

**TOWNSHIP OF FRANKLIN SEWERAGE AUTHORITY
70 COMMERCE DRIVE
SOMERSET, NEW JERSEY 08873-3470**

BOARD MEETING

~ AMENDED AGENDA ~

October 7, 2025

6:30 PM

**IMPORTANT NOTE: THIS MEETING WILL BE REMOTE FOR THE PUBLIC
VIA GO TO MEETING**

Call In Info: (872) 240-3212, Code: 625-516-477

URL: <https://www.gotomeet.me/FTSewerageAuthority/monthly-meeting>

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Chairperson's Statement**
- 4. Connection Fee**
- 5. User Rates**
- 6. Budget Introduction: (This report can be downloaded here under the Financial section of the page below)**

<https://ftsa-nj.org/financial/>

- 7. Motion to Open Meeting for Public Comments**
- 8. Motion to Close Meeting for Public Comments**
- 9. Approval of Minutes**

- Monthly Board Meeting – September 2, 2025

10. Reports

Executive Project Status Summary: (This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- Active, Future and some past capital projects.
 - Consulting Engineer(s)' summary.
- General Counsel involvement.

Executive Director's Report of Discussion Items: (Not all items will be discussed. This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- Operations
- Connections update
- Special Projects topics
- Unique, important or emergent issues
- Financing, Bonding
- Budget
- Audit

11. Committee Reports (only new information is presented)

Negotiations / Personnel
Municipal Liaison
Construction
Safety

12. Resolutions

CONSENT AGENDA

All of the items listed are considered to be of a routine nature thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise (the Chair) at this time which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

RESOLUTION	NUMBER	
• Payroll Account	10072025 - 1	\$ 156,941.88
• Operating Expense Account	10072025 – 2	\$ 220,456.40
• Renewal and Replacement	10072025 – 3	\$ 345,19220
• Escrow Account	10072025 – 4	\$ 10,171.50

13. Additional Resolutions (If applicable)

**RESOLUTION
10072025 - 5**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE EXECUTION OF A FENCE EASEMENT
AGREEMENT WITH THE OWNER OF REAL PROPERTY LOCATED AT 5 SHIRLEY
AVENUE, FRANKLIN TOWNSHIP, NEW JERSEY**

WHEREAS, 5 Shirley Ave, LLC/Noah Baskin is the owner (“Owner”) of real property located at 5 Shirley Avenue, Franklin Township, New Jersey, which property is legally designated as Block 91, Lot 3.01 on the official tax map of Franklin Township, Somerset County, New Jersey (“Property”); and,

WHEREAS, there is an easement dedicated to the Authority over, upon and under a certain portion of the Property as delineated in said easement, which is acknowledged by the Parties as being properly recorded with the County of Somerset and which currently remains in existence; and,

WHEREAS, as a matter of public policy, and for the safety of the Authority’s sewer system(s) and, most importantly, the residents of Franklin Township, the Authority must maintain access to said easement located upon the Property for those purposes stated in the subject easement,

which easement must adequately serve the needs of the Township of Franklin and the Authority;
and,

WHEREAS, Owner desires to build a fence within the Authority’s easement located upon
the Property; and,

WHEREAS, the Authority is willing to grant permission to the Owner to construct a fence
within the Authority’s easement under certain conditions that will protect the utility of the
easement and enable the Authority to adequately and appropriately maintain the easement in
accordance with the terms and conditions of a Fence Easement Agreement, a copy of which is
annexed hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the
Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the
Authority hereby authorizes the execution of a Fence Easement Agreement, a copy of which is
annexed hereto, with 5 Shirley Ave, LLC/Noah Baskin, the owner of real property located at 5
Shirley Avenue, Franklin Township, New Jersey, which property is legally designated as Block
91, Lot 3.01 on the official tax map of Franklin Township, Somerset County, New Jersey.

**RESOLUTION
10072025 - 6**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT
WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
FOR AN ACCESS DRIVEWAY TO THE AUTHORITY’S PROPOSED PUMP STATION
ON WESTON CANAL ROAD**

WHEREAS, the Authority has a need to relocate its existing pump station located on Weston Canal Road due to ongoing flooding issues associated with its present location; and,

WHEREAS, the Authority has been engaged in discussions with Public Service Electric and Gas Company (“PSE&G”) to relocate the existing pump station to property that is owned by PSE&G located at 472 Weston Canal Road, which property is legally designated as Block 517.01, Lot 5.01 on the official tax map of Franklin Township, Somerset County, New Jersey (“PSE&G Property”); and,

WHEREAS, the New Jersey Department of Environmental Protection (“NJDEP”), through its Parks, Forests, and Historic Sites, administers certain property that is adjacent to the PSE&G Property legally designated as Block 517.01, Lot 6 on the official tax map of Franklin Township, Somerset County, New Jersey (“NJDEP Property”); and,

WHEREAS, PSE&G and NJDEP are engaged in negotiations through which PSE&G intends to acquire the NJDEP Property in fee; and,

WHEREAS, the Authority has requested to utilize a portion of the NJDEP Property to install an access driveway (“Driveway”) to facilitate entry and exit of the Authority’s vehicles to the proposed wastewater pump station on the PSE&G Property from Weston Canal Road; and,

WHEREAS, the Authority has also requested permission to install gravity fed sanitary sewer line(s), a sanitary force main, a storm sewer line, a potable waterline, and electric services (“Underground Utilities”) through the subsurface of the NJDEP Property to serve the proposed wastewater pumpstation on the PSE&G Property; and,

WHEREAS, since PSE&G’s purchase of the NJDEP Property will not happen until after the anticipated start of construction for the Authority’s proposed wastewater pump station, it is necessary for the NJDEP and the Authority to enter into a License Agreement to allow installation

of the Driveway and the Underground Utilities on the NJDEP Property by the Authority prior to PSE&G's purchase of the NJDEP Property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority hereby authorizes the execution of the License Agreement with NJDEP, a copy of which is annexed hereto, to allow installation of the Driveway and the Underground Utilities on the NJDEP Property by the Authority prior to PSE&G's purchase of the NJDEP Property.

**RESOLUTION
10072025 - 7**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION MODIFYING THE SEWER CONNECTION FEE FOR THE FISCAL
YEAR OF JUNE 1, 2025 THROUGH MAY 31, 2026**

WHEREAS, pursuant to the requirements of N.J.S.A. 40:14A-8(c), the Franklin Township Sewerage Authority ("Authority") is required to recompute its sewer connection fee at the end of each fiscal year after public hearing thereon; and,

WHEREAS, the Authority's auditor, PKF O'Connor Davies, has recomputed the Authority's connection fee for the fiscal year of June 1, 2025 through May 31, 2026; and,

WHEREAS, the calculated connection fee for the fiscal year of June 1, 2025 through May 31, 2026 is \$3,915.00, as compared to \$3,636.00 for the year ending May 31, 2025; and,

WHEREAS, the Authority has reviewed the connection fee calculations and having considered same and having heard testimony during a public hearing on the matter at its public meeting held on October 7, 2025, desires to adopt the recomputed connection fee for the fiscal year of June 1, 2025 through May 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority's sewer connection fee is hereby modified to be in the amount of \$3,915.00 for the fiscal year of June 1, 2025 through May 31, 2026 in accordance with N.J.S.A. 40:14A-8.

BE IT FURTHER RESOLVED that this Resolution shall become effective upon passage and shall apply to all connection fees paid on or after the date of this Resolution.

BE IT FURTHER RESOLVED, the Authority Chairman and Executive Director are authorized to execute any documents, as needed, to effectuate the purposes of this Resolution.

**RESOLUTION
10072025 – 8**

A RESOLUTION OF FRANKLIN TOWNSHIP SEWERAGE AUTHORITY AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Franklin Township Sewerage Authority has determined to move forward with the EMEX Reverse Auction in order procure electricity for the Franklin Township Sewerage Authority; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, Franklin Township Sewerage Authority will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act.

WHEREAS, if the auction achieves a price of \$0.126 kWh or less for any term; Franklin Township Sewerage Authority may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Executive Director of the Franklin Township Sewerage Authority is hereby authorized to execute on behalf of the Franklin Township Sewerage Authority any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.126 kWh or less for any term; Franklin Township Sewerage Authority may award a contract to the winning supplier for the selected term.

**RESOLUTION
10072025 -9**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION MEMORIALIZING THE AUTOMATIC RENEWAL OF
MAINTENANCE SERVICE AGREEMENT FOR TELEPHONE EQUIPMENT
WITH TELECO**

WHEREAS, the Franklin Township Sewerage Authority (“Authority”) is in need of a service and repair agreement for its telephone equipment; and,

WHEREAS, the Authority currently has a Maintenance Service Agreement (“Agreement”) with Teleco for the period October 1, 2024 through September 30, 2025, which provides for an automatic annual renewal to extend the Agreement for the period October 1, 2025 through September 30, 2026, at a price of \$500.00 for the year; and,

WHEREAS, the Authority desires to memorialize the automatic extension of the Agreement with Teleco from October 1, 2025 through September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority hereby memorializes the automatic extension of the Maintenance Service Agreement with Teleco for the period October 1, 2025 through September 30, 2026, at a price of \$500.00 for the year.

**RESOLUTION
10072025 - 10**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

LATE BUDGET RESOLUTION

WHEREAS, pursuant to regulation, the introduced and adopted budget of an Authority is to be forwarded to the Director of the Division of Local Government Service at least sixty (60) days prior to the beginning of the fiscal year; and

WHEREAS, the Franklin Township Sewerage Authority was unable to submit its introduced and adopted budget to the Director of the Division of Local Government Service within said time; therefore, the Franklin Township Sewerage Authority is required to submit a resolution setting forth the reason(s) for the delay; and,

WHEREAS, the related 2025/2026 budget appropriation lines were delayed which are needed for the Franklin Township Sewerage Authority in its budget development, and

WHEREAS, the Franklin Township Sewerage Authority has finalized all its revenue and expense projections as of this date.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Franklin Township Sewerage Authority that a certified copy of this resolution shall be forwarded with the adopted budget to the Director of the Division of Local Government Finance.

I hereby certify the above to be a true copy of a resolution adopted by the Franklin Township Sewerage Authority

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY

RESOLUTION

10072025 - 11

**RESOLUTION AUTHORIZING THE RENEWAL OF A LEASE AGREEMENT WITH
RICOH USA, INC.**

WHEREAS, the Township of Franklin Sewerage Authority, a public body corporate and politic of the State of New Jersey, was created pursuant to the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et. seq. for the purposes of managing, operating, maintaining and improving certain sewerage facilities and apparatus located in the Township of Franklin (“Authority”); and,

WHEREAS, the Authority currently has a lease agreement printer with Ricoh USA, Inc. (“Ricoh”) for its copiers located in the Administrative and the Maintenance offices under New Jersey State Contract M2075-25-COMG-99562; and,

WHEREAS, Ricoh has offered to renew such lease agreement under New Jersey State Contract M2075-25-COMG-99562 to lease one (1) New Ricoh Model IMC 2510 and one (1) New

Ricoh Model IMC 3510 for a new forty-eight (48) month term for the sum of Five Hundred and Fifty-Four Dollars and No Cents (\$554.00) per month; and,

WHEREAS, the Authority desires to renew its agreement with Ricoh at the total amount set forth above.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Board of Commissioners does hereby approve and authorize the Authority to renew its lease agreement with Ricoh USA, Inc. (“Ricoh”) under New Jersey State Contract M2075-25-COMG-99562 for one (1) New Ricoh Model IMC 2510 and one (1) New Ricoh Model IMC 3510 for a forty-eight (48) month term for the sum of Five Hundred and Fifty-Four Dollars and No Cents (\$554.00) per month.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute any and all documents necessary to effectuate this Resolution without the need for any further action of this Board of Commissioners.

**RESOLUTION
10072025 – 12**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION MODIFYING ANNUAL SEWER SERVICE CHARGES TO
RESIDENTIAL AND NON-RESIDENTIAL CUSTOMERS, TO BE EFFECTIVE
NOVEMBER 1, 2025**

WHEREAS, pursuant to N.J.S.A. 40:14A-8(c), the Franklin Township Sewerage Authority (the “Authority”) is authorized to modify its sewer user fees on a periodic basis after a public hearing; and,

WHEREAS, the Authority has reviewed the relevant financial and water consumption data and heard and considered same as well, as well as received testimony during a public hearing on the matter at the Authority’s public Board meeting held on October 7, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Franklin Township Sewerage Authority in the County of Somerset, State of New Jersey that the residential sewer service fee is hereby modified, effective November 1, 2025, in accordance with the Authority’s Rules and Regulations as follows:

The Residential Sewer Use Fee, effective November 1, 2025, is \$410.86 for each equivalent dwelling unit (“EDU”).

The Non-Residential (Commercial) Sewer Use Fee, effective November 1, 2025, is \$410.86 for each equivalent dwelling unit (“EDU”).

The Non-Residential (Industrial) Sewer Use Fee, effective November 1, 2025, is \$410.86 for each equivalent dwelling unit (“EDU”).

The reduced Residential Sewer Use Fee for qualifying low-income users, effective November 1, 2025, is \$349.23 for each equivalent dwelling unit (“EDU”).

BE IT FURTHER RESOLVED that this Resolution shall become effective upon passage by the Board shall apply to all sewer use fees paid on or after November 1, 2025.

BE IT FURTHER RESOLVED that the Authority Chairperson and Executive Director are authorized to execute any documents, as needed, in connection with this approval.

14. Motion to Open Executive Session (If applicable, Executive Director will attempt to notice any Executive Session during presentation of Discussion Items)

15. Motion to Close Executive Session (If applicable)

16. Action Items from Meeting

17. Motion to Adjourn