

EXECUTIVE DIRECTOR'S REPORT

August 2026

- **Revenue Report: July 31st, 2026**
 - Checks \$2,106,868.84 (**Average**)
 - YTD Collected: \$3,938,292.21
 - Penalties: \$30,230.96 (**High**)
- **Expense Report: July 31st, 2026**
 - Expenditures MTD \$482,375.54, YTD \$647,363.68 (**budget spent %, Calendar %**)
- **Cash Position: July 31st, 2026**
 - Unrestricted \$1,952,377.96, Restricted \$17,400,875.64, Designated \$6,065,075.09
 - Total: \$25,418,328.69
- **Discussion Items**
 - **Annual Staff Meeting:** January 9th 2026 12:00 PM.
 - **Budget Address:** Budget Adoption September 1st meeting: Approx \$17.2m, Rev \$18m, Cap \$3m
 - **User Rate Increase Proposal:** 2.9% increase. Resolution, advertise for Nov. 1st cycle.
 - **Audit: Dr. Roach:** 2026 FYE Audit field work 2026 in progress.
 - **Bonding:** Nothing to Report.
 - **Banks:** Nothing to report.
 - **IT / Computers:** New server delivered, to be installed. Other computers on order.
 - **Projects:** All projects are GREEN.
 - **Land Acquisition:** Canal Road PSE&G & NJDEP completed.
 - **OPRA / OPMA Initiative: A) Adopt GRC form, B) Modify Website**
 - Redesign meeting minutes:
 - Time, Date, Location
 - Attendance
 - Discussion topics
 - Action(s) taken
 - **Volunteer Firefighter Policy:** Reviewed by new Operations Management team.
 - **PSE&G:** Nothing to report.
 - **Railroad Easement:** Nothing to Report.
 - **Franklin Municipality:** Nothing to Report.
 - **Shared Services:** Nothing to Report.
 - **Solar Initiative:** Nothing to Report.
 - **Rules-Rates-Regulations:** New Updates coming soon.
 - **Traffic Safety:** Nothing new to report.
 - **Connection Fee:** Nothing new to report.
 - **Escrow / Maintenance Account:** Nothing to report.
 - **Document Archiving:** Nothing to report.
 - **Internal Engineering:** One (1) new connections for August 2026; TRC applications: Received five (5), Completed (1), in progress (4).
 - **GIS:** Updated with current Connection Permits and Final inspections.

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- **Staffing Strength / discussion:** Back fill promotions are being considered for Operations positions. Will review the process with the Personnel Committee in mid-September.
- **Personality Mentoring:** Nothing to report.
- **MCUA:** Nothing to report.
- **SBB:** Nothing to report.
- **New Brunswick Water/Sewer Bill:** 2026 Q3 and Q4 Est. payment queued.
- **Commercial Opportunities:** **Water usage / sewerage billing.** Identified six corporations to audit. More to be reviewed by FTSA team.
- **Somerset County Grants:** Nothing to report. (\$3 million).
- **Municipal Grants:** Nothing to report. (\$2 million).
- **Late Fees - Bankruptcy Audit of accounts:** Nothing to report.
- **NJ JIF:** Nothing to report.
- **Municipal Amnesty Program:** Nothing to report.
- **Asset Management Program project:** Nothing to report.
- **Municipal Shared Services:** Nothing to report.
- **Infrastructure Program:** Nothing new to report.
- **Private Development (HOA) Inspections / Reporting. See RRR section.** Becoming a critical issue: Included in new RRR's. We will schedule a summary presentation and invite all stakeholders, then Request for Comment period before adoption.
 - Inspection standards.
 - Report forms vs. GIS asset #'s. Penalties (RRR).
 - Developer's Agreements. Begin Audit of systems 25 years and older.
- **Operations Report:**
 - Spring Cleaning began
 - Somerset PS operated with improved performance after 1.68" rainfall.
 - Gravity sewer line flushing of 56,724'.
 - NO INJURIES
- **All Projects:** All moving forward as expected in GREEN.
- **Votes:** None

Additional Topics:

Resolutions

Standard Summary of all Resolutions

- Payroll Account: Yes
- Operating Expense Account: Yes
- General Fund: NO
- Renewal and Replacement: Yes
- North Tract: **NO**
- Escrow: Yes
- **Additional Resolutions: YES**
 - 5 Auth removal of account #9661-0 from billing
 - 6 Auth removal of account #9660-0 from billing
 - 7 Auth removal of account #9662-0 from billing

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- 8 Late Budget Resolution
- 9 Adopted Budget
- 10 Authorize execution of Developer's Agreement Block 466, Lots 1.01, 3, and 4.
- 11 Auth renewal of membership of NJ Utility Authorities JIF.
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- **Other Items:**
- **Operations:** Weston Canal. New VFD pump #2 to be replaced – ordered / received. Waiting for valve install before VFD install. Discharge valve on pump #2 is inoperable – being replaced by vendor - \$66,620, awaiting deliver 4 to 6 weeks. Pine St. PS voltage monitor replaced. Easements maintained. Vehicle's general maintenance completed. No oder complaints. Flushed 52,876' of gravity sewer lines. CCTV inspection of 720' of sewer lines. All AED & First Aid kits are inspected by Cintas. NO ACCIDENTS. One new connection.
- **Closed session:** YES, legal issues / litigation.