

Franklin Township Sewerage Authority

Minutes of Meeting

December 2, 2025

PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:34 PM. The following Commissioners were also present (all by video): Mr. Farooqi, Mr. Schmidt, and Mr. Kovacs. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Dr. Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager and Stephen Holzinger, Operations Foreman (by video); Mr. Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

ROLL CALL

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	Aye
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PUBLIC COMMENTS

Mr. Schmidt moved to open the meeting for Public Comments, seconded by Mr. Kovacs.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Aye
- Ms. Francois - Absent
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

Mr. Kovacs moved to close the meeting for Public Comments, seconded by Mr. Anbarasan.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Aye
- Ms. Francois - Absent
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

REVIEW OF THE BOARD MEETNG MINUTES – November 5, 2025

REGULAR MONTHLY BOARD MEETING – December 2, 2026

(This report can be downloaded here: <https://ftsa-nj.org/meetings/>)

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the November 5, 2025 Regular Board Meeting.

Ms. Davenport made a motion to accept the November 5, 2025 Board Meeting minutes seconded by Mr. Kovacs.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Aye
- Ms. Francois - Absent

Mr. Schmidt - Aye
Mr. Kovacs (Alt. #1) -
Ms. Davenport (Alt. #2) -
Chairwoman Ford - Aye

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Executive Project Status Summary: (This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- Active, Future and some past capital projects.
 - Consulting Engineer(s)' summary.
- General Counsel involvement.

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Executive Director's Report of Discussion Items: (Not all items will be discussed. This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- Operations
- Connections update
- Special Projects topics
- Unique, important or emergent issues
- Financing, Bonding
- Budget
- Audit

Operations Report – Joseph Danielsen / Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

No Report.

MUNICIPAL LIAISON COMMITTEE

No Report.

CONSTRUCTION COMMITTEE

No Report.

SAFETY COMMITTEE

No Report.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda. Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

RESOLUTION	NUMBER	
• Payroll Account	12022025 - 1	\$ 160,796.59
• Operating Expense Account	12022025 – 2	\$ 218,798.43
• Renewal and Replacement	12022025 – 3	\$ 26,680.00
• Escrow Account	12022025 – 4	\$ 5,054.00

Mr. Schmidt made a motion, seconded by Mr. Farooqi.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

12022025 - 5

**RESOLUTION AUTHORIZING THE RENEWAL OF AGREEMENT WITH
HARRIS LOCAL GOVERNMENT FOR ITS FLEXIBILL UTILITY BILLING
PRODUCT ON A MONTH-TO-MONTH BASIS**

WHEREAS, the Township of Franklin Sewerage Authority (“Authority”) is in need of software support maintenance services; and,

WHEREAS, the Authority currently has an agreement with HARRIS Local Government (“HARRIS”) with respect to its Flexibill Utility Billing product; and,

WHEREAS, the Authority has determined that its new terms with HARRIS will be on a month-to-month billing basis versus the previous standard annual contract; and,

WHEREAS, HARRIS has offered to renew such agreement on a month-to-month basis at a total price of \$766.84 per month; and,

WHEREAS, the Authority desires to renew its software support maintenance agreement with HARRIS in the total monthly amount set forth above.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Board of Commissioners does hereby approve and authorize the Authority to renew its software support maintenance agreement with HARRIS Local Government on a month-to-month basis for a total price of \$766.84 per month.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute any and all documents necessary to effectuate this Resolution without the need for any further action of this Board of Commissioners.

Offered By: Mr. Kovacs

Seconded By: Mr. Schmidt

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Schmidt	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

**RESOLUTION
12022025 - 6**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING AN AGREEMENT WITH AEP ENERGY FOR
THE PROVISION OF ELECTRIC ENERGY SERVICES PURSUANT TO A
SUCCESSFUL BID AN ONLINE AUCTION WEBSITE**

WHEREAS, the Franklin Township Sewerage Authority (“Authority”) has determined to move forward with the procurement of electricity for the Authority through a reverse auction; and,

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (“Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and,

WHEREAS, the Authority has signed an agreement with AEP Energy (“AEP”) relative to the procurement of electric energy services from AEP resulting from AEP’s bid at an online auction held on November 6, 2025; and,

WHEREAS, the Authority wishes to procure electric energy services in accordance with AEP’s bid at the online auction.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Franklin Township Sewerage Authority that the Executive Director or Administrative

Manager/Chief Human Resources Officer is hereby authorized to procure electric energy services from AEP pursuant to AEP’s successful bid in the reverse online auction in accordance with the terms and conditions of the Master Energy Purchase Agreement – Electric Commodity Sales and Rider thereto, a copy of which is annexed hereto.

Offered By: Mr. Schmidt

Seconded By: Ms. Davenport

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Schmidt	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

**RESOLUTION
12022025 – 7**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE IN
SATISFACTION OF CAPACITY ALLOCATION AND DEVELOPER’S
ON-TRACT AND OFF-TRACT AGREEMENT FOR 101 METTLERS ROAD**

WHEREAS, the Authority and 101 Mettlers Road, LLC (“Developer”) entered into a Capacity Allocation and Developer’s On-Tract And Off-Tract Agreement, dated October 3, 2017 (“Agreement”), recorded on August 31, 2018 in the Somerset County Clerk’s Office in Book 7068, Page 1741, pertaining to the construction of sanitary sewer facilities to be located on property designated as Block 511, Lot 1.02 on the tax map of the Township of Franklin, Somerset County, State of New Jersey and commonly referred to as 101 Mettlers Road (the “Land”);

WHEREAS, Article IV, Section 3 of the Agreement provides that the Authority shall authorize the execution of a release in satisfaction of the Agreement upon the Developer's compliance with all obligations set forth therein;

WHEREAS, Advanced Schools, Inc. is the current owner of the Land and has submitted written request to the Authority for a release in satisfaction of the Agreement; and

WHEREAS, the Authority has confirmed that the Developer has complied with their obligations as provided in the Agreement and now desires to provide a Release in Satisfaction of Capacity Allocation and Developer's On-Tract and Off-Tract Agreement ("Release"), a copy of which Release is annexed hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority hereby authorizes the Board Chairwoman to execute the Release, a copy of which is annexed hereto.

Prepared by: Rudolph R. Maharaj, Esq.

RELEASE IN SATISFACTION OF CAPACITY ALLOCATION AND DEVELOPER'S ON-TRACT AND OFF-TRACT AGREEMENT

THIS RELEASE IN SATISFACTION OF CAPACITY ALLOCATION AND DEVELOPER'S ON-TRACT AND OFF-TRACT AGREEMENT (this "Release") is executed this ____ day of November, 2025 ("Effective Date"), by **THE TOWNSHIP OF FRANKLIN SEWERAGE AUTHORITY**, a public body corporate and politic of the State of New Jersey, with offices at 70 Commerce Drive, Somerset, New Jersey 08873 (the

“Authority”), for the benefit of **ADVANCED SCHOOLS, INC.**, a New Jersey not for profit corporation (successor in interest to 101 Mettlers Road, LLC), having an office at 101 Mettlers Road, Somerset, NJ 08873 (“Advanced”). Collectively the Authority and Owner shall be referred to herein as the “Parties”).

WITNESSETH

WHEREAS, the Authority and 101 Mettlers Road, LLC (“Developer”) entered into that certain Capacity Allocation and Developer’s On-Tract And Off-Tract Agreement, dated October 3, 2017 (the “Agreement”), recorded on August 31, 2018 in the Somerset County Clerk’s Office in Book 7068, Page 1741, *et. seq.*, and pertaining to the construction of sanitary sewer facilities to be located on that certain parcel designated as Block 511, Lot 1.02 on the tax map of the Township of Franklin, Somerset County, State of New Jersey and commonly referred to as 101 Mettlers Road (the “Land”);

WHEREAS, Article IV, Section 3 of the Agreement provides that the Authority shall authorize the execution of a release in satisfaction of the Agreement upon the Developer’s compliance with all obligations set forth therein;

WHEREAS, Advanced is owner of the Land and has submitted written request to the Authority for a release in satisfaction of the Agreement; and

WHEREAS, the Authority hereby confirms that Developer has complied with their obligations as provided in the Agreement and now desires to provide this Release pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

. **Recitals.** The foregoing recitals are true and correct and are refer incorporated herein by this ence.

2. **Release Agreement.** The Authority hereby releases the Agreement which shall terminate

and be of no further force or effect as of the Effective Date, subject only to Advanced's obligations to comply with the Authority's current Rates, Rules and Regulations and as same may be amended from time to time.

3. **Entire Agreement.** This Release constitutes the entire agreement between the Parties and

supersedes all prior oral or written agreements between the Parties.

10064249

4. **Governing Law.** The Parties agree that this Release shall be construed under and governed

by the laws of the State of New Jersey, which law will prevail if there is any conflict of law.

5. **Authorization.** Any person executing this Release warrants that he or she has been duly

authorized to execute this Release on behalf of the entity for which such person is signing this Release.

[Remainder of Page Left Intentionally Blank]

Offered By: Mr. Schmidt

Seconded By: Mr. Kovacs

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Schmidt	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

**RESOLUTION
12022025 - 8**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION APPROVING THE BOARD OF COMMISSIONERS MEETING
SCHEDULE FOR 2026**

WHEREAS, the Authority wishes to approve the Board of Commissioners meeting schedule for 2026, a copy of which is annexed hereto.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Franklin Township Sewerage Authority hereby approves the meeting schedule for 2026, a copy of which is annexed hereto.

TOWNSHIP OF FRANKLIN SEWERAGE AUTHORITY

**SCHEDULE OF MEETINGS
2026**

DATE

TYPE OF MEETING

JANUARY 6, 2026	REGULAR 6:30 P.M.
FEBRUARY 3, 2026 FEBRUARY 3, 2026	REORGANIZATION 6:00 P.M. REGULAR TO FOLLOW
MARCH 3, 2026	REGULAR 6:30 P.M.
APRIL 7, 2026	REGULAR 6:30 P.M.
MAY 5, 2026	REGULAR 6:30 P.M.
JUNE 2, 2026	REGULAR 6:30 P.M.
JULY 7, 2026	REGULAR 6:30 P.M.
AUGUST 4, 2026	REGULAR 6:30 P.M.
SEPTEMBER 1, 2026	REGULAR 6:30 P.M.
OCTOBER 6, 2026	REGULAR 6:30 P.M.
*NOVEMBER 4, 2026 (WEDNESDAY)	REGULAR 6:30 P.M.
DECEMBER 1, 2026	REGULAR 6:30 P.M.

*All meetings are on the first Tuesday unless otherwise indicated.

Offered By: Mr. Schmidt

Seconded By: Ms. Davenport

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Schmidt	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

**RESOLUTION
12022025 - 9**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR
TO EXECUTE A CONSERVATION EASEMENT AGREEMENT WITH THE
DELAWARE AND RARITAN CANAL COMMISSION FOR THE HIGH BAY
GARAGE PROJECT**

WHEREAS, the Franklin Township Sewerage Authority (“Authority”) required approval from the Delaware and Raritan Canal Commission (“DRCC”) for the High Bay Garage Project (“Project”) as a portion of the stream corridor of Middlebush Brook, which is subject to the jurisdiction of the DRCC, is located on the Authority’s property on which the Project is located, and;

WHEREAS, the approval that has been granted by the DRCC requires the Authority to enter into a stream corridor conservation easement agreement (“Conservation Easement Agreement”) with the DRCC to ensure against any adverse impacts on the stream corridor and to otherwise comply with the Commission's requirements and with the Master Plan for the Delaware and Raritan Canal State Park; and,

WHEREAS, the Authority desires to authorize the Authority’s Executive Director to execute a Conservation Easement Agreement substantially in the form as that which is annexed hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that

the Authority hereby authorizes the Executive Director to execute the Conservation Easement Agreement substantially in the form as that which is annexed hereto.

Offered By: Mr. Kovacs

Seconded By: Mr. Schmidt

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Schmidt	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

EXECUTIVE CLOSED SESSION

N/A

Mr. Kovacs made a motion to adjourn at 7:00 PM seconded by Mr. Schmidt.

The members voted as follows:

Mr. Anbarasan	-	Absent
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Absent
Chairwoman Ford	-	Aye

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer