

Franklin Township Sewerage Authority

Minutes of Meeting

July 1, 2025

PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:33 PM. The following Commissioners were also present (all by video): Mr. Anbarasan, Ms. Francois, Mr. Schmidt, Mr. Kovacs and Ms. Davenport. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Dr. Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Stephen Holzinger, Operations Foreman (by video); Mr. Brian Hak, Esq., General Counsel (by video); Michael McClelland, William Korosec and Howard Matteson, Consulting Engineers (all by video).

ROLL CALL

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Absent
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	Aye
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PUBLIC COMMENTS

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Mr. Schmidt.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Absent
- Ms. Francois - Aye
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

Mr. Kovacs moved to close the meeting for Public Comments, seconded by Mr. Anbarasan.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Absent
- Ms. Francois - Aye
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

REVIEW OF THE BOARD MEETING MINUTES – July 1, 2025

REGULAR MONTHLY BOARD MEETING – June 3, 2025

(This report can be downloaded here: <https://ftsa-nj.org/meetings/>)

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the June 3, 2025 Regular Board Meeting.

Mr. Schmidt made a motion to accept the June 3, 2025 Board Meeting minutes seconded by Ms. Francois.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Absent
- Ms. Francois - Aye
- Mr. Schmidt - Aye

Mr. Kovacs (Alt. #1) -
Ms. Davenport (Alt. #2) -
Chairwoman Ford - Aye

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Executive Project Status Summary: (This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- Active, Future and some past capital projects.
 - Consulting Engineer(s)' summary.
- General Counsel involvement.

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Executive Director's Report of Discussion Items: (Not all items will be discussed. This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- Operations
- Connections update
- Special Projects topics
- Unique, important or emergent issues
- Financing, Bonding
- Budget
- Audit

Operations Report – Stephen Holzinger

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

Mr. Danielsen acknowledged the efforts of Mr. Holzinger's efforts to lead and protect the Operations team during heatwave conditions.

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

No Report.

MUNICIPAL LIAISON COMMITTEE

No Report.

CONSTRUCTION COMMITTEE

No Report.

SAFETY COMMITTEE

No Report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda. Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

RESOLUTION	NUMBER	
• Payroll Account	07012025 - 1	\$ 165,703.05
• Operating Expense Account	07012025 – 2	\$ 236,009.90
• Renewal and Replacement	07012025 – 3	\$ 204,302.06
• Escrow Account	07012025 – 4	\$ 37,523.69

Mr. Schmidt made a motion, seconded by Mr. Anbarasan.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Absent
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

N/A

EXECUTIVE CLOSED SESSION

N/A

Mr. Anbarasan made a motion to adjourn at 7:10 PM seconded by Ms. Davenport.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Absent
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer