

TOWNSHIP OF FRANKLIN SEWERAGE AUTHORITY
70 COMMERCE DRIVE
SOMERSET, NEW JERSEY 08873-3470

BOARD MEETING

~ AMENDED AGENDA (2) ~

July 7, 2026

**IMPORTANT NOTE: THIS MEETING WILL BE REMOTE FOR THE PUBLIC
VIA GO TO MEETING**

Call In Info: (872) 240-3212, Code: 625-516-477

URL: <https://www.gotomeet.me/FTSewerageAuthority/monthly-meeting>

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Chairperson's Statement**
- 4. Connection Fee**
- 5. Budget Introduction:** (This report can be downloaded here under the Financial section of the page below)
<https://ftsa-nj.org/financial/>
- 6. Motion to Open Meeting for Public Comments**
- 7. Motion to Close Meeting for Public Comments**
- 8. Approval of Minutes**
 - Monthly Board Meeting – June 2, 2026
- 9. Reports**

Executive Project Status Summary: (This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- Active, Future and some past capital projects.
 - Consulting Engineer(s)' summary.
- General Counsel involvement.

Executive Director's Report of Discussion Items: (Not all items will be discussed.
This report can be downloaded here under the Reports section of the page below)

<https://ftsa-nj.org/meetings/>

- Operations
- Connections update
- Special Projects topics
- Unique, important or emergent issues
- Financing, Bonding
- Budget
- Audit

10. Committee Reports (only new information is presented)

Negotiations / Personnel
Municipal Liaison
Construction
Safety

11. Resolutions

CONSENT AGENDA

All of the items listed are considered to be of a routine nature thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise (the Chair) at this time which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

RESOLUTION	NUMBER	
• Payroll Account	07072026 - 1	\$ 287,351.17
• Operating Expense Account	07072026 – 2	\$ 245,074.25
• Renewal and Replacement	07072026 – 3	\$ 556,011.25
• Escrow Account	07072026 – 4	\$ 4,051.00

12. Additional Resolutions (If applicable)

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY

**RESOLUTION
07072026 - 5**

**RESOLUTION 2027 AUTHORITY BUDGET RESOLUTION
FISCAL YEAR JUNE 01, 2026 TO MAY 31, 2027**

2027 AUTHORITY BUDGET RESOLUTION

**Franklin (Somerset) Sewerage Authority
FISCAL YEAR: June 01, 2026 to May 31, 2027**

WHEREAS, the Annual Budget for Franklin (Somerset) Sewerage Authority for the fiscal year beginning June 01, 2026 and ending May 31, 2027 has been presented before the governing body of the Franklin (Somerset) Sewerage Authority at its open public meeting of July 7, 2026; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$18,061,000.00, Total Appropriations including any Accumulated Deficit, if any, of \$17,291,670.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$200,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,055,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,055,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Franklin (Somerset) Sewerage Authority, at an open public meeting held on July 7, 2026 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Franklin (Somerset) Sewerage Authority for the fiscal year beginning June 01, 2026 and ending May 31, 2027, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Franklin (Somerset) Sewerage Authority will consider the Annual Budget and Capital Budget/Program for Adoption on August 04, 2026.

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY

RESOLUTION 07072026 - 6

RESOLUTION AUTHORIZING THE RENEWAL OF A LEASE AGREEMENT WITH PITNEY BOWES, INC.

WHEREAS, the Township of Franklin Sewerage Authority, a public body corporate and politic of the State of New Jersey, was created pursuant to the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et. seq. for the purposes of managing, operating, maintaining and improving certain sewerage facilities and apparatus located in the Township of Franklin (“Authority”); and,

WHEREAS, the Authority currently has a lease agreement for shipping and mailing software with Pitney Bowes, Inc. (“Pitney Bowes”); and,

WHEREAS, Pitney Bowes has offered to renew such lease agreement for a new sixty (60) month term commencing on September 30, 2026, for the sum of One Hundred and Seventy Dollars and Seventy Cents (\$170.70) per month (billed quarterly at Five Hundred and Twelve Dollars and Ten Cents (\$512.10) per quarter); and,

WHEREAS, the Authority desires to renew its agreement with Pitney Bowes at the total amount set forth above.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Board of Commissioners does hereby approve and authorize the Authority to renew its lease agreement for shipping and mailing software for a new sixty (60) month term commencing on September 30,

2026, for the sum of One Hundred and Seventy Dollars and Seventy Cents (\$170.70) per month (billed quarterly at Five Hundred and Twelve Dollars and Ten Cents (\$512.10) per quarter).

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute any and all documents necessary to effectuate this Resolution without the need for any further action of this Board of Commissioners.

**RESOLUTION
07072026 – 7**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION MODIFYING THE SEWER CONNECTION FEE FOR THE FISCAL
YEAR OF JUNE 1, 2026 THROUGH MAY 31, 2027**

WHEREAS, pursuant to the requirements of N.J.S.A. 40:14A-8(c), the Franklin Township Sewerage Authority (“Authority”) is required to recompute its sewer connection fee at the end of each fiscal year after public hearing thereon; and,

WHEREAS, the Authority’s auditor, PKF O’Connor Davies, has recomputed the Authority’s connection fee for the fiscal year of June 1, 2026 through May 31, 2027; and,

WHEREAS, the calculated connection fee for the fiscal year of June 1, 2026 through May 31, 2027 is \$4,337.00, as compared to \$3,915.00 for the year ending May 31, 2026; and,

WHEREAS, the Authority has reviewed the connection fee calculations and having considered same and having heard testimony during a public hearing on the matter at its public meeting held on July 7, 2026, desires to adopt the recomputed connection fee for the fiscal year of June 1, 2026 through May 31, 2027.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority’s sewer connection fee is hereby modified to be in the amount of \$4,337.00 for the fiscal year of June 1, 2026 through May 31, 2027 in accordance with N.J.S.A. 40:14A-8.

BE IT FURTHER RESOLVED that this Resolution shall become effective upon passage and shall apply to all connection fees paid on or after the date of this Resolution.

BE IT FURTHER RESOLVED, the Authority Chairman and Executive Director are authorized to execute any documents, as needed, to effectuate the purposes of this Resolution.

**RESOLUTION
07072026 - 8**

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE REFUND OF MONIES DUE TO DOUBLE
PAYMENT ON PROPERTY LOCATED AT 242 AMETHYST WAY**

WHEREAS, the Authority received a double payment on a sewer account with respect to property located at 242 Amethyst Way; and,

WHEREAS, Sandra Robinson, the property owner, has requested that the Authority refund her for the double payment in the amount of \$102.71.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Sewerage Authority of the Township of Franklin hereby authorizes a refund to Sandra Robinson for a double payment that she made on her sewer account and that was received by the Authority with respect to property located at 242 Amethyst Way, in the amount of \$102.71.

13. Motion to Open Executive Session (If applicable, Executive Director will attempt to notice any Executive Session during presentation of Discussion Items)

14. Motion to Close Executive Session (If applicable)

15. Action Items from Meeting

16. Motion to Adjourn