

# EXECUTIVE DIRECTOR'S REPORT

## February 2026

- **Revenue Report: January 31<sup>st</sup>, 2026**
  - Checks \$1,504,533.95 (Low)
  - YTD Collected: \$9,854,598.90 (Average)
  - Penalties: \$9,247.81 (Low)
- **Expense Report: December 31<sup>st</sup>, 2025**
  - Expenditures MTD \$417,518.59, YTD \$6,639,571.70 (budget spent %, Calendar %)
- **Cash Position: December 31<sup>st</sup>, 2025**
  - Unrestricted \$1,522,278.84, Restricted \$14,605,030.63, Designated \$7,713,294.37
  - Total: \$23,840,603.84
- **Discussion Items**
  - **Annual Staff Meeting:** January 9<sup>th</sup> 12:00 PM.
  - **Budget Address:** Awaiting State Certification. New Budget process to begin next month.
  - **User Rate Increase Proposal:** Nothing to Report.
  - **Audit:** Nothing to Report.
  - **Bonding:** Nothing to Report.
  - **Banks:** Nothing to Report.
  - **Projects:** Nothing to Report.
  - **Land Acquisition:** Nothing to Report.
  - **OPRA / OPMA Initiative: A) Adopt GRC form, B) Modify Website**
    - Redesign meeting minutes:
      - Time, Date, Location
      - Attendance
      - Discussion topics
      - Action(s) taken
  - **Volunteer Firefighter Policy:** Final Legal Review.
  - **PSE&G:** Nothing to report.
  - **Railroad Easement:** Nothing to Report.
  - **Franklin Municipality:** Nothing to Report.
  - **Shared Services:** Snow storm – staff cleared Pumpstations by end of Sunday.
  - **Solar Initiative:** Vote to select Schneider Electric via Omnia.
  - **Rules-Rates-Regulations:** Reviewing the latest amendments.
  - **Traffic Safety:** Nothing new to report.
  - **Connection Fee:** Nothing to Report.
  - **Escrow / Maintenance Account:** Nothing to report.
  - **Document Archiving:** Nothing to report.
  - **Internal Engineering:** Zero (0) new connections for January 2026; 93.8 are expected. TRC applications: In review (2), Completed (0), total of (2).
  - **GIS:** Updated with current Connection Permits and Final inspections.
  - **Staffing Strength / discussion:** Nothing to report.
  - **Personality Mentoring:** Nothing to report.

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- **MCUA:** Nothing to report.
- **SBB:** Nothing to report.
- **New Brunswick Water/Sewer Bill:** 2025 Audit has begun.
- **Commercial Opportunities:** Nothing new to report.
- **Somerset County Grants:** Final payment received (\$3 million).
- **Municipal Grants:** \$2,000,000.00: Received \$629,857.35, Remaining \$1,256,138.85. Sent requisitions and awaiting checks from Franklin Township for **\$1,026,152.07**.
- **Late Fees - Bankruptcy Audit of accounts:** Nothing to report.
- **NJ JIF:** Submitted a request for experience data to be used for quote proposals.
- **Municipal Amnesty Program:** Nothing to report.
- **Asset Management Program project:** Nothing to report.
- **Municipal Shared Services:** No snow plowing requested from the municipality.
- **Infrastructure Program:** Nothing new to report.
- **Private Development (HOA) Inspections / Reporting. See RRR section.** Becoming a critical issue: Included in new RRR's. We will schedule a summary presentation and invite all stakeholders, then Request for Comment period before adoption.
  - Inspection standards.
  - Report forms vs. GIS asset #'s. Penalties (RRR).
  - Developer's Agreements. Begin Audit of systems 25 years and older.
- **All Projects:** All moving forward as expected in **GREEN**.
- **Votes:** None

### Additional Topics:

#### Resolutions

##### Standard Summary of all Resolutions

- Payroll Account: Yes
- Operating Expense Account: Yes
- **General Fund: NO**
- Renewal and Replacement: Yes
- **North Tract: NO**
- Escrow: Yes
- **Additional Resolutions: YES**
  - **5 Authorizing Developer's Agreement.**
  - **6 Authorizing contract with Evoqua**
  - **7 Authorizing purchase via Buyboard for Repairs to manholes.**
  - **8 Authorizing to engage Schneider Electric via Omnia**
  - **9 Authorizing removal of FTSA account No 874.0.**
  - **10 Authorizing bid for Odor Control Chemicals**
- **Other Items:**
- Closed session: Uncertain.