TOWNSHIP OF FRANKLIN SEWERAGE AUTHORITY
70 COMMERCE DRIVE
SOMERSET, NEW JERSEY 08873-3470

BOARD MEETING

~ AGENDA ~

October 6, 2026

IMPORTANT NOTE: THIS MEETING WILL BE REMOTE FOR THE PUBLIC VIA GO TO MEETING

Call In Info: (872) 240-3212, Code: 625-516-477

URL: https://www.gotomeet.me/FTSewerageAuthority/monthly-meeting

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Chairperson's Statement**

4. **Motion to Open Meeting for Public Comments**

5. **Motion to Close Meeting for Public Comments**

6. **Approval of Minutes**

   - Monthly Board Meeting – September 1, 2026

7. **Reports**

   Executive Project Status Summary: (This report can be downloaded here under the Reports section of the page below)

   https://ftsa-nj.org/meetings/

   - **Active, Future and some past capital projects.**
     - **Consulting Engineer(s)' summary.**
   - **General Counsel involvement.**

<u>Executive Director's Report of Discussion Items</u>: (Not all items will be discussed. This report can be downloaded here under the Reports section of the page below)

https://ftsa-nj.org/meetings/

- **Operations**
- **Connections update**
- **Special Projects topics**
- **Unique, important or emergent issues**
- **Financing, Bonding**
- **Budget**
- **Audit**

8. Committee Reports (only new information is presented)

Negotiations / Personnel
Municipal Liaison
Construction
Safety

9. Resolutions

<u>CONSENT AGENDA</u>

All of the items listed are considered to be of a routine nature thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise (the Chair) at this time which resolution(s) need to be handled separately, and they will be addressed and voted on separately.

RESOLUTION	NUMBER	
• Payroll Account	10062026 - 1	$ 228,934.22
• Operating Expense Account	10062026 – 2	$ 287,102.03
• Renewal and Replacement	10062026 – 3	$ 23,293.50
• Escrow Account	10062026 – 4	$ 17,019.00

10. Additional Resolutions (If applicable)

RESOLUTION

. RESOLUTION
10062026-5

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY

RESOLUTION MODIFYING ANNUAL SEWER SERVICE CHARGES TO RESIDENTIAL AND NON-RESIDENTIAL CUSTOMERS, TO BE EFFECTIVE NOVEMBER 1, 2026

WHEREAS, pursuant to N.J.S.A. 40:14A-8(c), the Franklin Township Sewerage Authority (the "Authority") is authorized to modify its sewer user fees on a periodic basis after a public hearing; and,

WHEREAS, the Authority has reviewed the relevant financial and water consumption data and heard and considered same as well, as well as received testimony during a public hearing on the matter at the Authority's public Board meeting held on October 6, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Franklin Township Sewerage Authority in the County of Somerset, State of New Jersey that the residential sewer service fee is hereby modified, effective November 1, 2026, in accordance with the Authority's Rules and Regulations as follows:

The Residential Sewer Use Fee, effective November 1, 2026, is $422.77 for each equivalent dwelling unit ("EDU").

The Non-Residential (Commercial) Sewer Use Fee, effective November 1, 2026, is $422.77 for each equivalent dwelling unit ("EDU").

The Non-Residential (Industrial) Sewer Use Fee, effective November 1, 2026, is $422.77 for each equivalent dwelling unit ("EDU").

The reduced Residential Sewer Use Fee for qualifying low-income users, effective November 1, 2026, is $359.36 for each equivalent dwelling unit ("EDU").

BE IT FURTHER RESOLVED that this Resolution shall become effective upon passage by the Board shall apply to all sewer use fees paid on or after November 1, 2026.

BE IT FURTHER RESOLVED that the Authority Chairperson and Executive Director are authorized to execute any documents, as needed, in connection with this approval.

RESOLUTION
10062026 - 6

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY

RESOLUTION AUTHORIZING THE EXECUTION OF A SEWER EASEMENT ENCROACHMENT AGREEMENT WITH JTJR PROPERTIES, LLC

WHEREAS, JTJR Properties, LLC ("Owner") is the owner of property located at 126 12th Street in Franklin Township within the service area of the Authority, which property is legally described as Block 425.04, Lots 4 & 5 on the official tax map of Franklin Township, Somerset County, New Jersey ("Property"); and,

WHEREAS, there is a sewer easement dedicated to the Authority over, upon and under a certain portion of the Property as delineated in said easement, which properly recorded with the County of Somerset and which currently remains in existence ("Easement"); and,

WHEREAS, as a matter of public policy, and for the safety of the Authority's sewer system(s) and the residents of Franklin Township, the Authority must maintain access to said Easement located upon the Property for those purposes stated in the subject Easement, which Easement must adequately serve the needs of the Township of Franklin and the Authority; and,

WHEREAS, there is currently a shed on the Property that extends approximately 13.2 feet into the southeast corner the Authority's Easement; and,

WHEREAS, Owner desires to keep the shed at its current location within the Easement; and,

WHEREAS, the Authority is willing to grant permission to Owner to allow the shed to remain within the Easement under certain conditions that will protect the utility of the Easement and enable the Authority to adequately and appropriately maintain the Easement in accordance with the terms and conditions of a Sewer Easement Encroachment Agreement, a copy of which is annexed hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority hereby authorizes the execution of a Sewer Easement Encroachment Agreement, a copy of which is annexed hereto, with JTJR Properties, LLC, the owner of property located at 126 12th Street in Franklin Township within the service area of the Authority, which property is legally described as Block 425.04, Lots 4 & 5 on the official tax map of Franklin Township, Somerset County, New Jersey.

RESOLUTION
10062026 - 7

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY

RESOLUTION MEMORIALIZING THE AUTOMATIC RENEWAL OF MAINTENANCE SERVICE AGREEMENT FOR TELEPHONE EQUIPMENT WITH TELECO

WHEREAS, the Franklin Township Sewerage Authority ("Authority") is in need of a service and repair agreement for its telephone equipment; and,

WHEREAS, the Authority currently has a Maintenance Service Agreement ("Agreement") with Teleco, which provides for an automatic renewal to extend the Agreement

through for the period October 1, 2026 through September 30, 2027, at a price of $500.00 for the year; and,

WHEREAS, the Authority desires to memorialize the automatic extension of the Agreement with Teleco from October 1, 2026 September 30, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority hereby memorializes the automatic extension of the Maintenance Service Agreement with Teleco for the period October 1, 2026 through September 30, 2027, at a price of $500.00 for the year.

RESOLUTION
10062026 - 8

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY

RESOLUTION AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT WITH JOSEPH DANIELSEN

WHEREAS, by a Resolution of the Board of Commissioners of the Franklin Township Sewerage Authority ("Authority"), Joseph Danielsen ("Danielsen") was previously appointed to the positions of Executive Director and Special Projects Manager at the Authority, subject to the successful negotiation and execution of an Employment Agreement as to such positions; and,

WHEREAS, the Authority and Danielsen have agreed upon all of the terms and conditions in connection with the renewal of the appointment of Danielsen to the positions of Executive Director and Special Projects Manager at the Authority; and,

WHEREAS, the Authority and Danielsen have reduced their understandings to writing in a formal Employment Agreement, a copy of which is annexed hereto and incorporated herein; and,

WHEREAS, at its meeting held on September 1, 2026, the Board of Commissioners of the Authority authorized the execution of the Employment Agreement with Danielsen; and,

WHEREAS, the Board of Commissioners now wishes to memorialize said action.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority Chairman is hereby authorized to execute an Employment Agreement with Danielsen, a copy of which is annexed hereto and incorporated herein.

RESOLUTION
10062026 - 9

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
COUNTY OF SOMERSET
STATE OF NEW JERSEY

RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT WITH THE COUNTY OF SOMERSET FOR THE BROOKLINE AREA SEWER REHABILITATION PROJECT

WHEREAS, the Authority undertook a project known as the Brookline Area Sewer Rehabilitation Project ("Project"); and,

WHEREAS, the Project provided needed improvements to the Brookline Area to permit the expansion and current uses and allow for development in the area; and,

WHEREAS, the County of Somerset ("County") received funding under the American Recovery Plan ("ARP") which can be used to support sewer and water infrastructure projects; and

WHEREAS, the Authority summited a formal request for the County to provide funding from monies that have been receive under the ARP to defray the costs of designing and constructing improvements for the Project; and,

WHEREAS, by resolution in or about October 2023, the County's Board of Commissioners approved a grant in the amount of three million dollars ($3,000,000) for design and construction of improvements for the Project; and,

WHEREAS, the Authority and the County desire to enter into a Grant Agreement, a copy of which is annexed hereto and incorporated herein, retroactive to October 2023, regarding the grant of ARP funds by the County to the Authority, which Grant Agreement was never executed by the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Authority hereby authorizes the Board Chairperson to execute the Grant Agreement with the County, a copy of which are annexed hereto and incorporated herein, retroactive to October 2023

RESOLUTION
10062026 – 10

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY

RESOLUTION AUTHORIZING THE RENEWAL OF A LEASE AGREEMENT WITH PITNEY BOWES, INC.

WHEREAS, the Township of Franklin Sewerage Authority, a public body corporate and politic of the State of New Jersey, was created pursuant to the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et. seq. for the purposes of managing, operating, maintaining and improving certain sewerage facilities and apparatus located in the Township of Franklin ("Authority"); and,

WHEREAS, the Authority currently has a lease agreement for shipping and mailing software with Pitney Bowes, Inc. ("Pitney Bowes"); and,

WHEREAS, Pitney Bowes has offered to renew such lease agreement for a new sixty (60) month term commencing on September 30, 2026, for the sum of One Hundred and Seventy Dollars and Seventy Cents ($170.70) per month (billed quarterly at Five Hundred and Twelve Dollars and Ten Cents ($512.10) per quarter); and,

WHEREAS, the Authority desires to renew its agreement with Pitney Bowes at the total amount set forth above.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Board of Commissioners does hereby approve and authorize the Authority to renew its lease agreement for shipping and mailing software for a new sixty (60) month term commencing on September 30, 2026, for the sum of One Hundred and Seventy Dollars and Seventy Cents ($170.70) per month (billed quarterly at Five Hundred and Twelve Dollars and Ten Cents ($512.10) per quarter).

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute any and all documents necessary to effectuate this Resolution without the need for any further action of this Board of Commissioners.

11. Motion to Open Executive Session (If applicable, Executive Director will attempt to notice any Executive Session during presentation of Discussion Items)

12. Motion to Close Executive Session (If applicable)

13. Action Items from Meeting

14. Motion to Adjourn