

# EXECUTIVE DIRECTOR'S REPORT

## January 2026

- **Revenue Report: December 31<sup>st</sup>, 2025**
  - Checks \$622,789.78 (high)
  - YTD Collected: \$8,395,966.38 [unverified] (Average)
  - Penalties: \$13,846.14 (higher)
- **Expense Report: November 31<sup>st</sup>, 2025**
  - Expenditures MTD \$2,453,065.17, YTD \$6,22,053.11 (budget spent %, Calendar %)
- **Cash Position: November 30<sup>th</sup>, 2025**
  - Unrestricted \$3,179,956.12, Restricted \$12,524,949.46, Designated \$7,784,199.95
  - Total: \$23,489,105.53
- **Discussion Items**
  - **Annual Staff Meeting: January 9<sup>th</sup> 12:00 PM.**
  - **Budget Address:** Awaiting State Certification.
  - **User Rate Increase Proposal:** Nothing to Report.
  - **Audit:** Presentation to the Board January 6<sup>th</sup>, 2025.
  - **Bonding:** Nothing to Report.
  - **Banks:** Nothing to Report.
  - **Projects:** Solar assessment Business Plan presentation to the Board January 2026.
  - **Land Acquisition:** Nothing to Report.
  - **OPRA / OPMA Initiative: A) Adopt GRC form, B) Modify Website**
    - Redesign meeting minutes:
      - Time, Date, Location
      - Attendance
      - Discussion topics
      - Action(s) taken
  - **Volunteer Firefighter Policy:** Final Legal Review.
  - **PSE&G:** Nothing to report.
  - **Railroad Easement:** Nothing to Report.
  - **Franklin Municipality:** Nothing to Report.
  - **Shared Services:** Nothing new to report.
  - **Solar Initiative:** Presentation to the Board January 2026.
  - **Rules-Rates-Regulations:** Licensed Operators meeting scheduled Dec 11<sup>th</sup>.
  - **Traffic Safety:** Nothing new to report.
  - **Connection Fee:** Nothing to Report.
  - **Escrow / Maintenance Account:** Nothing to report.
  - **Document Archiving:** Nothing to report.
  - **Internal Engineering:** Seventy one (71) new connections for December 2025; 93.8 are expected. TRC applications: In review (3), Completed (3), total of (3).
  - **GIS:** Updated with current Connection Permits and Final inspections.
  - **Staffing Strength / discussion:** Nothing to report.
  - **Personality Mentoring:** Nothing to report.
  - **MCUA:** Nothing to report.

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- **SBB:** Nothing to report.
- **New Brunswick Water/Sewer Bill:** Agreement for final 2025 estimated payment.
- **Commercial Opportunities:** Nothing new to report.
- **Somerset County Grants:** Final payment received (\$3 million).
- **Municipal Grants:** \$2,000,000.00: Received \$629,857.35, Remaining \$1,256,138.85. Sent requisitions and awaiting checks from Franklin Township for **\$1,026,152.07**.
- **Late Fees - Bankruptcy Audit of accounts:** Nothing to report.
- **NJ JIF:** Nothing to Report.
- **Municipal Amnesty Program:** Nothing to report.
- **Asset Management Program project:** Nothing to report.
- **Municipal Shared Services:** Nothing to Report.
- **Infrastructure Program:** Nothing new to report.
- **Private Development (HOA) Inspections / Reporting. See RRR section.** Becoming a critical issue: Included in new RRR's. We will schedule a summary presentation and invite all stakeholders, then Request for Comment period before adoption.
  - Inspection standards.
  - Report forms vs. GIS asset #'s. Penalties (RRR).
  - Developer's Agreements. Begin Audit of systems 25 years and older.
- **All Projects:** All moving forward as expected in **GREEN**.
- **Votes:** None

Additional Topics:

### Resolutions

#### Standard Summary of all Resolutions

- Payroll Account: Yes
- Operating Expense Account: Yes
- **General Fund: NO**
- Renewal and Replacement: Yes
- **North Tract: NO**
- Escrow: Yes
- **Additional Resolutions: YES**
  - **Authorizing membership to Omnia.**
  - **Authorizing removal of account No. 01717.00.**
  - **Authorizing removal of account No. 01718.**
  - **Authorizing removal of account No. 01719.00**
  - **Authorizing appropriation and transfer of the sum \$100,000.00 to Franklin Township.**
- **Other Items:**
- Closed session: NO.