

Franklin Township Sewerage Authority

Minutes of Meeting

January 6, 2026

PRESENT

Chairwoman Ford (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:30 PM. The following Commissioners were also present (all by video): Mr. Farooqi, Mr. Schmidt, and Mr. Kovacs. Also in attendance were Joseph Danielsen, Executive Director / Special Project Manager (in person), Dr. Apryl L. Roach, Administrative Manager / Chief Human Resources Officer (in person); Scott Nocero, Operations Manager and Stephen Holzinger, Operations Foreman (by video); Mr. Brian Hak, Esq., General Counsel (by video); William Korosec and Howard Matteson, Consulting Engineers (all by video).

Also present were: *Dan Verna, Jack Yunaska, and Bryan McGair*

ROLL CALL

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	Aye
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRPERSON STATEMENT:

Chairwoman Ford stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

PRESENTATION – SCHNEIDER ELECTRIC (SOLAR)

Dan Verna, Jack Yunaska, and Bryan McGair

PRESENTATION – AUDIT FISCAL YEAR ENDING MAY 31, 2025

PKF O’Connor Davies – Anthony Branco

Mr. Branco indicated the Authority received an unmodified, clean opinion.

PUBLIC COMMENTS

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Mr. Schmidt.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Aye
- Ms. Francois - Absent
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

Ms. Davenport moved to close the meeting for Public Comments, seconded by Mr. Schmidt.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Aye
- Ms. Francois - Absent
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -
- Ms. Davenport (Alt. #2) -
- Chairwoman Ford - Aye

ADOPTION – AUDIT FISCAL YEAR ENDING MAY 31, 2025

Mr. Anbarasan made a motion to accept the Audit relative to June 1, 2024 – May 31, 2025, seconded by Mr. Schmidt.

The members voted as follows:

- Mr. Anbarasan - Aye
- Mr. Farooqi - Aye
- Ms. Francois - Absent
- Mr. Schmidt - Aye
- Mr. Kovacs (Alt. #1) -

Ms. Davenport (Alt. #2) -
Chairwoman Ford - Aye

REVIEW OF THE BOARD MEETING MINUTES – December 2, 2025

REGULAR MONTHLY BOARD MEETING – January 6, 2026

(This report can be downloaded here: <https://ftsa-nj.org/meetings/>)

Chairwoman Ford asked if there were any questions or concerns regarding the meeting minutes from the December 2, 2025 Regular Board Meeting.

Mr. Anbarasan made a motion to accept the November 5, 2025 Board Meeting minutes seconded by Mr. Schmidt.

The members voted as follows:

Mr. Anbarasan - Aye
Mr. Farooqi - Aye
Ms. Francois - Absent
Mr. Schmidt - Aye
Mr. Kovacs (Alt. #1) -
Ms. Davenport (Alt. #2) -
Chairwoman Ford - Aye

EXECUTIVE SUMMARY – PROFESSIONAL REPORTS

Presented by: Joseph Danielsen, Executive Director / Special Project Manager

Executive Project Status Summary: (This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- Active, Future and some past capital projects.
 - Consulting Engineer(s)' summary.
- General Counsel involvement.

Consulting Engineer Report - CME

Consulting Engineer Report - CDM

General Counsel Report – Eric M. Bernstein, Esq.

EXECUTIVE DIRECTOR SUMMARY

Presented By: Joseph Danielsen, Executive Director / Special Project Manager

Executive Director’s Report of Discussion Items: (Not all items will be discussed. This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- **Operations**
- **Connections update**
- **Special Projects topics**
- **Unique, important or emergent issues**
- **Financing, Bonding**
- **Budget**
- **Audit**

Operations Report – Joseph Danielsen / Scott Nocero

Connections Report – CME Consulting Engineers

Special Projects Report – Joseph Danielsen

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

No Report.

MUNICIPAL LIAISON COMMITTEE

No Report.

CONSTRUCTION COMMITTEE

No Report.

SAFETY COMMITTEE

No Report.

Mr. Nocero commented that there were no injuries for the month.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairwoman Ford said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chairwoman at this time as to which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

RESOLUTION	NUMBER	
• Payroll Account	01062026 - 1	\$ 213,601.88
• Operating Expense Account	01062026 – 2	\$ 400,700.81
• Renewal and Replacement	01062026 – 3	\$ 678,258.99
• Escrow Account	01062026 – 4	\$ 17,167.50

Ms. Davenport made a motion, seconded by Mr. Schmidt.

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Farooqi	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	
Chairwoman Ford	-	Aye

AND ADDITIONAL RESOLUTION(S): MOTION FOR EACH ONE

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY

**RESOLUTION
01062026 – 5**

RESOLUTION AUTHORIZING MEMBERSHIP IN THE OMNIA PARTNERS COOPERATIVE AS AN ADDITIONAL COMPETITIVE ALTERNATIVE TO PROCURE GOODS AND/OR PROFESSIONAL SERVICES FOR THE BENEFIT OF THE FRANKLIN TOWNSHIP SEWERAGE AUTHORITY OPERATION

WHEREAS, the Franklin Township Sewerage Authority (“Authority”) has determined that it is in their best interest to become a member of the Omnia Partners National Cooperative Purchasing Program to secure an additional procurement vehicle for competitive goods and professional services; and,

WHEREAS, public contracts law allows for the use of local, state, and national cooperatives to procure goods and professional services due to their competitive award process; and,

WHEREAS, the Authority has applied for membership in the Omnia Partners Cooperative free of charge and utilization of the cooperative is immediate; and,

WHEREAS, the Authority wishes to utilize the advantages and cost savings of procuring goods and services that have already been competitively bid by the cooperative that best serves the financial efficiency of the Authority.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Franklin Township Sewerage Authority that the Executive Director or Administrative Manager/Chief Human Resources Officer is hereby authorized to procure goods and/or professional services from Omnia Partners National Cooperative under the terms and conditions of the membership agreement with Omnia Partners National Cooperative.

Offered By: Mr. Anbarasan

Seconded By: Ms. Davenport

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Schmidt	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

**RESOLUTION
01062026 – 6**

**RESOLUTION AUTHORIZING THE REMOVAL OF ACCOUNT NO. 01717.00
FROM BILLING DUE TO THE PROPERTY BEING CAPPED**

WHEREAS, the Authority must remove Account No. 01717.00 from billing as the property that is located at 122 Churchill Avenue (Block 102, Lot 4.02) has been capped.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Sewerage Authority of the Township of Franklin hereby authorizes the removal of Account No. 01717.00 from billing and remove \$99.82 from the account.

Offered By: Mr. Kovacs

Seconded By: Mr. Anbarasan

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Schmidt	-	Aye
Ms. Francois	-	Absent

Mr. Schmidt - Aye
Mr. Kovacs (Alt. #1) -
Ms. Davenport (Alt. #2) - Aye
Chairwoman Ford - Aye

**RESOLUTION
01062026 – 7**

**RESOLUTION AUTHORIZING THE REMOVAL OF ACCOUNT NO. 01718
FROM BILLING DUE TO THE PROPERTY BEING CAPPED**

WHEREAS, the Authority must remove Account No. 01718 from billing as the property that is located at 120 Churchill Avenue (Block 102, Lot 4.02) has been capped.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Sewerage Authority of the Township of Franklin hereby authorizes the removal of Account No. 01718 from billing.

Offered By: Mr. Schmidt

Seconded By: Ms. Davenport

The members voted as follows:

Mr. Anbarasan - Aye
Mr. Schmidt - Aye
Ms. Francois - Absent
Mr. Schmidt - Aye
Mr. Kovacs (Alt. #1) -
Ms. Davenport (Alt. #2) - Aye
Chairwoman Ford - Aye

**RESOLUTION
01062026 - 8**

**RESOLUTION AUTHORIZING THE REMOVAL OF ACCOUNT NO. 01719.00
FROM BILLING DUE TO THE PROPERTY BEING CAPPED**

WHEREAS, the Authority must remove Account No. 01719.00 from billing as the property that is located at 118 Churchill Avenue (Block 102, Lot 7) has been capped.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Sewerage Authority of the Township of Franklin hereby authorizes the removal of Account No. 01719.00 from billing and remove \$99.82 from the account.

Offered By: Mr. Anbarasan

Seconded By: Mr. Schmidt

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Schmidt	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

**RESOLUTION
01062026 - 9**

RESOLUTION AUTHORIZING THE APPROPRIATION AND TRANSFER OF THE SUM OF \$100,000.00 TO THE TOWNSHIP OF FRANKLIN PURSUANT TO THE PROVISIONS OF THE LOCAL AUTHORITIES FISCAL CONTROL LAW

WHEREAS, the Township of Franklin Sewerage Authority, a public body corporate and politic of the State of New Jersey, was created pursuant to the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et seq., for the purposes of managing, operating, maintaining and improving certain sewerage facilities and apparatus located in the Township of Franklin (hereinafter referred to as the “Authority”); and,

WHEREAS, pursuant to N.J.S.A. 40A:5A-12.1 of the Local Authorities Fiscal Control Law, the Authority is authorized to appropriate for use in the local budget of the municipality that

created it, a portion of its undesignated fund balance or unreserved retained earnings in an amount not to exceed five (5%) percent of the Authority's annual costs of operation, unless such funds are otherwise restricted by bond covenants; and,

WHEREAS, on December 9, 2025, the Township of Franklin adopted Township Resolution No. 25-512, requesting that the Authority authorize and transfer a portion of the Authority's surplus in the amount of One Hundred Thousand (\$100,000.00) Dollars to the Township for use in the Township's 2025 budget; and,

WHEREAS, the Authority has such a surplus and is desirous of appropriating the sum that has been requested by the Township for its use in the Township's budget; and,

WHEREAS, the Authority finds, in accordance with the restrictions set forth in the Local Authorities Fiscal Control Law, that the amount of One Hundred Thousand (\$100,000.00) Dollars may be appropriated and transferred to the Township as it is less than five (5%) percent of the Authority's annual costs of operation and said sum is not otherwise restricted by bond covenants.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority is hereby authorized to appropriate and transfer to the Township of Franklin a portion of the Authority's surplus in the amount of One Hundred Thousand (\$100,000.00) Dollars for use in the Township's budget, which sum does not exceed five (5%) percent of the Authority's annual costs of operation and is not otherwise restricted by bond covenants in accordance with the requirements of the Local Authorities Fiscal Control Law.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute any and all documents necessary to effectuate this Resolution without the need for any further action of this Board of Commissioners.

Offered By: Mr. Schmidt

Seconded By: Mr. Anbarasan

The members voted as follows:

Mr. Anbarasan	-	Aye
Mr. Schmidt	-	Aye
Ms. Francois	-	Absent
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Aye
Chairwoman Ford	-	Aye

EXECUTIVE CLOSED SESSION

N/A

Mr. Schmidt made a motion to adjourn at 8:12 PM seconded by Mr. Anbarasan.

The members voted as follows:

Mr. Anbarasan	-	Absent
Mr. Farooqi	-	Aye
Ms. Francois	-	Aye
Mr. Schmidt	-	Aye
Mr. Kovacs (Alt. #1)	-	
Ms. Davenport (Alt. #2)	-	Absent
Chairwoman Ford	-	Aye

Respectfully submitted,

Apryl L. Roach

Dr. Apryl L. Roach, MBA, MSHRM, SHRM-CP, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager / Chief Human Resources Officer