

EXECUTIVE DIRECTOR'S REPORT

August 2026

- **Revenue Report: July 31st, 2026**
 - Checks \$915,212.64 (**Average**)
 - YTD Collected: \$1,831,423.37
 - Penalties: \$14,244.21 (**Average**)
- **Expense Report: June 30th, 2026**
 - Expenditures MTD \$164,988.14, YTD \$164,988.14 (**budget spent %, Calendar %**)
- **Cash Position: May 31st, 2026**
 - Unrestricted \$2,112,048.60, Restricted \$16,901,100.42, Designated \$6,509,180.48
 - Total: \$25,522,329.50
- **Discussion Items**
 - **Annual Staff Meeting:** January 9th 12:00 PM.
 - **Budget Address:** Budget Adoption in September meeting: Approp \$17.2m, Rev \$18m, Cap \$3m
 - **User Rate Increase Proposal:** 2.9% increase.
 - **Audit: Dr. Roach:** 2026 FYE Audit field work 2026 in progress.
 - **Bonding:** Nothing to Report.
 - **Banks:** Nothing to report.
 - **IT / Computers:** Budget includes money for a new server.
 - **Projects:** All projects are GREEN.
 - **Land Acquisition:** Canal Road PSE&G & NJDEP completed.
 - **OPRA / OPMA Initiative: A) Adopt GRC form, B) Modify Website**
 - Redesign meeting minutes:
 - Time, Date, Location
 - Attendance
 - Discussion topics
 - Action(s) taken
 - **Volunteer Firefighter Policy:** Final Legal Review.
 - **PSE&G:** Nothing to report.
 - **Railroad Easement:** Nothing to Report.
 - **Franklin Municipality:** Nothing to Report.
 - **Shared Services:** Nothing to Report.
 - **Solar Initiative:** Ready to issue RFP.
 - **Rules-Rates-Regulations:** Nothing to Report.
 - **Traffic Safety:** Nothing new to report.
 - **Connection Fee:** Nothing new to report.
 - **Escrow / Maintenance Account:** Nothing to report.
 - **Document Archiving:** Nothing to report.
 - **Internal Engineering:** 3 new connections for July 2026; TRC applications: Received four (4), Completed (0), in progress (4).
 - **GIS:** Updated with current Connection Permits and Final inspections.

EXECUTIVE DIRECTOR'S REPORT

August 2026

- **Staffing Strength / discussion:** * Operations Manager began July 20th 2026. * Executive Director Review / Contract is in progress with Personnel Committee.
- **Personality Mentoring:** Nothing to report.
- **MCUA:** Nothing to report.
- **SBB:** Nothing to report.
- **New Brunswick Water/Sewer Bill:** 2026 Q3 and Q4 Est. payment queued.
- **Commercial Opportunities:** **Water usage / sewerage billing.** Identified six corporations to audit. More to be reviewed by FTSA team.
- **Somerset County Grants:** Nothing to report. (\$3 million).
- **Municipal Grants:** Nothing to report. (\$2 million).
- **Late Fees - Bankruptcy Audit of accounts:** Will investigate high monthly report.
- **NJ JIF:** Nothing to report.
- **Municipal Amnesty Program:** Nothing to report.
- **Asset Management Program project:** Nothing to report.
- **Municipal Shared Services:** Nothing to report.
- **Infrastructure Program:** Nothing new to report.
- **Private Development (HOA) Inspections / Reporting. See RRR section.** Becoming a critical issue: Included in new RRR's. We will schedule a summary presentation and invite all stakeholders, then Request for Comment period before adoption.
 - Inspection standards.
 - Report forms vs. GIS asset #'s. Penalties (RRR).
 - Developer's Agreements. Begin Audit of systems 25 years and older.
- **Operations Report:**
 - Spring Cleaning began
 - Somerset PS operated with improved performance after 1.68" rainfall.
 - Gravity sewer line flushing of 56,724'.
 - NO INJURIES
- **All Projects:** All moving forward as expected in **GREEN**.
- **Votes:** None

Additional Topics:

Resolutions

Standard Summary of all Resolutions

- Payroll Account: Yes
- Operating Expense Account: Yes
- **General Fund: NO**
- Renewal and Replacement: Yes
- **North Tract: NO**
- Escrow: Yes
- **Additional Resolutions: YES**
 - 5 Authorizing Developer's Agreement Block 119, Lots 1-20, 47-58
 - 6 Authorizing Developer's Agreement Block 386.07, Lots 54.10-20
 - 7 Authorizing Sewer Easement Encroachment with Wash King.

EXECUTIVE DIRECTOR'S REPORT

August 2026

- 8 Authorizing Open Credit Card Accounts for certain personnel.
- 9 USWU Contract:
- 10 Budget Resolutions – postponed to September 2026 meeting.
- **Other Items:**
- **Closed session:** YES, legal issues / litigation.