

EXECUTIVE DIRECTOR'S REPORT

May 2026

- **Revenue Report: March 31, 2026**
 - Checks \$849,856.02 (Average)
 - YTD Collected: \$15,445,596.56
 - Penalties: \$14,229.37 (Average)
- **Expense Report: February 28th, 2026**
 - Expenditures MTD \$2,553,768.01, YTD \$10,178,070.75 (budget spent 67%, Calendar 92%)
- **Cash Position: February 28th, 2026**
 - Unrestricted \$2,158,425.70, Restricted \$16,426,177.83, Designated \$7,041,981.00
 - Total: \$25,626,584.53
- **Discussion Items**
 - **Annual Staff Meeting:** January 9th 12:00 PM.
 - **Budget Address:** All reports / material submitted to advisor. Awaiting a rate increase recommendation. Connection Fee is being established by auditors.
 - **User Rate Increase Proposal:** 3-5% increase.
 - **Audit:** 2026 FYE Audit field work to begin in either July or August 2026..
 - **Bonding:** Nothing to Report.
 - **Banks:** First online wire transfer completed.
 - **IT / Computers:** Placed order for six new desktops. Penalty billing error happened in Edmunds. Penalty was removed individually.
 - **Projects:** All projects are GREEN.
 - **Land Acquisition:** Nothing to Report.
 - **OPRA / OPMA Initiative: A) Adopt GRC form, B) Modify Website**
 - Redesign meeting minutes:
 - Time, Date, Location
 - Attendance
 - Discussion topics
 - Action(s) taken
 - **Volunteer Firefighter Policy:** Final Legal Review.
 - **PSE&G:** Nothing to report.
 - **Railroad Easement:** Nothing to Report.
 - **Franklin Municipality:** Nothing to Report.
 - **Shared Services:** Nothing to Report.
 - **Solar Initiative:** Project pre-meeting scheduled with the vendor.
 - **Rules-Rates-Regulations:** Nothing to Report.
 - **Traffic Safety:** Nothing new to report.
 - **Connection Fee:** Nothing to Report.
 - **Escrow / Maintenance Account:** Nothing to report.
 - **Document Archiving:** Nothing to report.
 - **Internal Engineering:** **Water Usage review for Commercial / Industrial.** Two (2) new connections for April 2026; 77 YTD, 93.8 are expected. TRC applications: In review (3), Completed (2), total of (5).

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- **GIS:** Updated with current Connection Permits and Final inspections.
- **Staffing Strength / discussion:** Scott Nocero Retirement – last meeting. Hiring and extended job offers to two people (1 Technician and 2 Laborer).
- **Personality Mentoring:** Nothing to report.
- **MCUA:** Nothing to report.
- **SBB:** Nothing to report.
- **New Brunswick Water/Sewer Bill:** Nothing to Report.
- **Commercial Opportunities:** Nothing new to report.
- **Somerset County Grants:** Final payment received (\$3 million).
- **Municipal Grants:** Completed \$zero balance.
- **Late Fees - Bankruptcy Audit of accounts:** Nothing to report.
- **NJ JIF:** Cyber Security Training began.
- **Municipal Amnesty Program:** Nothing to report.
- **Asset Management Program project:** Nothing to report.
- **Municipal Shared Services:** Nothing to report.
- **Infrastructure Program:** Nothing new to report.
- **Private Development (HOA) Inspections / Reporting. See RRR section.** Becoming a critical issue: Included in new RRR's. We will schedule a summary presentation and invite all stakeholders, then Request for Comment period before adoption.
 - Inspection standards.
 - Report forms vs. GIS asset #'s. Penalties (RRR).
 - Developer's Agreements. Begin Audit of systems 25 years and older.
- **Operations Report:**
 - Spring Cleaning began
 - Somerset PS operated with improved performance after 1.68" rainfall.
 - Gravity sewer line flushing of 56,724'.
 - NO INJURIES
- **All Projects:** All moving forward as expected in GREEN.
- **Votes:** None

Additional Topics:

Resolutions

Standard Summary of all Resolutions

- Payroll Account: Yes
- Operating Expense Account: Yes
- General Fund: NO
- Renewal and Replacement: Yes
- North Tract: NO
- Escrow: Yes
- **Additional Resolutions: YES**
 - 5 Authorizing Developer's Agreement Block 507.38 Lot 13.
 - 6 Authorizing Developer's Agreement Block 34.05 Lot 50.03
 - 7 Authorizing renewal of Agreement with Sparkle Edge Cleaning Service.

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- 8 Authorizing execution of grant of Easement with PSE&G.
 - 9 Authorizing transfer of funds received from 2 G Birch Glen LLC from Escrow to North Tract trust account.
- **Other Items:**
 - Closed session: Uncertain.