

Franklin Township Sewerage Authority

Minutes of Meeting

June 3, 2025

PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:32 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Mr. Farooqi, Ms. Francois, Mr. Schmidt, Mr. Kovacs and Ms. Davenport. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Dr. Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero Operations Manager and Stephen Holzinger , Operations Foreman (by video); Mr. Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

Also in attendance:

ROLL CALL

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	Aye
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PUBLIC COMMENTS

Ms. Davenport moved to open the meeting for Public Comments, seconded by Mr. Farooqi.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

Mr. Anbarasan moved to close the meeting for Public Comments, seconded by Mr. Farooqi.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

REVIEW OF THE BOARD MEETING MINUTES – June 3, 2025

REGULAR MONTHLY BOARD MEETING – May 6, 2025

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the May 6, 2025 Regular Board Meeting.

Ms. Francois made a motion to accept the May 6, 2025 Board Meeting minutes seconded by Mr. Anbarasan.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Executive Project Status Summary: (This report can be downloaded here: <https://ftsa-nj.org/meetings/>)

- Active, Future and some past capital projects.
 - Consulting Engineer(s)' summary.
- General Counsel involvement.

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Executive Director's Report of Discussion Items: (Not all items will be discussed. This report can be downloaded here: <https://ftsa-nj.org/meetings/>)

- Operations
- Connections update
- Special Projects topics
- Unique, important or emergent issues
- Financing, Bonding
- Budget
- Audit

Operations Report – Scott Nocero / Stephen Holzinger

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

No Report.

MUNICIPAL LIAISON COMMITTEE

No Report.

CONSTRUCTION COMMITTEE

No Report.

SAFETY COMMITTEE

Mr. Holzinger reported there were no accidents or injuries.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda. Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

RESOLUTION	NUMBER	
• Payroll Account	06032025 - 1	\$ 290,387.25
• Operating Expense Account	06032025 – 2	\$ 237,050.94
• Renewal and Replacement	06032025 – 3	\$ 236,571.70
• Escrow Account	06032025 – 4	\$ 12,131.25

Ms. Francois made a motion, seconded by Ms. Davenport.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Aye
- Ms. Francois - Aye
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

RESOLUTION NUMBER 06032025 – 5

RESOLUTION AUTHORIZING THE RENEWAL OF AN AGREEMENT WITH REVELATION COACHING SERVICES FOR BEHAVIORAL LIFE COACHING SERVICES

MOVER: Mr. Schmidt
SECONDER: Mr. Farooqi

AYES: All present
NAYS:
ABSENT:
ABSTAIN:

EXECUTIVE CLOSED SESSION

N/A

Ms. Davenport made a motion to adjourn at 7:08 PM seconded by Mr. Farooqi.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer

RESOLUTION
06032025 – 1

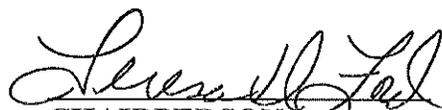
BE AND IT IS HEREBY RESOLVED, by the Township of Franklin Sewerage Authority in the County of Somerset, that Requisition #705 of the Payroll Account Fund per Bond Resolution dated August 28, 1989 for the amount of \$ 290,387.25 be authorized and approved for payment, and

BE IT FURTHER RESOLVED that a Certified Copy of the RESOLUTION together with Requisition #705 of the Payroll Account Fund be forwarded to the Bank of New York – Mellon, New Jersey Trustee.

Offered by: Ms. Francois

Seconded by: Ms. Davenport

VOTE:	Mr. Anbarasan	- Aye
	Mr. Farooqi	- Aye
	Ms. Francois	- Aye
	Mr. Schmidt	- Aye
	Mr. Kovacs (Alt #1)	-
	Ms. Davenport (Alt #2)	-
	Chairwoman Ford	- Aye


CHAIRPERSON



SECRETARY / TREASURER

Adopted: June 3, 2025

RESOLUTION

06032025 - 2

BE AND IT IS HEREBY RESOLVED, by the Township of Franklin Sewerage Authority in the County of Somerset, that Requisition #761 of the Operating Expense Fund per Bond Resolution dated August 28, 1989, for the amount of \$373,050.94 be authorized and approved for payment, and

BE IT FURTHER RESOLVED that a Certified Copy of the RESOLUTION together with Requisition #761 of the Operating Expense Fund be forwarded to the Bank of New York – Mellon, New Jersey Trustee.

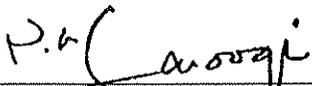
Offered by: Ms. Francois

Seconded by: Ms. Davenport

VOTE:	Mr. Anbarasan	- Aye
	Mr. Farooqi	- Aye
	Ms. Francois	- Aye
	Mr. Schmidt	- Aye
	Mr. Kovacs (Alt #1)	-
	Ms. Davenport (Alt #2)	-
	Chairwoman Ford	- Aye



CHAIRPERSON



SECRETARY/TREASURER

RESOLUTION

06032025 – 3

BE AND IT IS HEREBY RESOLVED, by the Township of Franklin Sewerage Authority in the County of Somerset, that Requisition # 170 of the Renewal and Replacement Account per Bond Resolution dated August 28, 1989 for the amount of \$236,571.70 hereby be authorized and approved for payment, and

BE IT FURTHER RESOLVED that a Certified Copy of the RESOLUTION together with Requisition # 170 of the Renewal & Replacement be forwarded to the Bank of New York – Mellon New Jersey, Trustee.

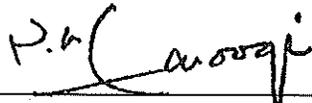
Offered by: Ms. Francois

Seconded by: Ms. Davenport

VOTE:	Mr. Anbarasan	- Aye
	Mr. Farooqi	- Aye
	Ms. Francois	- Aye
	Mr. Schmidt	- Aye
	Mr. Kovacs (Alt #1)	-
	Ms. Davenport (Alt #2)	-
	Chairwoman Ford	- Aye



CHAIRPERSON



SECRETARY / TREASURER

Adopted: June 3, 2025

RESOLUTION

JUNE 2025

06032025 - 4

RE: ESCROW FUND

BE AND IT IS HEREBY RESOLVED, by the Township of Franklin

**Sewerage Authority in the County of Somerset, that the following payments be made from
the Escrow Fund.**

SCHOOLHOUSE ROAD	\$	109.00
ROYAL SOMERSET	\$	509.00
IDI LOGISTICS	\$	1,911.00
400-600 ATRIUM	\$	747.50
BIRCH GLEN	\$	54.50
64 CASA ESENCIA, LLC	\$	396.00
RPM DEV	\$	54.50
31 SCHOOLHOUSE ROAD	\$	198.00
NJAW	\$	99.00
ODIN DHUN	\$	654.00
ROYAL SOMERSET	\$	4,204.00
DUKE REALTY	\$	109.00
IDI LOGISTICS	\$	901.00
CHOICE HOTELS	\$	54.50
400-600 ATRIUM	\$	200.00
BIRCH GLEN	\$	854.00
FRANKLIN 27 DEVELOPERS	\$	225.75
729 SOMERSET	\$	198.00
RPM DEV	\$	198.00
TABATCHNICK	\$	454.50
TOTAL	\$	<u>12,131.25</u>

Offered by: Ms. Francois

Seconded by: Ms. Davenport

VOTE:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt #1)	-	
Ms. Davenport (Alt #2)	-	
Chairwoman Ford	-	Aye


CHAIRPERSON


SECRETARY/TREASURER

Adopted: June 3, 2025

**RESOLUTION
06032025 - 5**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE RENEWAL OF AN AGREEMENT WITH
REVELATION COACHING SERVICES FOR BEHAVIORAL LIFE COACHING
SERVICES**

WHEREAS, the Franklin Township Sewerage Authority (“Authority”) is in need of behavioral life coaching services; and,

WHEREAS, Revelation Coaching Services (“Revelation”), which has previously been providing such services to the Authority, has submitted a proposal for behavioral life coaching services to the Authority for the period of June 2025 through May 2026 in the amount of Fifty-One Thousand Seven Hundred and Ten Dollars (\$51,710.00), a copy of which proposal is annexed hereto and incorporated herein; and,

WHEREAS, the Authority desires to enter into a Behavioral Life Coaching Services Agreement with Revelation.

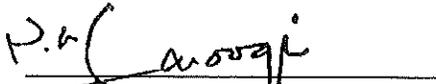
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority hereby authorizes the renewal of an agreement with Revelation Coaching Services for behavioral life coaching services to the Authority for the period of June 2025 through May 2026, in the amount of Fifty-One Thousand Seven Hundred and Ten Dollars (\$51,710.00), in accordance with the proposal that has been submitted to the Authority, a copy of which is annexed hereto.

Offered by: Mr. Schmidt

Seconded by: Mr. Farooqi

VOTE:	Mr. Anbarasan	-	Aye
	Mr. Farooqi	-	Aye
	Mr. Schmidt	-	Aye
	Ms. Francois	-	Aye
	Mr. Kovacs (Alt. #1)	-	
	Ms. Davenport (Alt. #2)	-	
	Chairwoman Ford	-	Aye


Teresa Ford, Chairperson


Secretary-Treasurer

Adopted: June 3, 2025