

# Franklin Township Sewerage Authority

~ UPDATED PROPOSED ~

## Minutes of Meeting

May 6, 2025

### PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:32 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Ms. Francois, Mr. Kovacs and Ms. Davenport. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Dr. Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Stephen Holzinger, Operations Foreman (by video); Mr. Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

Also in attendance: The Franklin Reporter & Advocate

### ROLL CALL

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Absent
Ms. Francois	-	Aye
Mr. Schmidt	-	Absent
Mr. Kovacs (Alt. #1)	-	Aye
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

### PLEDGE OF ALLEGIANCE

### CHAIRPERSON STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

**PUBLIC COMMENTS**

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Ms. Francois.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Absent
- Ms. Francois - Aye
- Mr. Schmidt - Absent
- Mr. Kovacs (Alt. #1) - Aye
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

Ms. Francois moved to close the meeting for Public Comments, seconded by Mr. Anbarasan.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Absent
- Ms. Francois - Aye
- Mr. Schmidt - Absent
- Mr. Kovacs (Alt. #1) - Aye
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

**REVIEW OF THE BOARD MEETNG MINUTES – May 6, 2025**

**REGULAR MONTHLY BOARD MEETING – April 1, 2025**

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the April 1, 2025 Regular Board Meeting.

Mr. Anbarasan made a motion to accept the April 1, 2025 Board Meeting minutes seconded by Ms. Francois.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Absent
- Ms. Francois - Aye
- Mr. Schmidt - Absent
- Mr. Kovacs (Alt. #1) - Aye
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

**EXECUTIVE SUMMARY – PROFESSIONAL REPORTS**

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

- Consulting Engineer Report - CME**
- Consulting Engineer Report - CDM**
- General Counsel Report – Eric M. Bernstein, Esq.**

**EXECUTIVE DIRECTOR SUMMARY**

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

- Operations Report – Stephen Holzinger**
- Connections Report – CME Consulting Engineers**
- Special Projects Report – Joseph Danielsen**

**COMMITTEE REPORTS:**

**NEGOTIATIONS / PERSONNEL COMMITTEE**

No Report.

**MUNICIPAL LIAISON COMMITTEE**

No Report.

**CONSTRUCTION COMMITTEE**

No Report.

**SAFETY COMMITTEE**

Mr. Danielsen reported there were no accidents or injuries.

**APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda. Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

• Payroll Account	05062025 - 1	\$ 249,904.57
• Operating Expense Account	05062025 – 2	\$2,251,250.03
• Renewal and Replacement	05062025 – 3	\$498,999.48
• Escrow Account	05062025 – 4	\$ 32,564.55

Ms. Francois made a motion, seconded by Mr. Kovacs.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Absent
Ms. Francois	-	Aye
Mr. Schmidt	-	Absent
Mr. Kovacs (Alt. #1)	-	Aye
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

**AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE**

**RESOLUTION NUMBER 05062025 – 5**

**RESOLUTION AUTHORIZING THE EXECUTION OF A BANK CARD  
MERCHANT AGREEMENT AND APPLICATION FOR ONLINE UTILITY  
BILLING SERVICES**

**MOVER: Mr. Anbarasan  
SECONDER: Mr. Kovacs**

**AYES: All present  
NAYS:  
ABSENT: Mr. Farooqi, Mr. Schmidt  
ABSTAIN:**

**RESOLUTION NUMBER 05062025 – 6**

**RESOLUTION AUTHORIZING THE RENEWAL OF A LEASE AGREEMENT  
WITH RICOH USA, INC**

**MOVER: Mr. Kovacs  
SECONDER: Ms. Francois**

**AYES: All present  
NAYS:  
ABSENT: Mr. Farooqi, Mr. Schmidt  
ABSTAIN:**

**RESOLUTION NUMBER 05062025 – 7**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CAPACITY ALLOCATION AND DEVELOPER’S AGREEMENT WITH THE DEVELOPER OF REAL PROPERTY DESIGNATED AS BLOCK 468.01, LOTS 21.06 AND 21.14 ON THE OFFICIAL TAX MAP OF FRANKLIN TOWNSHIP, SOMERSET COUNTY, NEW JERSEY**

**MOVER: Mr. Anbarasan  
SECONDER: Mr. Kovacs**

**AYES: All present**

**NAYS:**

**ABSENT: Mr. Farooqi, Mr. Schmidt**

**ABSTAIN:**

**RESOLUTION NUMBER 05062025 – 8**

**RESOLUTION AUTHORIZING THE RENEWAL OF AN AGREEMENT WITH INDUSTRIAL SCIENTIFIC CORPORATION**

**MOVER: Ms. Francois  
SECONDER: Ms. Davenport**

**AYES: All present**

**NAYS:**

**ABSENT: Mr. Farooqi, Mr. Schmidt**

**ABSTAIN:**

**EXECUTIVE CLOSED SESSION**

N/A

Ms. Francois made a motion to adjourn at 6:54 PM seconded by Mr. Kovacs.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Absent
Ms. Francois	-	Aye
Mr. Schmidt	-	Absent
Mr. Kovacs (Alt. #1)	-	Aye
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager / Chief Human Resources Officer