESOLUTION NUMBER 02042025 – 9**

**RESOLUTION AUTHORIZING THE RELEASE OF THE BID BOND (CASH  
DEPOSIT) POSTED BY FRANKLIN MILLER, INC.**

**MOVER: Mr. Schmidt  
SECONDER: Ms. Francois**

**AYES: All present  
NAYS:  
ABSENT: Ms. Davenport  
ABSTAIN:**

**RESOLUTION NUMBER 02042025 – 10**

**RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE  
BOND, CASH DEPOSIT AND ALL ANY REMAINING CASH DEPOSIT  
POSTED BY CEDAR GROVE LANE TOWNHOMES AT FRANKLIN, LLC FOR  
PROJECT # 2015-31-RES**

**MOVER: Ms. Francois  
SECONDER: Mr. Anbarasan**

**AYES: All present  
NAYS:  
ABSENT: Ms. Davenport  
ABSTAIN:**

**RESOLUTION NUMBER 02042025 – 11**

**RESOLUTION AUTHORIZING THE REMOVAL OF ACCOUNT NO. 09525.00  
FROM BILLING DUE TO THE PROPERTY BEING CAPPED**

**MOVER: Mr. Schmidt  
SECONDER: Mr. Anbarasan**

**AYES: All present  
NAYS:  
ABSENT: Ms. Davenport  
ABSTAIN:**

**RESOLUTION NUMBER 02042025 – 12**

**RESOLUTION OF THE TOWNSHIP OF FRANKLIN SEWERAGE  
AUTHORITY AUTHORIZING THE SUBMISSION OF AN  
APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT  
TO N.J.S.A. 40A:5A-6 AND N.J.S.A. 58:11B-9(a) RELATED TO  
THE LONG-TERM BOND FINANCING OF THE MARCY  
STREET SANITARY SEWER REHABILITATION PROJECT**

**MOVER: Mr. Anbarasan  
SECONDER: Ms. Francois**

**AYES: All present  
NAYS:  
ABSENT: Ms. Davenport  
ABSTAIN:**

**RESOLUTION NUMBER 02042025 – 13**

**RESOLUTION AUTHORIZING THE REMOVAL OF ACCOUNT NO. 13965.00  
FROM BILLING DUE TO THE PROPERTY BEING CAPPED**

**MOVER: Ms. Francois  
SECONDER: Mr. Anbarasan**

**AYES: All present  
NAYS:  
ABSENT: Ms. Davenport  
ABSTAIN:**

**RESOLUTION NUMBER 02042025 – 14**

**RESOLUTION AUTHORIZING THE RENEWAL OF AGREEMENT WITH  
VALIANT VIDEO PRODUCTIONS**

**MOVER: Ms. Francois**  
**SECONDER: Mr. Schmidt**

**AYES: All present**

**NAYS:**

**ABSENT: Mr. Anbarasan**

**ABSTAIN:**

**EXECUTIVE CLOSED SESSION**

N/A

Ms. Francois made a motion to adjourn at 7:02 PM seconded by Mr. Farooqi.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager / Chief Human Resources Officer